Public Hearing
Duncan Common
Council
Thursday, August 13, 2026; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534

Call to Order – Public Hearing: At 4:00 p.m. the Duncan Common Council convened the public hearing regarding that the Town of Duncan intends to apply for funding assistance from USDA Rural Development for the location, cleaning and rehab of existing sewer lines.

1. **Public Hearing:**

2. **Adjournment of Public Hearing:**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan Town Council and to the general public that the Duncan Common Council will hold a regular meeting open to the public at Duncan Town Hall on Thursday, August 13, 2026, at 4:00 p.m..

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

Regular Meeting Agenda
Duncan Common Council
Thursday, August 13, 2026; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534

Call to Order:

Roll Call:

Pledge of Allegiance:

Prayer:

1. **Call to Public:** Those wishing to address the Council should fill out a “Request to Address the Council” form and present it to the Town Clerk prior to the beginning of the meeting. The mayor will recognize the person wishing to speak during the Call to the Public item shown on the agenda. Time permitting, each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda**.**

2. **Consent Agenda:** All items on the consent agenda are considered to be routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Councilmember or member of the public requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

    a. **Approval of October 9, 2025, Combined Public Hearing and Regular Meeting Minutes.**
    b. **Approval of November 12, 2025, Regular Meeting Minutes.**
    c. **Approval of November 2025 Financial Reports.**

3. **Sheriff’s Report:**

4. **Community Report:**

5. **Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.

    a. **Mayor’s Report:**
    b. **Council Members Report:**
    c. **Town Manager’s Report:**

6. **Liquor License Transfer for Bonnie Heather Inn:**
Discussion and Action ……………………………………………………………………………………Common Council

7. **Resolution No 2026-06: A Resolution of the Mayer and Town Council of the Town of Duncan, Arizona, Authorizing the submission of an application to the water infrastructure Finance Authority of Arizona for financial assistance through the clean water state revolving fund; authorizing the incurrence of indebtedness in an amount not to exceed $508,000; designating an authorized representative; and authorizing all actions necessary to carry out the purposes of the resolution.**
Discussion and Action …………………………………………………………………………………… Common Council

8. **Resolution No 2026-07: A Resolution of the Mayer and Town Council of the Town of Duncan, Arizona, Authorizing the submission of an application to the USDA for financial assistance; authorizing the incurrence of indebtedness in an amount not to exceed $508,000; designating an authorized representative; and authorizing all actions necessary to carry out the purposes of the resolution.**
Discussion and Action ……………………………………………………………………………………. Common Council

9. **Resolution No 2026-08: A Resolution of the Mayor and Council of the Town of Duncan, Greenlee County, Arizona, declaring and adopting the results of the Primary Election held on July 21, 2026**
Discussion and Action …………………………………………………………………………………… Common Council

10. **Greenlee County IGA for September Chip Seal.**
Discussion and Action ……………………………………………………………………………………. Common Council

11. **Discussion of Items for Next Meeting:**
Discussion Only .... Common Council

12. **Adjournment:**
Discussion and Action .... Common Council

Members of the Duncan Common Council may attend either in person or by telephone, video or internet conferencing.
Click https://us02web.zoom.us/j/85216652434?pwd=ZVjIufCaTSxNpyiTmSMryjSnSRIw89.1 to start or join a scheduled Zoom meeting.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.

TOWN OF DUNCAN
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
TAXES	18,248.52	18,248.52	365,000.00	346,751.48	5.0
LICENSES AND PERMITS	1,858.01	1,858.01	28,600.00	26,741.99	6.5
INTERGOVERNMENTAL REVENUE	44,167.15	44,167.15	484,485.00	440,317.85	9.1
FEES AND CHARGES	16,009.84	16,009.84	116,000.00	99,990.16	13.8
FINES AND FORFEITURES	.00	.00	50.00	50.00	.0
MISCELLANEOUS	995.03	995.03	6,000.00	5,004.97	16.6
	81,278.55	81,278.55	1,000,135.00	918,856.45	8.1
EXPENDITURES					
CEMETERY	.00	.00	1,000.00	1,000.00	.0
MAYOR & COUNCIL	1,989.39	1,989.39	27,425.40	25,436.01	7.3
TOWN CLERK	14,386.26	14,386.26	179,766.00	165,379.74	8.0
FINANCIAL ADMINISTRATION	34,872.53	34,872.53	312,185.50	277,312.97	11.2
POLICE DEPARTMENT	5,000.00	5,000.00	60,000.00	55,000.00	8.3
ANIMAL CONTROL	.00	.00	2,500.00	2,500.00	.0
PUBLIC WORKS/ROADS	18,589.65	18,589.65	219,325.00	200,735.35	8.5
PARKS	2,295.45	2,295.45	34,000.00	31,704.55	6.8
SANITATION/REFUSE	7,287.41	7,287.41	94,067.00	86,779.59	7.8
SWIMMING POOL	25,612.11	25,612.11	65,866.00	40,253.89	38.9
TOWN PROPERTIES	513.25	513.25	4,000.00	3,486.75	12.8
	110,546.05	110,546.05	1,000,134.90	889,588.85	11.1
	(29,267.50)	(29,267.50)	.10	29,267.60	(29267

TOWN OF DUNCAN
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2026

HIGHWAY USERS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
REVENUE	8,175.85	8,175.85	82,634.00	74,458.15	9.9
	8,175.85	8,175.85	82,634.00	74,458.15	9.9
EXPENDITURES					
EXPENDITURES	3,536.11	3,536.11	82,634.00	79,097.89	4.3
	3,536.11	3,536.11	82,634.00	79,097.89	4.3
	4,639.74	4,639.74	.00	(4,639.74)	.0

TOWN OF DUNCAN
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2026

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
OPERATING REVENUE	10,593.11	10,593.11	149,500.00	138,906.89	7.1
NON-OPERATING REVENUE	683.67	683.67	10,000.00	9,316.33	6.8
	11,276.78	11,276.78	159,500.00	148,223.22	7.1
EXPENDITURES					
EXPENDITURES	10,516.75	10,516.75	159,500.30	148,983.55	6.6
	10,516.75	10,516.75	159,500.30	148,983.55	6.6
	760.03	760.03	(.30)	(760.33)	25334

TOWN OF DUNCAN
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
SOURCE 66	620,939.91	620,939.91	15,500,000.00	14,879,060.09	4.0
	620,939.91	620,939.91	15,500,000.00	14,879,060.09	4.0
EXPENDITURES					
DEPARTMENT 800	501,740.52	501,740.52	15,340,000.00	14,838,259.48	3.3
	501,740.52	501,740.52	15,340,000.00	14,838,259.48	3.3
	119,199.39	119,199.39	160,000.00	40,800.61	74.5

TOWN OF DUNCAN
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2026

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
SOURCE 60	1,133.57	1,133.57	25,000.00	23,866.43	4.5
OPERATING REVENUE	24,856.54	24,856.54	285,000.00	260,143.46	8.7
NON-OPERATING REVENUE	583.67	583.67	9,000.00	8,416.33	6.5
	26,573.78	26,573.78	319,000.00	292,426.22	8.3
EXPENDITURES					
EXPENDITURES	24,892.57	24,892.57	319,000.30	294,107.73	7.8
	24,892.57	24,892.57	319,000.30	294,107.73	7.8
	1,681.21	1,681.21	(.30)	(1,681.51)	56040

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
25064										
07/26	07/02/2026	25064	1779	ARIZONA DEPARTMENT	LA20260002	1	18-800-801	1,710.00	1,710.00	IGA 26-0011617-I FEES
Total 25064:									1,710.00	
25065										
07/26	07/02/2026	25065	290	CASELLE	INV-20313	1	01-874-240	15,447.64	15,447.64	COMPUTER SOFTWARE MAINTENANCE - ANNUAL FEES
07/26	07/02/2026	25065	290	CASELLE	INV-20313	2	07-800-240	772.38	772.38	COMPUTER SOFTWARE MAINTENANCE - ANNUAL FEES
07/26	07/02/2026	25065	290	CASELLE	INV-20313	3	27-800-240	7,723.82	7,723.82	COMPUTER SOFTWARE MAINTENANCE - ANNUAL FEES
Total 25065:									23,943.84	
25066										
07/26	07/02/2026	25066	1210	CORE & MAIN LP	Z263950	1	27-800-340	275.63	275.63	VALVE WITH DBL WIDE 304SS BAND
Total 25066:									275.63	
25067										
07/26	07/02/2026	25067	950	EMPIRE SOUTHWEST	EMPS75131	1	01-880-250	391.15	391.15	FILTERS, OIL, REPAIR PARTS FOR LOADER
07/26	07/02/2026	25067	950	EMPIRE SOUTHWEST	EMPS75131	1	01-880-250	47.15	47.15	HYDO 10 OIL FOR BACKHOE
07/26	07/02/2026	25067	950	EMPIRE SOUTHWEST	EMPS75131	1	01-880-250	133.71	133.71	HYDO OIL HOSES FOR BACKHOE
Total 25067:									572.01	
25068										
07/26	07/02/2026	25068	1607	Good Creations LLC	1-DUNCANA	1	07-800-350	125.00	125.00	AZ DEMA BRIC LEVEE FUNDING GRANT
Total 25068:									125.00	
25069										
07/26	07/02/2026	25069	55	GREENLEE COUNTY FAI	2026 FAIR S	1	01-872-430	1,000.00	1,000.00	2026 GOLD FAIR SPONSORSHIP
Total 25069:									1,000.00	
25070										
07/26	07/02/2026	25070	90	HARALSONS' TIRE CO. I	3015770	1	01-880-250	39.23	39.23	2 PK O-RING HALTEC FOR TIRES

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 25070:									39.23	
25071										
07/26	07/02/2026	25071	410	HILL BROTHERS CHEMIC	INV1315774	1	01-884-510	2,239.76	2,239.76	CHEMICALS/BLEACH
07/26	07/02/2026	25071	410	HILL BROTHERS CHEMIC	INV1315774	2	27-800-380	1,500.00	1,500.00	CHEMICALS/BLEACH
Total 25071:									3,739.76	
25072										
07/26	07/02/2026	25072	1297	JOSHUA MANER	2-583	1	01-874-320	665.25	665.25	IT Support
Total 25072:									665.25	
25073										
07/26	07/02/2026	25073	130	LEAGUE OF AZ CITIES A	FY2026-2027	1	01-874-510	5,409.00	5,409.00	ANNUAL DUES - FY27-27
Total 25073:									5,409.00	
25074										
07/26	07/02/2026	25074	1711	PEAC SOLUTIONS	42252078	1	01-872-380	326.52	326.52	MONTHLY LEASE SERVICE FEE FOR PRINTER/COPIER
Total 25074:									326.52	
25075										
07/26	07/02/2026	25075	1024	RDI	9486	1	18-800-803	394,749.85	394,749.85	HUNTER WATER PROJECT DIRECTIONAL BORE HWY 75
Total 25075:									394,749.85	
25076										
07/26	07/02/2026	25076	1692	SHORT COMPANY	15790	1	01-880-240	1,974.00	1,974.00	FUEL FOR PUBLIC WORKS
07/26	07/02/2026	25076	1692	SHORT COMPANY	15790	2	07-800-230	282.00	282.00	FUEL FOR PUBLIC WORKS VEHICLES
07/26	07/02/2026	25076	1692	SHORT COMPANY	15790	3	27-800-230	1,974.00	1,974.00	FUEL FOR PUBLIC WORKS VEHICLES
Total 25076:									4,230.00	
25077										
07/26	07/08/2026	25077	1782	BEST REFRIGERATION S	SR CNTR 72	1	01-891-340	240.00	240.00	fix AC unit at senior center

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 25077:									240.00	
25078										
07/26	07/08/2026	25078	1784	Billy Ray Clark Jr.	CUST1398.2	1	27-60-5100	1,284.83	1,284.83	refund customer for sewerfees charged when no sewer service 5/23
Total 25078:									1,284.83	
25079										
07/26	07/08/2026	25079	308	CMI QUICK COPY	55398	1	01-871-930	82.22	82.22	Cardstock Flyers 4th of July - Virden/Duncan comittee
Total 25079:									82.22	
25080										
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	1	07-800-480	1,620.59	1,620.59	monthly sewer plant utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	2	01-880-480	191.06	191.06	new shop/public works utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	3	01-881-480	1,877.58	1,877.58	monthly city parks/street lights utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	4	27-800-480	1,018.65	1,018.65	monthly southside water/ocotillo well utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	5	01-891-480	250.14	250.14	monthly senior center utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	6	01-874-480	390.42	390.42	monthly town hall utilities
07/26	07/08/2026	25080	330	DUNCAN VALLEY ELECT	2507-063026	7	01-884-480	544.41	544.41	monthly swimming pool utilities
Total 25080:									5,892.85	
25081										
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	161308-1614	1	01-874-340	122.93	122.93	upplies to connect elctric service for lighted sign
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	161368-1626	1	01-881-340	59.41	59.41	supplie for park maintenance
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	161507-1624	1	01-884-220	54.88	54.88	supplies for pool
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	161566-1618	1	18-800-323	8,426.57	8,426.57	supplies for WIFA Hunter Water Project
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	161941	1	27-800-340	32.41	32.41	supplies for waterline repair
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	162323	1	01-891-340	23.11	23.11	supplies forsenior center building maintenance
07/26	07/08/2026	25081	1586	Gila Valley Feed & Hardwa	162412-1626	1	01-884-510	149.03	149.03	muriatic acid for pool
Total 25081:									8,868.34	
25082										
07/26	07/08/2026	25082	145	GREENLEE COUNTY	240	1	01-877-350	5,000.00	5,000.00	Law Enforcement Agreement
Total 25082:									5,000.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
25083										
07/26	07/08/2026	25083	1317	INDUSTRIAL COMMISSIO	INV-M27-000	1	01-874-510	1,650.37	1,650.37	FY2027 MUNICIPAL FIREFIGHTERS CANCER REIMBURSEMENT
	Total 25083:								1,650.37	
25084										
07/26	07/08/2026	25084	460	MACK'S AUTO SUPPLY	328114	1	01-880-250	74.17	74.17	AUTO PARTS to repair public works truck
	Total 25084:								74.17	
25085										
07/26	07/08/2026	25085	1151	MORENCI ACE HARDWA	774747	1	07-800-340	54.89	54.89	repair supplies for sewer line
	Total 25085:								54.89	
25086										
07/26	07/08/2026	25086	1783	Nathan Darco	5090	1	01-880-220	12.97	12.97	reimbursement for keys made for public works
	Total 25086:								12.97	
25087										
07/26	07/08/2026	25087	1771	Rinker Materials	34019458	1	18-800-327	7,783.20	7,783.20	culverts for Hunter road project
	Total 25087:								7,783.20	
25088										
07/26	07/08/2026	25088	540	SEAGO	FY27-070126	1	01-872-510	676.00	676.00	FY27 Asses. Annual Dues & RATC Member
	Total 25088:								676.00	
25089										
07/26	07/08/2026	25089	1694	Sprinkler World of Arizona I	S5557397.00	1	18-800-323	60,329.47	60,329.47	pipe for WIFA Hunter water Project
	Total 25089:								60,329.47	
25092										
07/26	07/16/2026	25092	1128	JILL WEARNE	061726-0618	1	01-871-930	808.14	808.14	Reimbursement for July 4th meal items
	Total 25092:								808.14	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
25093										
07/26	07/16/2026	25093	1786	Joni Taylor	62726-7126-	1	01-871-930	665.96	665.96	Reibursement for July 4th meal items
Total 25093:									665.96	
25094										
07/26	07/16/2026	25094	1297	JOSHUA MANER	2-586	1	01-874-320	688.50	688.50	IT Support
Total 25094:									688.50	
25095										
07/26	07/16/2026	25095	1313	Smart Document Solutions	54869	1	01-872-380	132.79	132.79	copy costs per lease agreement
Total 25095:									132.79	
25098										
07/26	07/30/2026	25098	1792	Cesar Gil	15804.1	1	27-60-5100	75.00	75.00	refund of water utility deposit for customer #15804.1
Total 25098:									75.00	
25099										
07/26	07/30/2026	25099	308	CMI QUICK COPY	55600	1	18-800-798	7,940.18	7,940.18	Final payment of Town Hall Building sign
Total 25099:									7,940.18	
25100										
07/26	07/30/2026	25100	330	DUNCAN VALLEY ELECT	57950	1	01-880-300	59.96	59.96	street light bulb & photo cell replace. 423 SE Old West Hwy
Total 25100:									59.96	
25101										
07/26	07/30/2026	25101	950	EMPIRE SOUTHWEST	EMPS75452	1	01-880-250	547.30	547.30	Repair parts for backhoe
07/26	07/30/2026	25101	950	EMPIRE SOUTHWEST	EMPS75551	1	01-880-250	70.24	70.24	Repair parts for backhoe
07/26	07/30/2026	25101	950	EMPIRE SOUTHWEST	EMPS75640	1	01-880-250	29.72	29.72	Repair pats for motor grader
07/26	07/30/2026	25101	950	EMPIRE SOUTHWEST	EMPS75640	1	01-880-250	38.07	38.07	Repair parts for motor grader
07/26	07/30/2026	25101	950	EMPIRE SOUTHWEST	EMRA00592	1	18-800-720	4,027.48	4,027.48	DRUM COMPACTOR ROLLER RENTAL FOR HUNTER ROAD PRO
Total 25101:									4,712.81	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
25102										
07/26	07/30/2026	25102	410	HILL BROTHERS CHEMIC	INV1315974	1	27-800-380	1,242.23	1,242.23	CHEMICALS/BLEACH
07/26	07/30/2026	25102	410	HILL BROTHERS CHEMIC	INV1315974	2	01-884-510	1,800.00	1,800.00	CHEMICALS/BLEACH
Total 25102:									3,042.23	
25103										
07/26	07/30/2026	25103	1297	JOSHUA MANER	2-587	1	01-874-320	248.00	248.00	IT Support
Total 25103:									248.00	
25104										
07/26	07/30/2026	25104	1793	Kyle Casey	15845.1	1	27-60-5100	75.00	75.00	refund of water ultility deposit for customer #15845.1
Total 25104:									75.00	
25105										
07/26	07/30/2026	25105	1602	LACEY DIRT WORKS c/o	INV00218	1	18-800-720	742.70	742.70	1 week dump truck rental for hunter rod project
Total 25105:									742.70	
25106										
07/26	07/30/2026	25106	1794	Michael A Gallegos	1016.5	1	27-60-5100	49.58	49.58	refund of water utility deposit after applied to customer #1016.5
Total 25106:									49.58	
25107										
07/26	07/30/2026	25107	1711	PEAC SOLUTIONS	42423292	1	01-872-380	326.52	326.52	monthly service fee for lease of copier/printer
Total 25107:									326.52	
25108										
07/26	07/30/2026	25108	1611	TERRY HINTON	0722-2426TR	1	01-872-430	253.75	253.75	mileage reimbursement for travel to ACMA Conference
Total 25108:									253.75	
25109										
07/26	07/30/2026	25109	561	THE STAGE STOP MINI M	173	1	01-880-240	39.49	39.49	Fuel for public works truck
07/26	07/30/2026	25109	561	THE STAGE STOP MINI M	173	2	27-800-230	39.49	39.49	Fuel for public works truck
07/26	07/30/2026	25109	561	THE STAGE STOP MINI M	173	3	07-800-230	5.65	5.65	Fuel for public works truck

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 25109:									84.63	
25110										
07/26	07/30/2026	25110	1790	W.W. Clyde & Co.	002CINV000	1	18-800-720	1,830.56	1,830.56	10 tons cold mix & delivery for hunter road project
Total 25110:									1,830.56	
7152601										
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	1	01-884-210	25.07	25.07	portion cups for pool concessions
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	2	01-874-240	53.70	53.70	internet platform monthly service fees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	3	07-800-240	2.69	2.69	internet platform monthly service fees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	4	27-800-240	26.85	26.85	internet platform monthly service fees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	5	01-880-250	518.40	518.40	replace motor mounts on mini excavator
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	6	01-880-220	56.19	56.19	zip ties for town decorations
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	7	01-881-340	54.04	54.04	55-60 gallon trash bags for trash barrels
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	8	01-880-220	110.48	110.48	supplies for public works
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	9	01-871-930	55.42	55.42	july 4th decorations shipped late
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	10	90-315000	99.00	99.00	monthly service fees for telemed insurance for employees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	11	01-874-480	237.62	237.62	monthly service fees for internet service
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	12	01-880-250	623.52	623.52	200 amp alternator for 2011 freightliner dump truck
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	13	90-318000	972.78	972.78	monthlyy serrvice fees for employee elected insurance
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	14	01-880-250	342.19	342.19	replace idler pulley on 2005 dodge dakota
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	15	27-800-510	20.00	20.00	monthly service fee for LTE monitoring service
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	16	01-884-210	61.45	61.45	sodas for pool concession
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	17	01-884-210	117.77	117.77	items for pool concession
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	18	01-880-530	87.52	87.52	monthly service fee for emergency after hours phone
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	19	01-874-410	5.41	5.41	monthly service fee for faxline
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	20	01-881-480	117.88	117.88	monthly service fees for internet at centennial park for cameras
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	21	01-874-410	367.11	367.11	mnthly service fees for telephone
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	22	18-800-720	1,965.00	1,965.00	3 cubic yards of rock
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	23	01-872-210	35.56	35.56	ink cartridge for post meter
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	24	01-874-210	42.67	42.67	ink cartridge for post meter
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	25	27-800-210	7.11	7.11	ink cartridge for post meter
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	26	01-874-340	260.00	260.00	monthly pest control service
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	27	01-872-510	16.90	16.90	monthlyy srvice fees for gov. news for TM
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	28	01-884-210	362.69	362.69	items for pool concessions
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	29	01-884-210	100.64	100.64	items for pool concession
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	30	01-874-330	604.57	604.57	display ad notice FY2027 final budget
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	31	01-883-350	7,287.41	7,287.41	monthly service fees for town trash pick up

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	32	01-884-210	54.80	54.80	items for pool concession
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	33	01-880-250	675.14	675.14	exhaust manifold part for cat grader
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	34	01-874-240	108.09	108.09	annual service fees for TM internet platform
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	35	18-800-798	7,377.50	7,377.50	deposit for sign town hall front
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	36	01-871-430	30.00	30.00	cancellation fee for VM conference fees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	37	01-880-340	542.40	542.40	gibraltor galvanized metal sheets for publicworks awning
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	38	01-881-480	120.00	120.00	monthly service fees for internet service at veterans park for camera
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	39	07-800-320	821.43	821.43	monthly service fees for wastewater testing
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	40	27-800-320	2,628.57	2,628.57	monthly service fees for water testing
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	41	01-871-430	237.65	237.65	rural policy forum 2026 conference fees for Alex
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	42	01-872-430	237.65	237.65	rural policy forum 2026 conference fees for Terry
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	43	07-800-360	962.05	962.05	monthly testing fees for wastewater
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	44	27-800-360	1,859.95	1,859.95	monthlytesting fees for water
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	45	01-871-440	110.00	110.00	meal for open enrollment for employees
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	46	01-880-220	26.70	26.70	air compressor oil water regulator
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	47	01-880-220	32.43	32.43	roofing screws
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	48	01-881-340	66.54	66.54	restroom & surveilance signs for park
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	49	01-872-240	157.07	157.07	wireless keyboard for TM
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	50	18-800-700	4,858.01	4,858.01	ramp for senior center
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	51	01-884-220	136.18	136.18	replacemnt parts for pool sand filter
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	52	01-880-220	183.20	183.20	surface mount hinges
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	53	01-884-220	39.99	39.99	pool testing supplies
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	54	27-800-220	672.37	672.37	safety relief valve
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	55	01-880-250	13.00	13.00	registration and plate for genesis trailer
07/26	07/15/2026	7152601	1590	BANKCARD CENTER	2256-071526	56	01-872-510	325.00	325.00	2026-2027 ACMA Membership Terry
	Total 7152601:								36,913.36	
	Grand Totals:								587,385.07	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-871-430	267.65	.00	267.65
01-871-440	110.00	.00	110.00
01-871-930	1,611.74	.00	1,611.74
01-872-210	35.56	.00	35.56

GL Account	Debit	Credit	Proof
01-872-240	157.07	.00	157.07
01-872-380	785.83	.00	785.83
01-872-430	1,491.40	.00	1,491.40
01-872-510	1,017.90	.00	1,017.90
01-874-210	42.67	.00	42.67
01-874-240	15,609.43	.00	15,609.43
01-874-320	1,601.75	.00	1,601.75
01-874-330	604.57	.00	604.57
01-874-340	382.93	.00	382.93
01-874-410	372.52	.00	372.52
01-874-480	628.04	.00	628.04
01-874-510	7,059.37	.00	7,059.37
01-877-350	5,000.00	.00	5,000.00
01-880-220	421.97	.00	421.97
01-880-240	2,013.49	.00	2,013.49
01-880-250	3,542.99	.00	3,542.99
01-880-300	59.96	.00	59.96
01-880-340	542.40	.00	542.40
01-880-480	191.06	.00	191.06
01-880-530	87.52	.00	87.52
01-881-340	179.99	.00	179.99
01-881-480	2,115.46	.00	2,115.46
01-883-350	7,287.41	.00	7,287.41
01-884-210	722.42	.00	722.42
01-884-220	231.05	.00	231.05
01-884-480	544.41	.00	544.41
01-884-510	4,188.79	.00	4,188.79
01-891-340	263.11	.00	263.11
01-891-480	250.14	.00	250.14
07-800-230	287.65	.00	287.65
07-800-240	775.07	.00	775.07
07-800-320	821.43	.00	821.43
07-800-340	54.89	.00	54.89
07-800-350	125.00	.00	125.00
07-800-360	962.05	.00	962.05
07-800-480	1,620.59	.00	1,620.59
18-800-323	68,756.04	.00	68,756.04
18-800-327	7,783.20	.00	7,783.20
18-800-700	4,858.01	.00	4,858.01
18-800-720	8,565.74	.00	8,565.74
18-800-798	15,317.68	.00	15,317.68

GL Account	Debit	Credit	Proof
18-800-801	1,710.00	.00	1,710.00
18-800-803	394,749.85	.00	394,749.85
27-60-5100	1,484.41	.00	1,484.41
27-800-210	7.11	.00	7.11
27-800-220	672.37	.00	672.37
27-800-230	2,013.49	.00	2,013.49
27-800-240	7,750.67	.00	7,750.67
27-800-320	2,628.57	.00	2,628.57
27-800-340	308.04	.00	308.04
27-800-360	1,859.95	.00	1,859.95
27-800-380	2,742.23	.00	2,742.23
27-800-480	1,018.65	.00	1,018.65
27-800-510	20.00	.00	20.00
90301000	.00	587,385.07-	587,385.07-
90-315000	99.00	.00	99.00
90-318000	972.78	.00	972.78
Grand Totals:	587,385.07	587,385.07-	.00

Dated: ____________________

Mayor: ____________________

City Council: ____________________

____

____

____

____

____

City Recorder: ____________________

GL Account	Debit	Credit	Proof

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

Arizona Department of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 07 / 08 / 2026 Date of Posting Removal: 08 / 05 / 2026

Applicant's Name: Hobbs (Last) Melanie (First) Beth (Middle)

Business Address: 103 NE Main St (Street) Duncan (City) 85534 (Zip)

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Terry Hinton — Print Name of City/County Official
Town Manager — Title
928-359-2791 — Phone Number

TWHinton — Signature
08/05/2026 — Date Signed

Return this affidavit with your recommendations or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Duncan
Job #
401180

State of Arizona
Department of Liquor Licenses and Control

Created 06/16/2026 @ 01:47:51 PM

Local Governing Body Report

LICENSE

Number:	06060009	Type:	006 BAR
Name:	THE BONNIE HEATHER INN		
State:	Pending		
Issue Date:		Expiration Date:	09/21/2026
Original Issue Date:	05/01/1981		
Location:	103 NE MAIN STREET DUNCAN, AZ 85534 USA		
Mailing Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA		
Phone:	(928)965-3689		
Alt. Phone:	(928)432-5542		
Email:	B52CHICK@GMAIL.COM		

Currently, this license has pending applications.

AGENT

Name:	MELANIE BETH HOBBS
Gender:	Female
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA
Phone:	(928)432-5542
Alt. Phone:	
Email:	B52CHICK@GMAIL.COM

OWNER

Name:	LUD'S COMPANIES LLC		
Contact Name:	MELANIE BETH HOBBS		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	25018850	State of Incorporation:	AZ
Incorporation Date:	02/13/2026		
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA		
Phone:	(928)432-5542		
Alt. Phone:			
Email:	B52CHICK@GMAIL.COM		

60th Day
6-30-2026

Officers / Stockholders

Name:	Title:	% Interest:
ADAM L LUDVIGSON	Member	50.00
SCARLET MARIE LUDVIGSON	Member	50.00

LUD'S COMPANIES LLC - Member

Name:	ADAM L LUDVIGSON
Gender:	Male
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA
Phone:	(928)651-0663
Alt. Phone:	(928)651-6973
Email:	ALUD427@ICLOUD.COM

LUD'S COMPANIES LLC - Member

Name:	SCARLET MARIE LUDVIGSON
Gender:	Female
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA
Phone:	(928)322-4915
Alt. Phone:	(928)651-6973
Email:	SCARLETLUDVIGSON@GMAIL.COM

MANAGERS

Name:	MELANIE BETH HOBBS
Gender:	Female
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA
Phone:	(928)432-5542
Alt. Phone:	
Email:	B52CHICK@GMAIL.COM

APPLICATION INFORMATION

Application Number:	401180
Application Type:	Owner Transfer
Created Date:	05/31/2026

QUESTIONS & ANSWERS

006 Bar

1) Are you applying for an Interim Permit (INP)?
Yes
What date are you taking ownership? Please upload the Interim Permit Notary page when you reach the upload page.
06/01/2026

7) Did the Premises phone number change?
Yes
What is the new phone number?
928-965-3689

11) Provide name, address, and distance of nearest school. (If less than one (1) mile note footage)
Duncan High School
108 Stadium St. Duncan Az 85534
2640 ft.

12) Are you one of the following? Please indicate below.
Property Tenant
Sub-tenant
Property Owner
Property Purchaser
Property Management Company
Property purchaser

13) Is there a penalty if lease is not fulfilled?
No

14) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
N/A

15) Is there a drive through window on the premises?
No

16) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
The patio is contiguous.

17) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No

18) Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only)
$100,000

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
QUESTIONNAIRE	AL_Questionnaire.pdf	06/07/2026
QUESTIONNAIRE	SL_Questionnaire.pdf	06/07/2026
MISCELLANEOUS	Title4_Basic.pdf	06/07/2026
MISCELLANEOUS	Title4_Management.pdf	06/07/2026
BILL OF SALE	Bill of Sale.pdf	06/07/2026
ALIEN STATUS	AlienStatus1.pdf	06/07/2026
INTERIM PERMIT NOTARY PAGE	InterimPermit.pdf	06/07/2026
DIAGRAM/FLOOR PLAN	Diagram.pdf	06/07/2026
ORGANIZATIONAL DOCUMENTS	CertificateofFormation.pdf	06/07/2026
ORGANIZATIONAL DOCUMENTS	WarrantyDeed.pdf	06/07/2026
	MH_Agent_AlienStatus.pdf	06/09/2026
	MH_Agent_DL.pdf	06/09/2026
	MH_AgentQuestionnaire.pdf	06/11/2026

AL_Questionnaire.pdf	06/11/2026
SL_Questionnaire.pdf	06/11/2026
SL_Basic_Title4.pdf	06/11/2026
SL_Management_Title4.pdf	06/11/2026
BillofSale_LudsCompanies.pdf	06/11/2026

State of Arizona
Department of Liquor Licenses and Control

Created 06/16/2026 @ 01:43:33 PM

Local Governing Body Report

LICENSE

Number:	INP060038729	Type:	INP INTERIM PERMIT
Name:	THE BONNIE HEATHER INN		
State:	Active		
Issue Date:	06/16/2026	Expiration Date:	09/21/2026
Original Issue Date:	06/16/2026		
Location:	103 NE MAIN STREET DUNCAN, AZ 85534 USA		
Mailing Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA		
Phone:	(928)965-3689		
Alt. Phone:	(928)432-5542		
Email:	B52CHICK@GMAIL.COM		

AGENT

Name:	MELANIE BETH HOBBS
Gender:	Female
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA
Phone:	(928)432-5542
Alt. Phone:	
Email:	B52CHICK@GMAIL.COM

OWNER

Name:	LUD'S COMPANIES LLC		
Contact Name:	MELANIE BETH HOBBS		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	25018850	State of Incorporation:	AZ
Incorporation Date:	02/13/2026		
Correspondence Address:	308 MULBERRY STREET VIRDEN, NM 88045 USA		
Phone:	(928)432-5542		
Alt. Phone:			
Email:	B52CHICK@GMAIL.COM		

Officers / Stockholders

Name:	Title:	% Interest:
ADAM L LUDVIGSON	Member	50.00
SCARLET MARIE LUDVIGSON	Member	50.00

LUD'S COMPANIES LLC - Member

Name: ADAM L LUDVIGSON
Gender: Male
Correspondence Address: 308 MULBERRY STREET
VIRDEN, NM 88045
USA
Phone: (928)651-0663
Alt. Phone: (928)651-6973
Email: ALUD427@ICLOUD.COM

LUD'S COMPANIES LLC - Member

Name: SCARLET MARIE LUDVIGSON
Gender: Female
Correspondence Address: 308 MULBERRY STREET
VIRDEN, NM 88045
USA
Phone: (928)322-4915
Alt. Phone: (928)651-6973
Email: SCARLETLUDVIGSON@GMAIL.COM

MANAGERS

Name: MELANIE BETH HOBBS
Gender: Female
Correspondence Address: 308 MULBERRY STREET
VIRDEN, NM 88045
USA
Phone: (928)432-5542
Alt. Phone:
Email: B52CHICK@GMAIL.COM

APPLICATION INFORMATION

Application Number: 402496
Application Type: New Application
Created Date: 06/07/2026

QUESTIONS & ANSWERS

INP Interim Permit

1) Enter License Number currently at location 06060009

2) Is the license currently in use? yes

3) Submit the interim permit section of the license series application you are applying for when you reach the upload page. yes

Arizona Department of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

DEPARTMENT OF LIQUOR · STATE OF ARIZONA · EST. 1939 · ARIZONA

INTERIM PERMIT (INP) NOTARY PAGE

$100.00 INTERIM PERMIT APPLICATION FEE

FOR DLLC USE ONLY

INP Number: INP06003879 29
Date Approved: 6-16-2026
Expiration: 09-21-2026
LC: CAaya

SECTION 5, PAGE 2, of the license application

For approval of an interim permit:

- There must be a valid license of the same series issued to the current location you are applying for, **OR**
- A Hotel/Motel license is being replaced with a restaurant license pursuant to A.R.S.§4-203.01(A)

1. Enter license number currently at the location: 06060009

2. Is the license currently in use? ☒ Yes ☐ No If no, how long has it been out of use? ______

I, (Print Full Name) Doug Pennington (DOUGLAS) hereby declare that I am the Individual, Owner, Agent, or Controlling Person on the stated license and location.

Signature: [signature]

State of Arizona
County of Graham
Signed before me on this 2 day of June 20 26
Notary Signature [signature]
My commission expires on 6 day of April 20 30

LAURA L TOLMAN
Notary Public - State of Arizona
GRAHAM COUNTY
Commission # 692399
Expires April 6, 2030

Notary Seal

THE BONNIE HEATHER INN

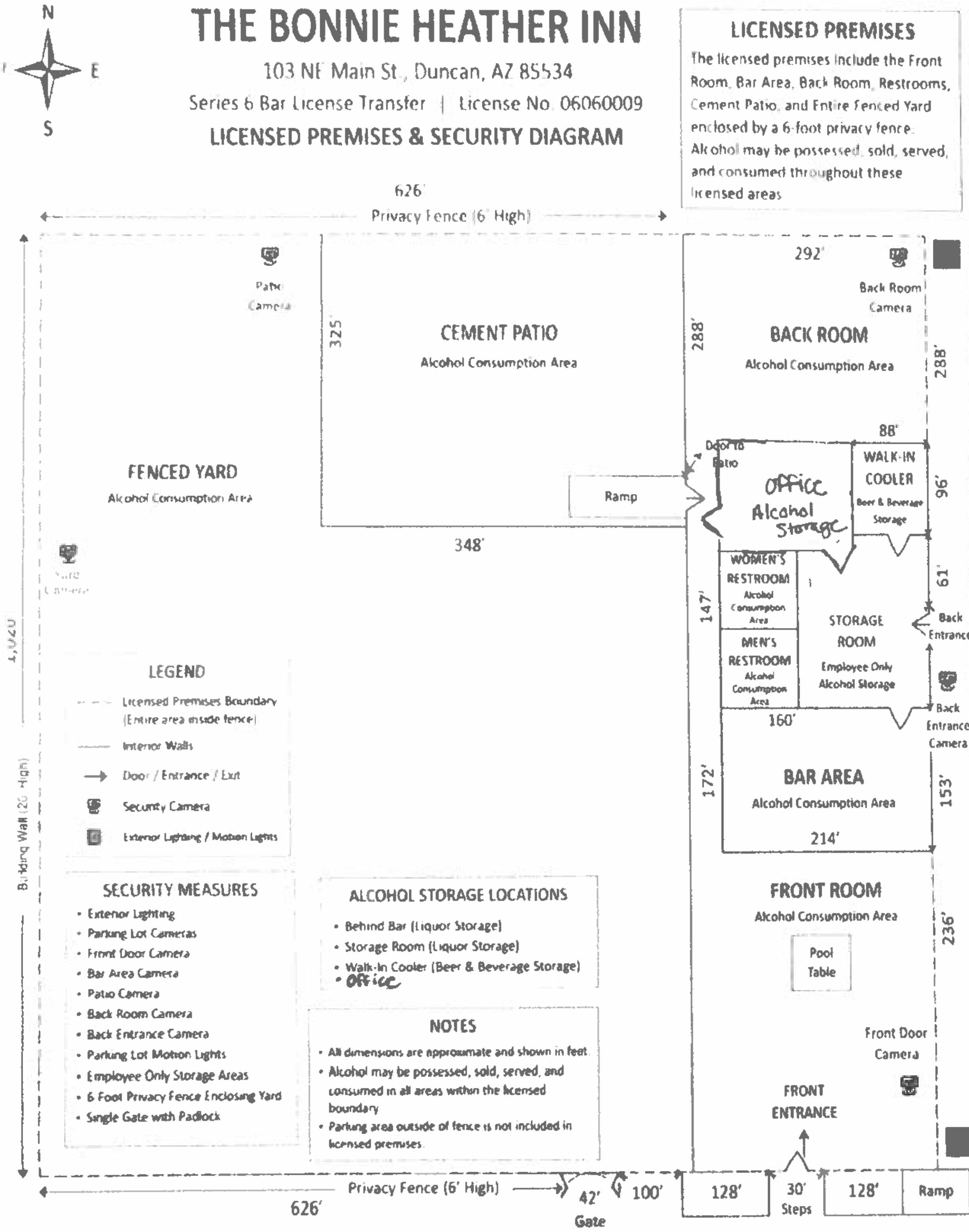
103 NE Main St., Duncan, AZ 85534

Series 6 Bar License Transfer | License No. 06060009

LICENSED PREMISES & SECURITY DIAGRAM

LICENSED PREMISES

The licensed premises include the Front Room, Bar Area, Back Room, Restrooms, Cement Patio, and Entire Fenced Yard enclosed by a 6-foot privacy fence. Alcohol may be possessed, sold, served, and consumed throughout these licensed areas.



LEGEND

- Licensed Premises Boundary (Entire area inside fence)
- Interior Walls
- Door / Entrance / Exit
- Security Camera
- Exterior Lighting / Motion Lights

SECURITY MEASURES

- Exterior Lighting
- Parking Lot Cameras
- Front Door Camera
- Bar Area Camera
- Patio Camera
- Back Room Camera
- Back Entrance Camera
- Parking Lot Motion Lights
- Employee Only Storage Areas
- 6 Foot Privacy Fence Enclosing Yard
- Single Gate with Padlock

ALCOHOL STORAGE LOCATIONS

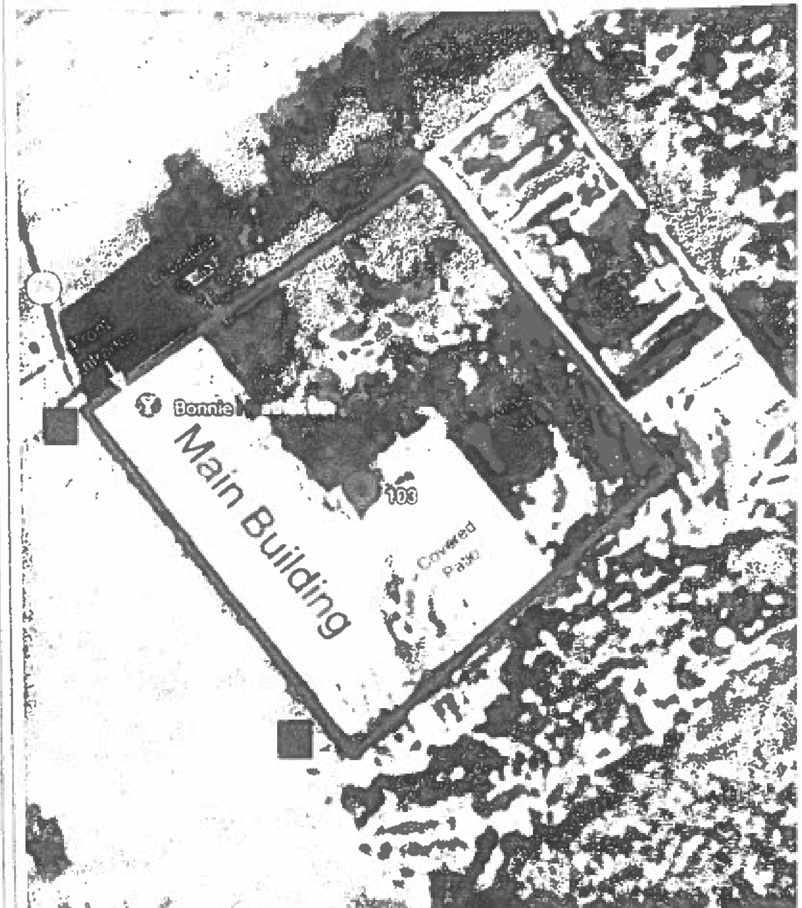
- Behind Bar (Liquor Storage)
- Storage Room (Liquor Storage)
- Walk-In Cooler (Beer & Beverage Storage)
- Office

NOTES

- All dimensions are approximate and shown in feet.
- Alcohol may be possessed, sold, served, and consumed in all areas within the licensed boundary
- Parking area outside of fence is not included in licensed premises.

SATELLITE MAP – LICENSED PREMISES

103 NE Main St., Duncan, AZ 85534



MAP LEGEND

- Licensed Premises Boundary (Inside 6' Privacy Fence)
- Entrances / Exits
- Security Camera
- Exterior Lighting / Motion Lights

NOTES

- Entire area inside the 6-foot privacy fence is included in the licensed premises.
- Parking lot to the west of the fence is not included in licensed premises.
- Nearest School: 0.5 mile (See Application)

SOURCE: Google Earth Imagery (May 2024)

TOWN OF DUNCAN

RESOLUTION NO. 2026-06

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DUNCAN, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA FOR FINANCIAL ASSISTANCE THROUGH THE CLEAN WATER STATE REVOLVING FUND; AUTHORIZING THE INCURRENCE OF INDEBTEDNESS IN AN AMOUNT NOT TO EXCEED $508,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE; AND AUTHORIZING ALL ACTIONS NECESSARY TO CARRY OUT THE PURPOSES OF THIS RESOLUTION.

WHEREAS, the Town of Duncan owns and operates a municipal wastewater collection system that serves its residents and businesses; and

WHEREAS, the Town has identified critical rehabilitation needs within its aging wastewater collection system, including locating and inspecting existing sewer infrastructure, cleaning sewer mains, raising and rehabilitating manholes where necessary, evaluating sewer line conditions, and rehabilitating deteriorated sewer mains, including the existing sewer line located beneath the Gila River crossing; and

WHEREAS, pursuant to Arizona Revised Statutes 9-571, the Town may obligate the revenues generated by its clean water system to repay a loan from the Water Infrastructure Finance Authority of Arizona;

WHEREAS, the Town of Duncan of Greenlee County certifies that the population of the community is under 150,000 as of the most recent U.S. Census data;

WHEREAS, the Town population at the time of this request is 696, which meets the requirement under A.R.S. § 9-571;"

WHEREAS, these improvements are necessary to improve system reliability, reduce infiltration and inflow, protect public health and water quality, extend the useful life of existing infrastructure, and reduce the risk of sanitary sewer overflows and costly emergency repairs; and

WHEREAS, the Town desires to submit an application to the Water Infrastructure Finance Authority of Arizona ("WIFA") requesting financial assistance through the Clean Water State Revolving Fund Program in an amount not to exceed Five Hundred Eight Thousand Dollars ($508,000) to complete these wastewater collection system rehabilitation improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Duncan, Arizona, as follows:

1. The Town hereby authorizes the submission of an application to the Water Infrastructure Finance Authority of Arizona for financial assistance through the Clean Water State Revolving Fund Program in an amount not to exceed $508,000. The Town is authorized to incur indebtedness in an amount not to exceed $508,000, subject to the terms and conditions established by WIFA, for the purpose of financing eligible costs associated with improve system reliability, reduce infiltration and inflow, protect public health and water quality, extend the useful life of existing infrastructure, and reduce the risk of sanitary sewer overflows and costly emergency repairs; and

2. The Town Manager, or his designee, is hereby designated as the Town's Authorized Representative and is authorized to execute all applications, agreements, certifications, assurances, and other documents necessary to obtain and administer financial assistance from WIFA.

3. The Town Manager and Town staff are further authorized to undertake all actions necessary to carry out the intent of this Resolution and to comply with all applicable federal and state requirements associated with the Clean Water State Revolving Fund Program.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Duncan, Arizona, this 13th day of August, 2026.

TOWN OF DUNCAN

By: ______________________________
Alex Blake, Mayor
ATTEST:

____
Terry Hinton, Town Clerk
APPROVED AS TO FORM:

____
Tina Vannucci, Town Attorney

TOWN OF DUNCAN
RESOLUTION NO. 2026-07

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DUNCAN, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE USDA FOR FINANCIAL ASSISTANCE; AUTHORIZING THE INCURRENCE OF INDEBTEDNESS IN AN AMOUNT NOT TO EXCEED $508,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE; AND AUTHORIZING ALL ACTIONS NECESSARY TO CARRY OUT THE PURPOSES OF THIS RESOLUTION.

WHEREAS, the Town of Duncan owns and operates a municipal wastewater collection system that serves its residents and businesses; and

WHEREAS, the Town has identified critical rehabilitation needs within its aging wastewater collection system, including locating and inspecting existing sewer infrastructure, cleaning sewer mains, raising and rehabilitating manholes where necessary, evaluating sewer line conditions, and rehabilitating deteriorated sewer mains, including the existing sewer line located beneath the Gila River crossing; and

WHEREAS, these improvements are necessary to improve system reliability, reduce infiltration and inflow, protect public health and water quality, extend the useful life of existing infrastructure, and reduce the risk of sanitary sewer overflows and costly emergency repairs; and

WHEREAS, the Town desires to submit an application to the USDA requesting financial assistance through the Clean Water State Revolving Fund Program in an amount not to exceed Five Hundred Eight Thousand Dollars ($508,000) to complete these wastewater collection system rehabilitation improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Duncan, Arizona, as follows:

1. The Town hereby authorizes the submission of an application to the USDA for financial assistance in an amount not to exceed $508,000.

The Town is authorized to incur indebtedness in an amount not to exceed $508,000, subject to the terms and conditions established by USDA, for the purpose of financing eligible costs associated improve system reliability, reduce infiltration and inflow, protect public health and water quality, extend the useful life of existing infrastructure, and reduce the risk of sanitary sewer overflows and costly emergency repairs; and

2. The Town Manager, or his designee, is hereby designated as the Town's Authorized Representative and is authorized to execute all applications, agreements,

certifications, assurances, and other documents necessary to obtain and administer financial assistance from USDA.

3. The Town Manager and Town staff are further authorized to undertake all actions necessary to carry out the intent of this Resolution and to comply with all applicable federal and state requirements associated with the USDA Program.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Duncan, Arizona, this 13th day of August, 2026.

TOWN OF DUNCAN

By: ______________________________

Alex Blake, Mayor

ATTEST:

____

Terry Hinton, Town Clerk

APPROVED AS TO FORM:

____

Tina Vanuci, Town Attorney

RESOLUTION TO CANVASS
VOTE RESOLUTION NO. 26-08

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DUNCAN, GREENLEE COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY/GENERAL ELECTION HELD ON JULY 21, 2026.

WHEREAS, the Town of Duncan, Greenlee County, Arizona held a primary/general election on the 21st day of July, 2026 for the nomination/election of a Mayor and 2 Council-members; and

WHEREAS, the election returns have been presented to and have been canvassed by the town council pursuant to Arizona Revised Statutes §§ 16-642 and 16-646; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Duncan, Greenlee County, Arizona, declare the results of the election, as follows:

SECTION 1. That the total number of ballots cast at said primary election, as shown by the poll lists or reported by the county, was 250.

SECTION 2. That the number of ballots rejected was . 0

SECTION 3. That the votes cast for the candidates for council-member were as follows:

Name/Title of Office		Vote Total
Smith, Valarie	Council member	81
Wearne, Jill	Council Member	88

Section 4. That the votes cast for the candidate for Mayor were as follows

Name/Title of Office		Vote Total
Blake, Alex	Mayor	12

Ballots Cast	Active Registered Voters (Citywide)	(District/Ward) Active Registered Voters
250	976	976

SECTION 5. That it is hereby found, determined and declared of record, that the following 3 candidates did receive a majority of all votes cast for the office sought and are hereby issued certificates of election:

Alex Blake
Valarie Smith
Jill Wearne

ATTEST:

____
Terry Hinton, Town Clerk

____
Alex Blake, Mayor

APPROVED AS TO FORM

____
Tina Vannucci, Town Attorney

Town of Duncan Mayor

Vote For 1

	TOTAL	VOTE %	Election Day	Early Voting	Provisional	Late Early
Write-In Totals	18	100.00%	2	14	0	2
Write-In: Alex Blake	12	66.67%	1	9	0	2
Write-In: Unofficial	6	33.33%	1	5	0	0
Not Assigned	0	0.00%	0	0	0	0
Total Votes Cast	18	100.00%	2	14	0	2
Overvotes	0		0	0	0	0
Undervotes	83		15	60	0	8

Town of Duncan Council Member

Vote For 2

	TOTAL	VOTE %	Election Day	Early Voting	Provisional	Late Early
Smith, Valerie	81	48.50%	11	63	0	7
Wearne, Jill	86	51.50%	14	63	0	9
Write-In Totals	0	0.00%	0	0	0	0
Not Assigned	0	0.00%	0	0	0	0
Total Votes Cast	167	100.00%	25	126	0	16
Overvotes	0		0	0	0	0
Undervotes	35		9	22	0	4

006 Duncan

Statistics

Statistics	TOTAL	Election Day	Early Voting	Provisional	Late Early
Registered Voters - Total	976				
Registered Voters - Republican	507				
Registered Voters - Democratic	175				
Registered Voters - Libertarian	15				
Registered Voters - Green	1				
Registered Voters - No Labels	8				
Registered Voters - NONPARTISAN	270				
Ballots Cast - Total	250	40	170	3	37
Ballots Cast - Republican	171	33	104	3	31
Ballots Cast - Democratic	76	7	64	0	5
Ballots Cast - Libertarian	0	0	0	0	0
Ballots Cast - Green	0	0	0	0	0
Ballots Cast - No Labels	3	0	2	0	1
Ballots Cast - NONPARTISAN	0	0	0	0	0
Ballots Cast - Blank	0	0	0	0	0
Voter Turnout - Total	25.61%				
Voter Turnout - Republican	33.73%				
Voter Turnout - Democratic	43.43%				
Voter Turnout - Libertarian	0.00%				
Voter Turnout - Green	0.00%				
Voter Turnout - No Labels	37.50%				
Voter Turnout - NONPARTISAN	0.00%				

REP U.S. Rep Dist 6

Vote For 1

	TOTAL	Election Day	Early Voting	Provisional	Late Early
Ciscomani, Juan	160	32	94	3	31
Write-In Totals	1	0	1	0	0
Not Assigned	1	0	1	0	0
Total Votes Cast	161	32	95	3	31

REP Governor

Vote For 1

	TOTAL	Election Day	Early Voting	Provisional	Late Early
Biggs, Andy	128	26	80	1	21
Miceli, Ken	8	1	5	0	2
Neely, Scott	9	2	2	1	4
Schweikert, David	20	3	14	1	2
Write-In Totals	0	0	0	0	0
Not Assigned	0	0	0	0	0
Total Votes Cast	165	32	101	3	29

AGREEMENT BETWEEN
THE GREENLEE COUNTY BOARD OF SUPERVISORS
AND
THE TOWN OF DUNCAN
(For the provision of Labor and Equipment
September 2026 Chip Sealing Project)

This is an Agreement ("Agreement") between the Greenlee County Board of Supervisors ("County") and the Town of Duncan (Town) for use of equipment and labor services for the repair, resurfacing and/or maintenance of roads in the Town of Duncan.

RECITALS

WHEREAS, the Town of Duncan desires to use Greenlee County equipment and personnel in road maintenance projects;

WHEREAS, Arizona Revised Statutes (A.R.S.) § 11-201 allows the Board of Supervisors to make and enter into such contracts;

WHEREAS, Arizona Revised Statutes (A.R.S.) § 9-441.02 allows the municipalities to make and enter into such contracts;

AGREEMENT

NOW, THEREFORE, the parties agree as follows:

1. Term

   1.1 The term of this Agreement shall begin upon the approval to the agreement by the parties to this agreement and shall end upon the completion of the Resurfacing of the Roads listed in Section 1.2 of this agreement.

   1.2 ROADS: SEE EXHIBIT “A” ATTACHED

   1.3 The framework of this Agreement may be utilized for projects in the future upon agreement of the parties to the scope of work, costs and other particulars of any such future projects.

2. Duties of the County

   2.1 The County shall provide labor and equipment to the Town at the following rates:

   2.2 County employees assigned to this chip sealing project shall be charged at to the Town at their current rate of pay, the average of which is $28.50 per hour plus the costs of fringe benefits and other employee-related expenses.

2.3 Unless otherwise indicated, equipment shall be charged to the Town of Duncan at the current FEMA reimbursement rates per hour and may include but is not necessarily limited to the following:

- 2-Large Dump Truck(s) – $74.83/hr
- 2-Small Dump Truck(s) - $55.98/hr
- Grader(s) – N/A
- 1-Roller(s) - $48.69/hr (rental rate)
- 1-Chip Spreader - $129.98/hr
- 2-Sweeper(s) - $95.85/hr
- 1-Loader – $95.09/hr
- Although not anticipated, any other equipment in the County's possession that would be used in the ordinary course of road resurfacing. Such other equipment will likewise be charged at the current FEMA rate.

2.4 It is anticipated that the project shall last no more than four (4), ten-hour working days with the fourth day requiring only two county personnel. Greenlee County's estimated costs for labor and equipment is as follows:

- Labor: $12,312.00 (Ave wage x 10 employees x 30 hrs ($8,550.00), plus Ave wage x 2 employees s 10 hrs ($570.00) plus approximately 35% for EREs)
- Equipment: $23,729.40 (Total of all equipment listed above x 30 hrs, plus hourly rate for 2 sweepers x 10 hours)

2.5 The Town of Duncan will procure oil, chips, and any other raw materials necessary and sufficient to complete the agreed upon projects.

2.6 Notwithstanding these estimates, the county reserves the right to charge the actual cost of labor and equipment if the project exceeds the estimated time to complete the project.

3. Duties of the Town:

3.1 Town agrees to notify County no later than 30 days prior to the date that County Equipment and Personnel will be needed.

3.2 Reimburse the County for all charges for all materials, supplies, equipment and personnel utilized by Town for the road project at the rates set forth in Section 2 above.

3.3 Be the responsible party for all grant related responsibilities including but not necessarily limited to all reporting and record keeping with respect to this project for purposes of fulfilling grant requirements.

4. Total Projected Cost of Project:

4.1 The Parties agree that the **projected** cost for estimated labor and equipment supplied by the County for the chip sealing the roads or portions of roads for the Town of Duncan as listed in Section 1.2 above, is $36,041.40.

4.2 The Parties anticipate that this project is to be paid from grant funds that Town has obtained and that reimbursement to County for the projected amount of $36,041.40 will be paid by Town from these funds. However, should total project costs exceed the grant funds available, Town shall still reimburse County for all costs incurred.

4.3 The Parties agree that $3,604.14 (10% of projected total cost) shall be held in reserve for unanticipated cost overruns, change orders or other unanticipated costs. Additionally, should actual costs be less than the projected costs outlined above, funds not incurred as anticipated will be added to the reserve. Payment to either party for additional costs incurred from this anticipated reserve shall be agreed to by the parties in writing and signed by the party's respective project representatives.

4.4 County will use its best efforts to keep project costs within the anticipated estimates provided above, barring any unplanned circumstances beyond the county's control occasioned by the conditions on or surrounding the roads or portions of roads subject to this agreement or any other event beyond the county's control.

5. Assumption of Liability:

5.1 In consideration of the use of county labor and equipment to construct the chip seal surface, upon completion of the chip seal resurfacing project, the Town will accept full responsibility for maintaining the roadways listed in Section 1.2 above and any and all liability that may result from maintenance or lack thereof of the listed roadways.

5.2 In addition to assuming all maintenance responsibilities, the Town will also assume all responsibility for any and all liability that may arise from the roadways listed in Section 1.2. The Town's assumption of all liability, risk, and responsibility shall include any and all liability arising from road design, road construction or road maintenance, and from any other cause without limit.

6. Additional Provisions:

6.1 No party shall discriminate against any Greenlee County or Town employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out duties pursuant to this Agreement.

6.2 All parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

6.3 As this project is undertaken pursuant to grant funds obtained by Town, all employees from either party shall be covered by Town's worker's compensation coverage while working on roads or sections of roads owned by Town.

6.4 This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.

6.5 Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of any party to the Agreement by imposing any standard of care different from the standard of care imposed by law.

6.6 Either party may terminate this Agreement at any earlier time by providing written notice to the other party at least thirty (30) days prior to the termination date.

6.7 Town shall indemnify, defend, save and hold harmless the County, its departments, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Town or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Town to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Town from and against any and all claims. It is agreed that Town will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Town agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Town.

6.8 County shall indemnify, defend, save and hold harmless the Town, its departments, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such County to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by County from and against any and all claims. It is agreed that County will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

6.9 It is agreed that the Parties to this Agreement have participated fully in the negotiation and preparation of the Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The Parties acknowledge they have been advised by counsel or have had the opportunity to be advised by counsel, in the negotiation and execution of the Agreement.

7. <u>Notices:</u>

All notices to the County relative to this Agreement shall be addressed to:

Greenlee County Board of Supervisors
Attn: Derek D. Rapier, County Administrator
P.O. Box 908
Clifton, AZ 85533

All notices to the Town relative to this Agreement shall be addressed to:

Town of Duncan
Attn: Terry Hinton, Town Manager
506 Old West Highway
Duncan, AZ 85534

8. <u>Authorized Representatives</u>:

For purposes of authorizing billing against project reserve funds, the parties respective representatives are:

County: David Manuz, Roads Supervisor or alternatively
Michael Holguin, Deputy Roads Supervisor

Town: Terry Hinton, Town Manager

9. This agreement shall be fully executed upon acceptance at separate meetings of the parties respective governing bodies and signatures by the Chairman and Mayor. This agreement may be executed at different times and locations.

IN WITNESS WHEREOF, the parties hereby have executed this Agreement:

By: ___________________________
David Gomez, Chair
Greenlee County Board of Supervisors

By: ___________________________
Alex Blake, Mayor
Town of Duncan

ATTEST

By: ______________________
Clerk, Board of Supervisors
Greenlee County

APPROVED AS TO FORM:

By: ___________________________
Gary Grittith
Greenlee County Attorney

By: ___________________________
Attorney for Town of Duncan