

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan Town Council and to the general public that the Duncan Common Council will hold a Regular Meeting open to the public at Duncan Town Hall on Thursday, May 14, 2026, at 4:00 p.m.

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

**Regular Meeting Agenda  
Duncan Common Council  
Thursday, May 14, 2026; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

**Call to Order:**

**Roll Call:**

**Pledge of Allegiance:**

**Prayer:**

**1. Swearing in of Council Member Roni Swann:**

Discussion and Action ..... Common Council

**2. Call to Public:** Those wishing to address the Council should fill out a “Request to Address the Council” form and present it to the Town Clerk prior to the beginning of the meeting. The mayor will recognize the person wishing to speak during the Call to the Public item shown on the agenda. Time permitting, each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda.

**3. Consent Agenda:** All items on the consent agenda are considered to be routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Councilmember or member of the public requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

- a. **Approval of April 9, 2026, Combined Public Hearing and Regular Meeting Minutes.**
- b. **Approval of April 2026 Financial Reports.**

**4. Sheriff’s Report:**

**5. Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.

- a. **Mayor’s Report:**
- b. **Council Member’s Report:**
- c. **Town Manager’s Report:**

**6. Approve the 2026 General Plan:**  
Discussion and Action ..... Common Council

**7. IGA Between the Greenlee County Board of Supervisors and The Town of Duncan (For the Provision of Labor and Equipment 2026 Chip Sealing Project:**  
Discussion and Action..... Common Council

**8. IGA Between the State of Arizona through ADOT and The Town of Duncan for Main & High Street:**  
Discussion and Action..... Common Council

**9. FY 2027 Tentative Budget:**  
Discussion and Action..... Common Council

**10. Discussion of Date and Time of Next Meeting:**  
Discussion Only..... Common Council

**11. Discussion of Items for Next Meeting:**  
Discussion Only..... Common Council

**12. Adjournment:**  
Discussion and Action..... Common Council

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conference.

Click <https://us02web.zoom.us/j/82424386359?pwd=CQtKkWCp6Pc9qAmKSxaSlmP6vly1tk.1> to start or join a scheduled Zoom meeting.

Copies of the Agendas may be requested at the Town of Duncan (928) 359-2791.



**LOYALTY OATH OF OFFICE**

TOWN OF DUNCAN  
*"A Nice Place to Come Home To"*

STATE OF ARIZONA )  
County of Greenlee ) ss.  
Town of Duncan )

I, \_\_\_\_\_ do solemnly swear that I will support the Constitution of the United States and the Constitution and Laws of the State of Arizona; that I will bear true faith and allegiance to the same and defend them against all enemies whatsoever, and that I will faithfully and impartially discharge the duties of the office of Council Member in and for the Town of Duncan, Greenlee County Arizona, according to the best of my ability, so help me God.

\_\_\_\_\_  
Signature

Subscribed and sworn to before me in the Town of Duncan, Greenlee County, State of Arizona this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public, Arizona

**Public Hearing Meeting Minutes  
Duncan Common Council  
Thursday, April 9, 2026; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

**Call to Order – Public Hearing:** At 4:05 p.m. the Duncan Common Council convened the public hearing regarding the 2026 General Plan Update at Duncan Town Hall, 506 SE Old West Highway, Duncan, Arizona.

- 1. Public Hearing:** Council will hold a public hearing regarding the 2026 General Plan Update. Council will open the public hearing, receive comments from the public, and close the public hearing.

A consultant presented the final update of the Town of Duncan 2026 General Plan. The consultant explained that state statute requires the General Plan to be updated every 10 years and that, for a community under 2,500 residents, the required elements are land use and circulation. The prior 2006 plan contained 5 goals, 9 objectives, and 25 policies over approximately 30 pages, with limited mapping and implementation detail.

The updated plan was described as a substantially expanded document based on public outreach, updated best practices, and state requirements. Public outreach included 24 survey responses, a project website, public meetings held October 9 and November 3, 2025, and noticing through social media and the Town website. Public input generally described Duncan as friendly, quiet, and small-town in character, while future-oriented comments emphasized maintaining that character while improving infrastructure, roads, affordable housing, economic opportunity, and historic downtown identity.

The consultant reported that the updated General Plan clearly defined an expanded study area and included seven elements: land use; streets and circulation; parks and open space; public facilities; cost of development; environmental planning and hazard mitigation; and economic development. A detailed implementation section and new maps were also added.

For the land use element, the consultant reviewed survey results indicating support for growth beyond current corporate boundaries, new housing types, and additional commercial, industrial, and residential growth. The updated land use map identifies agricultural, residential low-density, residential medium-density, commercial, and public land uses. The consultant clarified that the designations allow flexibility and do not prohibit compatible uses in other areas, but larger changes would trigger amendment procedures. The plan identifies approximately 26.5% of land use as agriculture, 71.3% as residential, less than 1% as commercial, and 1.4% as public. Density ranges were also defined, and the consultant noted that the State Land Department had reviewed the applicable designations and was satisfied with them.

For streets and circulation, the consultant stated that the plan identifies the Town's circulation system and updates goals and policies related to public transit, a potential second river crossing, and bicycle and pedestrian safety. Public comments reflected that existing circulation was generally viewed as adequate, though residents also expressed uncertainty and interest in improvements.

For parks and open space, the consultant noted strong support for additional parks and open-space improvements. The plan includes existing Town and County recreation facilities, recent and planned park improvements, the fishing lake concept, bird-watching tourism, trails, and other recreational amenities.

For public facilities, the consultant summarized goals related to Town, County, and other public services. The plan identifies interest in rehabilitating Town Hall, restoring or reusing the AFW building for Town services or amenities, pursuing redevelopment or donations, and seeking funding for storm system upgrades.

For cost of development, the consultant explained that the plan outlines potential funding mechanisms and recognizes the policy concept that developers should contribute their fair share toward infrastructure and public facility costs associated with new development.

For environmental planning and hazard mitigation, the consultant stated that the plan incorporates updated flood information, hazard mitigation options, coordination with the Army Corps of Engineers and Greenlee County, review of building codes, and information regarding historic resources. The consultant noted collaboration with Duncan Preservation Design and stated that the plan reflects the Town's interest in preserving local heritage while allowing appropriate reinvestment and design flexibility.

For economic development, the consultant summarized plan language supporting local economic activity, tourism, birdwatching, downtown revitalization, public transit and intercity ridership opportunities, and coordination with Local First Arizona and the Greenlee County Chamber of Commerce.

The consultant reviewed the implementation chapter, which defines major, minor, and administrative amendments. In the downtown core, changes of 10 contiguous acres or more would constitute a major amendment, while smaller changes would be minor. In other areas, larger acreage thresholds would apply. The consultant stated that the approach was intended to provide clearer guidance and greater flexibility while recognizing the small and dense character of the downtown core.

The consultant concluded that the updated plan contains 26 goals, 33 objectives, 101 policies, 7 elements, an implementation chapter, and 3 new maps, compared with the substantially smaller 2006 plan. The consultant stated that the plan should assist the Town with grant writing and demonstrate the Town's commitment to future improvements.

Council members and the public were invited to ask questions or provide comments. No public comment was offered. Council members stated that the plan was thorough and expressed appreciation for the presentation.

**2. Adjournment of Public Hearing:**

Mayor Blake noted that no additional public comment had been requested and the public hearing closed at **4:15p.m.** The Council then proceeded to the regular meeting.

**Regular Meeting Minutes  
Duncan Common Council  
Thursday, April 9, 2026; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

Mayor Blake called the regular meeting of the Duncan Common Council to order at **4:15 p.m.**

Present: Mayor Blake; Council Member Wearne; Council Member Show via Zoom Absent: Vice Mayor Smith was noted as absent at roll call but later participated. Vacancy: One Council seat was vacant pending appointment.

A quorum was established.

The Pledge of Allegiance was recited.

Mayor Blake led the prayer.

1. **Call to Public:** No requests to address the Council were received.
2. **Consent Agenda:**
  - a. **Approval of March 5, 2026, Regular Meeting Minutes.**
  - b. **Approval of March 2026 Financial Reports.**

**MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WAS MADE BY MAYOR BLAKE AND SECONDED BY COUNCIL MEMBER WEARNE. THE MOTION CARRIED UNANIMOUSLY.**

3. **Sheriff's Report:** The Sheriff was not present, and no Sheriff's Report was provided.
4. **Community Report: Heather** reported that Earth Day events would be held on Friday, April 17, at Centennial Park in Duncan, and on Thursday, April 23, in the area near the library in Clifton/Morenci. She stated that the Duncan event would run from 8:00 a.m. to 2:00 p.m., and the other event would run from 10:00 a.m. to 6:00 p.m. She also reported that the Town was working with the Chamber to support small businesses and that vendors could participate at no charge, subject to applicable County requirements. Vendors were directed to contact Donna.

Heather also mentioned plans for worms and ladybugs for the events and discussed tree pickup and delivery to the yard.

**Will Wearne** commented that the grand opening for the park on the hill had been a successful and well-attended event and said he looked forward to additional activity there.

*VICE MAYOR SMITH JOINED THE MEETING.*

5. **Summary of Current Events:**
  - a. **Mayor's Report:** Mayor Blake reported that the Governor was scheduled to visit Duncan the following day. He stated that he and Commissioner Ward planned to meet the Governor at the skate park and discuss Town needs and concerns, including flood control, abatement issues, and items identified in the General Plan.  
  
Mayor Blake also reported that he would be in Washington, D.C., from April 18 through April 24 and would meet with members of Arizona's congressional delegation. He

invited Council members to let him know of any issues or projects they wanted him to raise during those meetings.

- b. **Council Members Report:** Vice Mayor Smith had nothing to report. Council member Wearne and Council member Show also reported having no additional items.
- c. **Town Manager's Report:** Town Manager Hinton reported on upcoming street and infrastructure work. He stated that work was expected to begin around May 18 on Ocotillo, Campbell, and Chaparral, with additional chip seal work possible if materials and funding allowed. He stated that pricing had come in lower than expected and that he had told the County Manager that if the County had time, the Town had funding available to accomplish more work.

Town Manager Hinton reported that the State Parks grant was nearing closeout, with some remaining funding available for Centennial Park. He expected to complete additional improvements and believed there may be enough funding to install new grass at Centennial Park. He also stated that a few items remained at the park on the hill, including dog stations.

Town Manager Hinton reported that the Highway 75/Fairgrounds Road project would likely begin within approximately 10 days. He said that after related boring work, the water line would be extended up to the tank, helping move the Town closer to connecting the two water systems. He noted, however, that the orthophosphate system would need to be completed before the water could be turned on, and that the project was preparing to go out to bid.

Town Manager Hinton reported that culverts were being installed off the field as part of a USDA grant. He noted that USDA grant processing had been difficult on the front end but relatively easy for reimbursement. He also discussed multiple open grants and the administrative differences among them.

Town Manager Hinton stated that much of his recent time had been spent working on reimbursements. He noted that one grant related to replacement pipe had a June 30 deadline and that the Town needed to continue moving that project forward. He also reported an opportunity to purchase an older chip seal machine from Graham County after the County used it for road work this summer. He said the Town would consider the option depending on price and whether the County could train staff to operate it.

Town Manager Hinton reported that two additional people were helping with road preparation for chip seal work. He also reported a staffing change involving an employee who had resigned after multiple prior indications that she intended to quit. He clarified that the Town did not terminate the employee.

Town Manager Hinton reported that the Town had purchased a used crane. He said the listed price began at \$27,000 and the Town negotiated it down to \$19,000, with delivery expected the following Tuesday. He also stated that the Town had rented a boom truck from Allen Matthews because the work could not wait and the Town was trying to reopen the road for the weekend.

In response to a question regarding work at Main and High, Town Manager Hinton stated that the project would likely begin closer to the end of the year. He explained

that the curb and gutter work and drainage work had been combined into one project to make it large enough to attract bidders. He estimated the combined project would be close to \$4 million and would cover approximately one full mile. He also stated that he believed the project could be worked out without requiring utility poles to be moved.

#### **6. Appointment to Fill Vacant Council Seat:**

The Council considered the appointment to fill the vacant Council seat. Roni Swann appeared before the Council and introduced herself as a longtime Duncan resident who grew up in the community, left for a period of time, and returned. She stated that she was excited about the Town's efforts to build and improve the community and wanted to be part of that work.

Council members asked Ms. Swann about her community involvement, availability, and understanding of municipal government. Ms. Swann stated that she serves on the Head Start Policy Council and became involved because she wanted to be more engaged in her son's school. She described Head Start as an important resource for Duncan and stated that she also enjoys volunteering and participating in community events. She confirmed that Thursday meetings would generally work for her schedule and that she lives within Town limits near the elementary school.

Council members discussed the importance of understanding how municipal government functions in Arizona, including the Council-manager structure, the role of the mayor as one vote among the Council, and the need for consensus. The discussion also addressed public misconceptions about Town funding, particularly the fact that many visible projects are funded through restricted grants that cannot be redirected to unrelated purposes such as roads. Council members explained that Council members often receive questions or complaints from residents and must communicate accurately about how projects are funded and why certain decisions are made.

Ms. Swann stated that this type of discussion was part of why she became interested in serving. She referenced seeing community conversation online and wanting to become more informed and involved before forming conclusions. She also stated that her work background includes planning-related responsibilities and that she is comfortable with detailed discussions and explaining grant criteria and funding restrictions.

Council members noted that all official Council deliberations must occur in public meetings and that individual members cannot privately deliberate Council business outside the meeting. They also discussed the value of bringing different perspectives to the Council, including perspectives from residents who have left and returned to Duncan.

The Council discussed the remaining term of the vacant seat. Mayor Blake stated that approximately two years remained on the term and that, if appointed, Ms. Swann would need to run for election at the end of that term.

#### **MOTION TO APPOINT RONI SWANN TO FILL THE VACANT COUNCIL SEAT WAS MADE BY COUNCIL MEMBER WEARNE AND SECONDED BY VICE MAYOR SMITH. THE MOTION CARRIED UNANIMOUSLY.**

Town staff stated that Ms. Swann would be sworn in at the next meeting and provided with materials and a name plate.

**7. FY 2026/2027 Budget Review:**

Town Manager Hinton reviewed the draft FY 2026/2027 budget. He stated that a tentative budget would be brought forward the following month and that he hoped the budget process could proceed in May. He reported that the Town had received applicable numbers from the State and incorporated them into the draft. He noted that franchise-related revenue was generally unchanged and that some fund balance information remained difficult to confirm until audit work was caught up.

Town Manager Hinton discussed several budget areas, including public works and streets. He stated that he had attempted to dedicate available street funds primarily to materials and operations rather than employee wages, in order to preserve money for actual street improvements. He discussed continued coordination with the County on chip seal work and identified roads and areas that may be addressed, including Skyline, streets across the highway, Mesquite, and other locations. He noted right-of-way and State Trust Land complications for certain roads and stated that some work may need to be treated as temporary rather than permanent.

The Council and Town Manager discussed the condition of Chaparral and related culvert improvements. Town Manager Hinton stated that Chaparral was holding up well and that USDA grant funds would support installation of large culverts and headwalls where washouts occur. He stated that once the County was available, that section could be addressed and the road should remain in good condition for some time.

Town Manager Hinton also discussed available millings and the difficulty of obtaining them due to loading and scheduling requirements. Council members briefly noted that paved roads can increase traffic and generate different concerns, but the overall discussion emphasized the Town's continuing effort to improve roads as funding and staffing allow.

The Council briefly discussed the library line item and an inquiry regarding whether Dollar General was still expected to come to Duncan. Town Manager Hinton stated that Dollar General had requested information for approximately a month, and the Town had provided requested information, but the company had not yet submitted anything further. He stated that, as far as he knew, the matter remained open.

Town Manager Hinton reported that the Town had received \$5,000 for Fourth of July and \$5,000 for the Christmas parade through United Way. He said this could potentially support fireworks for the Christmas parade.

The Council also discussed future park funding. Mayor Blake stated that the State Parks representative who attended the grand opening encouraged the Town to return with another application once the current grant was closed out. Town Manager Hinton said that if the pond project could be completed, the Town could seek State Parks funding for a walking path, gazebos, restrooms, and other amenities.

No action was taken on the budget review.

**8. Discussion of Date and Time of Next Meeting:**

The Council discussed the next meeting date and confirmed that the next meeting would be held on May 14, 2026, with the meeting time to be noticed as required. Council members discussed availability, including remote participation if necessary.

**9. Discussion of Items for Next Meeting:**

Items discussed for the next meeting included placing the swearing-in of Roni Swann near the beginning of the agenda and proceeding with budget-related items, including the budget hearing or tentative budget as required by prior publication and statutory deadlines.

**10. Adjournment:**

**AT 5:02 P.M. MOTION TO ADJOURN WAS MADE BY COUNCIL MEMBER WEARNE AND SECONDED BY VICE MAYOR SMITH. THE MOTION CARRIED UNANIMOUSLY.**

TOWN OF DUNCAN  
FUND SUMMARY  
FOR THE 10 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
TAXES	22,428.80	332,532.82	265,000.00	( 67,532.82)	125.5
LICENSES AND PERMITS	1,809.99	18,579.03	33,600.00	15,020.97	55.3
INTERGOVERNMENTAL REVENUE	39,047.85	394,778.45	461,700.00	66,921.55	85.5
FEES AND CHARGES	9,177.00	98,116.13	120,000.00	21,883.87	81.8
FINES AND FORFEITURES	.00	.00	50.00	50.00	.0
REFUNDS AND REBATES	.00	( 150.00)	.00	150.00	.0
MISCELLANEOUS	.00	21,615.77	6,000.00	( 15,615.77)	360.3
UNEXPECTED REVENUE	.00	66.40	.00	( 66.40)	.0
	<b>72,463.64</b>	<b>865,538.60</b>	<b>886,350.00</b>	<b>20,811.40</b>	<b>97.7</b>
<b>EXPENDITURES</b>					
CEMETERY	.00	23.74	1,000.00	976.26	2.4
MAYOR & COUNCIL	574.02	12,999.33	26,925.40	13,926.07	48.3
TOWN CLERK	15,132.04	136,683.62	178,578.00	41,894.38	76.5
FINANCIAL ADMINISTRATION	14,404.90	231,273.67	296,208.20	64,934.53	78.1
POLICE DEPARTMENT	5,000.00	50,000.00	60,000.00	10,000.00	83.3
ANIMAL CONTROL	.00	.00	2,500.00	2,500.00	.0
PUBLIC WORKS/ROADS	11,741.71	124,713.90	147,970.40	23,256.50	84.3
PARKS	2,647.35	23,488.24	33,000.00	9,511.76	71.2
SANITATION/REFUSE	7,410.20	76,844.47	81,067.00	4,222.53	94.8
SWIMMING POOL	353.95	43,007.10	55,101.00	12,093.90	78.1
TOWN PROPERTIES	199.97	3,343.90	4,000.00	656.10	83.6
	<b>57,464.14</b>	<b>702,377.97</b>	<b>886,350.00</b>	<b>183,972.03</b>	<b>79.2</b>
	<b>14,999.50</b>	<b>163,160.63</b>	<b>.00</b>	<b>( 163,160.63)</b>	<b>.0</b>

TOWN OF DUNCAN  
 FUND SUMMARY  
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

HIGHWAY USERS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
REVENUE	7,772.57	66,486.18	80,869.00	14,382.82	82.2
	7,772.57	66,486.18	80,869.00	14,382.82	82.2
<b>EXPENDITURES</b>					
EXPENDITURES	4,039.12	67,041.76	80,869.15	13,827.39	82.9
	4,039.12	67,041.76	80,869.15	13,827.39	82.9
	3,733.45	( 555.58)	( .15)	555.43	(37038

TOWN OF DUNCAN  
 FUND SUMMARY  
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
OPERATING REVENUE	10,909.30	97,538.49	149,000.00	51,461.51	65.5
NON-OPERATING REVENUE	850.00	8,581.27	9,500.00	918.73	90.3
	<u>11,759.30</u>	<u>106,119.76</u>	<u>158,500.00</u>	<u>52,380.24</u>	<u>67.0</u>
<b>EXPENDITURES</b>					
EXPENDITURES	10,333.14	101,221.45	158,500.40	57,278.95	63.9
	<u>10,333.14</u>	<u>101,221.45</u>	<u>158,500.40</u>	<u>57,278.95</u>	<u>63.9</u>
	<u>1,426.16</u>	<u>4,898.31</u>	<u>(.40)</u>	<u>(4,898.71)</u>	<u>12245</u>

TOWN OF DUNCAN  
 FUND SUMMARY  
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 66	.00	1,837,279.50	15,500,000.00	13,662,720.50	11.9
	.00	1,837,279.50	15,500,000.00	13,662,720.50	11.9
<u>EXPENDITURES</u>					
DEPARTMENT 800	14,790.43	1,976,050.73	15,500,000.00	13,523,949.27	12.8
	14,790.43	1,976,050.73	15,500,000.00	13,523,949.27	12.8
	( 14,790.43)	( 138,771.23)	.00	138,771.23	.0

TOWN OF DUNCAN  
 FUND SUMMARY  
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
SOURCE 60	2,909.84	27,931.01	13,500.00	( 14,431.01)	206.9
OPERATING REVENUE	20,531.75	188,385.84	285,000.00	96,614.16	66.1
NON-OPERATING REVENUE	762.50	7,881.27	8,000.00	118.73	98.5
	<u>24,204.09</u>	<u>224,198.12</u>	<u>306,500.00</u>	<u>82,301.88</u>	<u>73.2</u>
<b>EXPENDITURES</b>					
EXPENDITURES	<u>14,123.96</u>	<u>220,292.62</u>	<u>306,500.10</u>	<u>86,207.48</u>	<u>71.9</u>
	<u>14,123.96</u>	<u>220,292.62</u>	<u>306,500.10</u>	<u>86,207.48</u>	<u>71.9</u>
	<u>10,000.13</u>	<u>3,905.50</u>	<u>( .10)</u>	<u>( 3,905.60)</u>	<u>39055</u>

TOWN OF DUNCAN  
 FUND SUMMARY  
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

WATER IMPROVEMENT PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
EXPENDITURES	.00	10,328.30	.00	( 10,328.30)	.0
	.00	10,328.30	.00	( 10,328.30)	.0
	.00	( 10,328.30)	.00	10,328.30	.0

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>24962</b>										
04/26	04/09/2026	24962	290	CASELLE	INV-17790	1	01-874-240	1,211.90	1,211.90	COMPUTER SOFTWARE MAINTENANCE
04/26	04/09/2026	24962	290	CASELLE	INV-17790	2	07-800-240	80.79	80.79	COMPUTER SOFTWARE MAINTENANCE
04/26	04/09/2026	24962	290	CASELLE	INV-17790	3	27-800-240	565.55	565.55	COMPUTER SOFTWARE MAINTENANCE
Total 24962:									<u>1,858.24</u>	
<b>24963</b>										
04/26	04/09/2026	24963	1210	CORE & MAIN LP	Y742388	1	27-800-220	234.14	234.14	2" ADAPTERS FOR PEX LINE
Total 24963:									<u>234.14</u>	
<b>24964</b>										
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	1	07-800-480	1,792.35	1,792.35	monthly sewer plant utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	2	01-880-480	141.32	141.32	new shop/public works utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	3	01-881-480	1,840.84	1,840.84	monthly city parks/street lights utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	4	27-800-480	737.02	737.02	monthly southside water/ocotillo well utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	5	01-891-480	199.97	199.97	monthly senior center utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	6	01-874-480	262.94	262.94	monthly town hall utilities
04/26	04/09/2026	24964	330	DUNCAN VALLEY ELECT	2507-033126	7	01-884-480	353.95	353.95	monthly swimming pool utilities
Total 24964:									<u>5,328.39</u>	
<b>24965</b>										
04/26	04/09/2026	24965	1586	Gila Valley Feed & Hardwa	155226-1560	1	01-881-340	104.09	104.09	supplies to instal park lights and cameras
04/26	04/09/2026	24965	1586	Gila Valley Feed & Hardwa	155280-1553	1	27-800-260	186.06	186.06	supplies to fix waterline breaks
04/26	04/09/2026	24965	1586	Gila Valley Feed & Hardwa	155605-5719	1	01-880-220	284.60	284.60	SUPPLIES to fix water bonnets
04/26	04/09/2026	24965	1586	Gila Valley Feed & Hardwa	156063	1	01-874-220	54.81	54.81	charcoal for skate park grand opening
Total 24965:									<u>629.56</u>	
<b>24966</b>										
04/26	04/09/2026	24966	1607	Good Creations LLC	2-DUNCANT	1	01-874-530	50.00	50.00	True Impact Report Add. Info
Total 24966:									<u>50.00</u>	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>24967</b>										
04/26	04/09/2026	24967	145	GREENLEE COUNTY	237	1	01-877-350	5,000.00	5,000.00	Law Enforcement Agreement
Total 24967:									5,000.00	
<b>24968</b>										
04/26	04/09/2026	24968	1297	JOSHUA MANER	2-564	1	01-874-320	781.50	781.50	IT Support
Total 24968:									781.50	
<b>24969</b>										
04/26	04/09/2026	24969	1717	Sollers Construction LLC	5193	1	18-800-803	10,350.00	10,350.00	6' Chain link fence ith 2 gates and barbed ire top around water stora
Total 24969:									10,350.00	
<b>24971</b>										
04/26	04/21/2026	24971	330	DUNCAN VALLEY ELECT	57937	1	01-880-300	558.99	558.99	street light repair Madison & Hobbs and Madison & Church St.
Total 24971:									558.99	
<b>24972</b>										
04/26	04/21/2026	24972	950	EMPIRE SOUTHWEST	4175137	1	27-800-261	666.26	666.26	Recalibrate bucket sensors on loader
Total 24972:									666.26	
<b>24973</b>										
04/26	04/21/2026	24973	1297	JOSHUA MANER	2-566	1	01-874-320	711.75	711.75	IT Support
Total 24973:									711.75	
<b>24974</b>										
04/26	04/21/2026	24974	1613	M&M Transport and Leasin	3692	1	18-800-323	1,800.00	1,800.00	transport crane from TX to Public Works Shop
Total 24974:									1,800.00	
<b>24975</b>										
04/26	04/21/2026	24975	1703	MOUNTAINLAND SUPPLY	S107744490.	1	18-800-323	2,640.43	2,640.43	10000ft. blue AWG solid wire
Total 24975:									2,640.43	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>24976</b>										
04/26	04/21/2026	24976	1313	Smart Document Solutions	55163	1	01-872-380	203.90	203.90	copy costs per lease agreement
Total 24976:									203.90	
<b>41526101</b>										
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	1	01-874-220	62.61	62.61	PAPER/CLEANING SUPPLIES FOR OFFICE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	2	01-874-240	49.35	49.35	MONTHLY FEES FOR OFFICE INTERNET PLATFORM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	3	07-800-240	3.29	3.29	MONTHLY FEES FOR OFFICE INTERNET PLATFORM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	4	27-800-240	23.03	23.03	MONTHLY SERVICE FEES FOR OFFICE INTERNET PLATFORM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	5	90-315000	99.00	99.00	MONTHLY FEES FOR EMPLOYEE TELEMED INSURANCE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	6	27-800-510	20.00	20.00	MONTHLY SERVICE FEE FOR Ite MONITORING SERVICES
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	7	01-872-210	162.74	162.74	PRINTER/COPIER PAPER
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	8	01-874-210	195.29	195.29	PRINTER/COPIER PAPER
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	9	27-800-210	65.10	65.10	PRINTER/COPIER PAPER
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	10	01-872-210	68.42	68.42	PRINTER INK CARTRIDGE FOR TM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	11	01-871-530	213.04	213.04	ITEMS FOR SKATE PARK GRAND OPENING
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	12	90-318000	648.60	648.60	MONTHLY OPTIONAL EMPLOYEE HEALTH/LIFE INSURANCE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	13	01-880-530	87.56	87.56	MONTHLY SERVICE FEE FOR AFTER HOURS EMERGENCY PH
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	14	27-800-360	1,705.73	1,705.73	WATER TESTING FEES
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	15	07-800-360	882.27	882.27	WASTEWATER TESTING FEES
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	16	01-874-480	237.62	237.62	MONTHLY SERVICE FEE FOR INTERNET
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	17	01-874-410	5.41	5.41	MONTHLY SERVICE FEE FOR FAXLINE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	18	01-881-480	117.88	117.88	MONTHLY SERVICE FEE FOR CENTENNIAL PARK INTERNET FO
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	19	01-874-410	363.76	363.76	MONTHLY SERVICE FEE FOR TELEPHONES
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	20	01-872-510	16.90	16.90	MONTHLY FEE FOR STATE NEWS SUBSCRIPTION FOR TM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	21	01-874-340	200.00	200.00	MONTHLY SERVICE FEE FOR PEST CONTROL
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	22	01-872-530	188.83	188.83	COOKIES FOR SKATEPARK GRAND OPENING
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	23	01-883-350	7,410.20	7,410.20	MONTHLY SERVICE FEE FOR TOWN GARBAGE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	24	90-318000	99.80	99.80	MONTHLY OPTIONAL EMPLOYEE LEGAL SHIELD COVERAGE
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	25	27-800-320	2,628.57	2,628.57	MONTHLY SERVICE FEES FOR WATER TESTING
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	26	07-800-320	821.43	821.43	MONTHLY SERVICE FEES FOR WASTEWATER TESTING
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	27	01-881-480	21.62	21.62	SETUP RENTAL EQUIPMENT FEE FOR VETERANS PARK INTER
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	28	01-881-480	120.00	120.00	MONTHLY SERVICE FEE FOR INTERNET FOR VETERANS PARK
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	29	01-881-340	233.44	233.44	FERTILIZER FOR CENTENNIAL PARK GRASS
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	30	01-872-430	45.00	45.00	TRAINING EVENT REGIST. FOR TM
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	31	01-880-220	41.44	41.44	LED FLASHLIGHTS
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	32	01-881-340	209.48	209.48	PUBLIC WORKS ITEMS
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	33	01-880-220	799.50	799.50	WEED KILLER
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	34	27-800-410	538.11	538.11	SURVEILLANCE CAMERAS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	35	01-880-220	569.94	569.94	2 DOG WASTE STATIONS FOR VETERANS PARK
04/26	04/15/2026	41526101	1590	BANKCARD CENTER	2256-033126	36	01-871-530	87.65	87.65	ITEMS FOR SKATE PARK GRAND OPENING
Total 41526101:									19,042.61	
Grand Totals:									49,855.77	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-871-530	300.69	.00	300.69
01-872-210	231.16	.00	231.16
01-872-380	203.90	.00	203.90
01-872-430	45.00	.00	45.00
01-872-510	16.90	.00	16.90
01-872-530	188.83	.00	188.83
01-874-210	195.29	.00	195.29
01-874-220	117.42	.00	117.42
01-874-240	1,261.25	.00	1,261.25
01-874-320	1,493.25	.00	1,493.25
01-874-340	200.00	.00	200.00
01-874-410	369.17	.00	369.17
01-874-480	500.56	.00	500.56
01-874-530	50.00	.00	50.00
01-877-350	5,000.00	.00	5,000.00
01-880-220	1,695.48	.00	1,695.48
01-880-300	558.99	.00	558.99
01-880-480	141.32	.00	141.32
01-880-530	87.56	.00	87.56
01-881-340	547.01	.00	547.01
01-881-480	2,100.34	.00	2,100.34
01-883-350	7,410.20	.00	7,410.20
01-884-480	353.95	.00	353.95
01-891-480	199.97	.00	199.97
07-800-240	84.08	.00	84.08
07-800-320	821.43	.00	821.43
07-800-360	882.27	.00	882.27

GL Account	Debit	Credit	Proof
07-800-480	1,792.35	.00	1,792.35
18-800-323	4,440.43	.00	4,440.43
18-800-803	10,350.00	.00	10,350.00
27-800-210	65.10	.00	65.10
27-800-220	234.14	.00	234.14
27-800-240	588.58	.00	588.58
27-800-260	186.06	.00	186.06
27-800-261	666.26	.00	666.26
27-800-320	2,628.57	.00	2,628.57
27-800-360	1,705.73	.00	1,705.73
27-800-410	538.11	.00	538.11
27-800-480	737.02	.00	737.02
27-800-510	20.00	.00	20.00
90301000	.00	49,855.77-	49,855.77-
90-315000	99.00	.00	99.00
90-318000	748.40	.00	748.40
Grand Totals:	<u>49,855.77</u>	<u>49,855.77-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

GL Account

Debit

Credit

Proof

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Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

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**AGREEMENT BETWEEN  
THE GREENLEE COUNTY BOARD OF SUPERVISORS  
AND  
THE TOWN OF DUNCAN  
(For the provision of Labor and Equipment  
2026 Chip Sealing Project)**

This is an Agreement ("Agreement") between the Greenlee County Board of Supervisors ("County") and the Town of Duncan (Town) for use of equipment and labor services for the repair, resurfacing and/or maintenance of roads in the Town of Duncan.

**RECITALS**

WHEREAS, the Town of Duncan desires to use Greenlee County equipment and personnel in road maintenance projects;

WHEREAS, Arizona Revised Statutes (A.R.S.) § 11-201 allows the Board of Supervisors to make and enter into such contracts;

WHEREAS, Arizona Revised Statutes (A.R.S.) § 9-441.02 allows the municipalities to make and enter into such contracts;

**AGREEMENT**

NOW, THEREFORE, the parties agree as follows:

1. Term

1.1 The term of this Agreement shall begin upon the approval to the agreement by the parties to this agreement and shall end upon the completion of the Resurfacing of the Roads listed in Section 1.2 of this agreement.

1.2 ROADS:

- Chaparral Road from State Highway 75 to the intersection of Chaparral Road and Danials Ave.
- McGrath Ave. from the intersection of Chaparral Road to Campbell Ave. at the Duncan Elementary School.
- Ocotillo Ave from McGrath Ave to Mesquite Ave.
- Campbell Street from McGrath Ave to Mesquite Ave.
- Chaparral Road from McGrath Ave to Mesquite Ave.

1.3 The framework of this Agreement may be utilized for projects in the future upon agreement of the parties to the scope of work, costs and other particulars of any such future projects.

## 2. Duties of the County

- 2.1 The County shall provide labor and equipment to the Town at the following rates:
- 2.2 County employees assigned to this chip sealing project shall be charged at to the Town at their current rate of pay, the average of which is \$27.40 per hour plus the costs of fringe benefits and other employee-related expenses.
- 2.3 Unless otherwise indicated, equipment shall be charged to the Town of Duncan at the current FEMA reimbursement rates per hour and may include but is not necessarily limited to the following:
- 2-Large Dump Truck(s) – \$74.83/hr
  - ~~2-Small Dump Truck(s) – \$55.98/hr~~ (Do not anticipate using these on Duncan portion of the Project)
  - Grader(s) – N/A
  - 1-Roller(s) - \$48.69/hr (rental rate)
  - 1-Chip Spreader - \$129.98/hr
  - 2-Sweeper(s) - \$95.85/hr
  - 1-Loader – \$95.09/hr
  - Although not anticipated, any other equipment in the County's possession that would be used in the ordinary course of road resurfacing. Such other equipment will likewise be charged at the current FEMA rate.
- 2.4 It is anticipated that the project shall last no more than two (2), ten-hour working days and that Greenlee County's estimated costs for labor and equipment is as follows:
- Labor: \$9,735.00 (Ave wage x 13 employees x 20 hrs (\$7,203.00) plus approximately 35% for EREs)
  - Equipment: \$12,302.40 (Total of all equipment listed above x 20 hrs)
- 2.5 The county will procure oil and other raw materials sufficient to complete the agreed upon projects and provide them to Town at County's cost. The estimated cost of such products is as follows:
- Oil Products: Prime, CRS-2P, and a CSS-1h, and 1:1 Fog Coat
    - \$33,285.37
  - 3/8 Fractured Chips
    - \$17,321.73
- 2.6 Notwithstanding these estimates, the county reserves the right to charge the actual cost of labor and equipment if the project exceeds the estimated time to complete the project.

3. Duties of the Town:

- 3.1 Town agrees to notify County no later than 30 days prior to the date that County Equipment and Personnel will be needed.
- 3.2 Reimburse the County for all charges for all materials, supplies, equipment and personnel utilized by Town for the road project at the rates set forth in Section 2 above.
- 3.3 Be the responsible party for all grant related responsibilities including but not necessarily limited to all reporting and record keeping with respect to this project for purposes of fulfilling grant requirements.

4. Total Projected Cost of Project:

- 4.1 The Parties agree that the **projected** cost for chip sealing the roads or portions of roads for the Town of Duncan as listed in Section 1.2 above, inclusive of estimated labor, equipment, oil and chips is **\$71,112.50**.
- 4.2 The Parties anticipate that this project is to be paid from grant funds that Town has obtained and that reimbursement to County for the projected amount of **\$65,564.94** will be paid by Town from these funds. However, should total project costs exceed the grant funds available, Town shall still reimburse County for all costs incurred.
- 4.3 The Parties agree that \$6,557.00 (10% of projected total cost) shall be held in reserve for unanticipated cost overruns, change orders or other unanticipated costs. Additionally, should actual costs be less than the projected costs outlined above, funds not incurred as anticipated will be added to the reserve. Payment to either party for additional costs incurred from this anticipated reserve shall be agreed to by the parties in writing and signed by the party's respective project representatives.
- 4.4 County will use its best efforts to keep project costs within the anticipated estimates provided above, barring any unplanned circumstances beyond the county's control occasioned by the conditions on or surrounding the roads or portions of roads subject to this agreement or any other event beyond the county's control.

5. Assumption of Liability:

- 5.1 In consideration of the use of county labor and equipment to construct the chip seal surface, upon completion of the chip seal resurfacing project, the Town will accept full responsibility for maintaining the roadways listed in Section 1.2 above and any and all liability that may result from maintenance or lack thereof of the listed roadways.

5.2 In addition to assuming all maintenance responsibilities, the Town will also assume all responsibility for any and all liability that may arise from the roadways listed in Section 1.2. The Town's assumption of all liability, risk, and responsibility shall include any and all liability arising from road design, road construction or road maintenance, and from any other cause without limit.

6. Additional Provisions:

- 6.1 No party shall discriminate against any Greenlee County or Town employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out duties pursuant to this Agreement.
- 6.2 All parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
- 6.3 As this project is undertaken pursuant to grant funds obtained by Town, all employees from either party shall be covered by Town's worker's compensation coverage while working on roads or sections of roads owned by Town.
- 6.4 This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.
- 6.5 Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of any party to the Agreement by imposing any standard of care different from the standard of care imposed by law.
- 6.6 Either party may terminate this Agreement at any earlier time by providing written notice to the other party at least thirty (30) days prior to the termination date.
- 6.7 Town shall indemnify, defend, save and hold harmless the County, its departments, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Town or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Town to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is

the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Town from and against any and all claims. It is agreed that Town will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Town agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Town.

6.8 County shall indemnify, defend, save and hold harmless the Town, its departments, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such County to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by County from and against any and all claims. It is agreed that County will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

6.9 It is agreed that the Parties to this Agreement have participated fully in the negotiation and preparation of the Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The Parties acknowledge they have been advised by counsel or have had the opportunity to be advised by counsel, in the negotiation and execution of the Agreement.

## 7. Notices:

All notices to the County relative to this Agreement shall be addressed to:

Greenlee County Board of Supervisors  
Attn: Derek D. Rapier, County Administrator  
P.O. Box 908  
Clifton, AZ 85533

All notices to the Town relative to this Agreement shall be addressed to:  
Town of Duncan  
Attn: Terry Hinton, Town Manager  
506 Old West Highway  
Duncan, AZ 85534

8. Authorized Representatives:

For purposes of authorizing billing against project reserve funds, the parties respective representatives are:

County: David Manuz, Roads Supervisor  
Town: Terry Hinton, Town Manager

9. This agreement shall be fully executed upon acceptance at separate meetings of the parties respective governing bodies and signatures by the Chairman and Mayor. This agreement may be executed at different times and locations.

**IN WITNESS WHEREOF**, the parties hereby have executed this Agreement:

By: \_\_\_\_\_  
David Gomez, Chair  
Greenlee County Board of Supervisors

By: \_\_\_\_\_  
Alex Blake, Mayor  
Town of Duncan

ATTEST

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Clerk, Board of Supervisors  
Greenlee County

By: \_\_\_\_\_  
Gary Grittith  
Greenlee County Attorney

By: \_\_\_\_\_  
Attorney for Town of Duncan

ADOT CAR No.: IGA 26-0011617-I  
AG Contract No.: P0012026000281  
Project Location/Name: Town of Duncan  
Various Locations  
Type of Work: System Wide Resurfacing  
Federal-aid No.: DUN-0(201)T  
ADOT Project No.: T0462 01D/01R/01C  
TIP/STIP No.: DUN 26-01  
ALN: 20.287 - Surface Transportation  
Block Grant Program  
Budget Source Item No.: 105827

## **INTERGOVERNMENTAL AGREEMENT**

BETWEEN  
THE STATE OF ARIZONA  
AND  
THE TOWN OF DUNCAN

**THIS AGREEMENT** ("Agreement") is entered into this date \_\_\_\_\_, pursuant to the Arizona Revised Statutes ("A.R.S.") §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State" or "ADOT") and the TOWN OF DUNCAN, acting by and through its MAYOR and TOWN COUNCIL (the "Town" or "Local Agency"). The State and the Local Agency are each individually referred to as a "Party" and are collectively referred to as the "Parties."

### **I. RECITALS**

1. The State is empowered by A.R.S. § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The Local Agency is empowered by A.R.S. § 9-240 to enter into this Agreement and has by resolution, if required, a copy of which is attached and made a part of, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Local Agency.
3. The work/improvements proposed in this Agreement, include construction of approximately 4,060 feet of sidewalks along Main Street and High Street to comply with American with Disabilities Act (ADA) standards, (the "Project"). The Project cost, shown in Exhibit A, is estimated at \$2,345,698, which includes federal aid and the Local Agency's match. The design of the Project was addressed in IGA 23-0009257-I. The Local Agency will perform the right of way activities under the stewardship and oversight of ADOT. The State will advertise, bid and award, and administer the construction phase of the Project.
4. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Local Agency and authorization of such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the Local Agency

for the Project, if the Project is approved by Federal Highway Administration (FHWA) and funds for the Project are available.

5. The foregoing Recitals and all Exhibits referred to herein and attached shall be incorporated into this Agreement.

**In consideration of the mutual terms expressed herein, the Parties agree as follows:**

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## **II. SCOPE OF WORK**

1. The Parties agree:
  - a. The Project will be completed, accepted, and paid for in accordance with the requirements of the Project plans and specifications.
  - b. The final cost estimate may exceed the initial estimate identified in Exhibit A, and in such case, the Local Agency is responsible for and agrees to pay, the difference prior to bid advertisement.
  - c. The final Project amount may exceed the initial estimate(s) identified in Exhibit A, and in such case, the Local Agency is responsible for, and agrees to pay, any and all actual costs exceeding the initial estimate. If the final Project amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. De-obligated federal aid will be returned to the State. The Local Agency acknowledges it remains responsible for actual costs and agrees to pay according to the terms of this Agreement.
  - d. The Local Agency and ADOT will each separately file a Notice of Intent (NOI) under the Construction General Permit (CGP) with the Arizona Department of Environmental Quality (ADEQ) before construction begins, if applicable to the Project.
2. The State will:
  - a. Execute this Agreement, and if the Project is approved by FHWA and funds for the Project are available, be the Local Agency's designated agent for the Project.
  - b. After this Agreement is executed, and prior to performing or authorizing any work on the Project, invoice the Local Agency for the Local Agency's share of the Project Development Administration (PDA) costs, estimated at \$1,710, and the Local Agency's share of right of way acquisition costs, estimated at \$11,000. If PDA costs exceed the estimate during the development of design, notify the Local Agency, obtain concurrence prior to continuing with the development of design, and invoice as determined by ADOT and the Local Agency for additional costs to complete PDA for the Project. If right of way acquisition costs exceed the estimate prior to completion of design, invoice the Local Agency for Project costs exceeding right of way acquisition. After the Project costs are finalized invoice or reimburse the Local Agency for the difference between actual costs and the amount the Local Agency has paid for PDA and right of way acquisition.

- c. After completion of design and prior to bid advertisement, invoice the Local Agency for the actual PDA costs, as applicable, and the Local Agency's share of the Project construction costs, estimated at \$127,948. After the Project costs for construction are finalized, the State will either invoice or reimburse the Local Agency for the difference between estimated and actual costs. De-obligate or otherwise release any remaining federal funds from the scoping/design phase of the Project.
  - d. After receipt of the actual PDA costs, if applicable, and the Local Agency's estimated share of the Project construction costs, including the difference between the final and the initial construction cost estimates, if applicable, submit all required documentation to FHWA with the recommendation that the maximum federal funds programmed for construction of this Project be approved. Should costs exceed the maximum federal funds available, it is understood and agreed that the Local Agency will be responsible for any overage.
  - e. After receipt of FHWA authorization, proceed to advertise for, receive and open bids, award and enter into a contract with the firm for the construction of the Project. If the bid amounts exceed the construction cost estimate, obtain the Local Agency's concurrence and invoice the Local Agency for the difference between the construction cost estimate and the bid amount prior to awarding the contract.
  - f. Notify the Local Agency of completion and final acceptance of the Project. At such time, file a Notice of Termination (NOT) with ADEQ transferring CGP responsibilities to the Local Agency, and provide a copy to the Local Agency indicating that the State's maintenance responsibility of the Project is terminated, as applicable.
  - g. Notify the Local Agency of completion and final acceptance of the Project; coordinate with the Local Agency and turn over full responsibility of the Project improvements.
  - h. Not be obligated to maintain the Project, should the Local Agency fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.
3. The Local Agency will:
- a. Designate the State as the Local Agency's authorized agent for the Project.
  - b. Within 30 days of receipt of an invoice from the State, pay the initial PDA costs, estimated at \$1,710 and the Local Agency's share of right of way acquisition costs, estimated at \$11,000. Agree to be responsible for actual PDA costs, if during the development of design, PDA costs exceed the initial estimate. Be responsible for the difference between the estimated and actual PDA and right of way acquisition costs of the Project.
  - c. After completion of design, within 30 days of receipt of an invoice from the State and prior to bid advertisement, pay to the State any outstanding PDA costs, the Local Agency's share of the Project construction costs, estimated at \$127,948, and if applicable, the difference between the final and initial construction cost estimates. Be

responsible for and pay the difference between the estimated construction cost and Project bid amount prior to award. After Project completion, be responsible for and pay any outstanding Project costs, within 30 days of receipt of an invoice.

- d. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, that are not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the Local Agency is responsible for these costs; payment for these costs shall be made within 30 days of receipt of an invoice from the State.
- e. Certify that all necessary rights of way have been or will be acquired prior to advertisement for bid and also certify that all obstructions or unauthorized encroachments of whatever nature, either above or below the surface of the Project area, shall be removed from the proposed right of way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT Right of Way Procedures Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.06 Monitoring Process and 9.07 Certification of Compliance. Coordinate with the appropriate State's Right of Way personnel during any right of way process performed by the Local Agency, if applicable.
- f. As applicable, the Local Agency shall certify that it has adequate resources to discharge the Local Agency's real property related responsibilities and ensures that its Title 23-funded projects are carried out using the FHWA approved and certified ADOT Right of Way Procedures Manual and that it will comply with current FHWA requirements whether or not the requirements are included in the FHWA approved ADOT Right of Way Procedures Manual (23 CFR 710.201). Additionally the Local Agency shall certify that all real estate related activities requiring licensure are performed by licensed individuals as defined by the Arizona Department of Real Estate (A.R.S. §§ 32-2121 & 32-2122).
- g. Not permit or allow any encroachments on or private use of the right of way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the Local Agency shall take all necessary steps to remove or prevent any such encroachment or use. Provide a copy of encroachment permits issued within the Project limits to the State.
- h. Automatically grant to the State, by execution of this Agreement, its agents and/or contractors, without cost, the temporary right to enter the Local Agency's rights of way, as required, to conduct any and all construction and preconstruction related activities for the Project, on, to and over said Local Agency's rights of way. This temporary right will expire with completion of the Project.
- i. Investigate and document utilities within the Project limits; submit findings to ADOT determining prior rights or no prior rights; approve a location within the final right of way to re-establish the prior rights location for those utilities with prior rights.
- j. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase Project costs. Be responsible for the cost of any Local Agency requested

changes to the scope of work of the Project, such changes will require State and FHWA approval. Be responsible for any contractor claims for additional compensation caused by Project delay attributable to the Local Agency. Payment for these costs will be made to the State within 30 days of receipt of an invoice from the State.

- k. After notification of final acceptance by the State, assume and maintain full responsibility of the Project, including Storm Water Pollution Prevention Plans (SWPPP) inspections, maintenance, and required documentation, until final stabilization is reached. Provide the NOI number to the State and the Contractor, accept CGP responsibilities at time of transfer, and file a NOT with ADEQ when final stabilization is reached, as applicable.
- l. After completion and final acceptance of the Project, agree to maintain and assume full responsibility of the Project and all Project components.

### **III. MISCELLANEOUS PROVISIONS**

1. **Effective Date.** This Agreement shall become effective upon signing and dating of all Parties.
2. **Amendments.** Any change or modification to the Project will only occur with the mutual written consent of both Parties.
3. **Duration.** The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of the Project and all related deposits and/or reimbursements are made. Any and all obligations of maintenance hereunder shall remain perpetual and shall survive any termination hereof and the assignment or assumption of this Agreement or the Project by another competent jurisdiction or entity.
4. **Cancellation.** This Agreement may be canceled at any time up to 30 days before the award of the Project contract, so long as the canceling Party provides at least 30 days' prior written notice to the other Party. It is understood and agreed that, in the event the Local Agency terminates this Agreement, the Local Agency shall be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the Local Agency terminates this Agreement, the State shall in no way be obligated to complete or maintain the Project.
5. **Indemnification.** The Local Agency shall indemnify, defend, and hold harmless the State, any of its departments, agencies, boards, commissions, officers or employees (collectively referred to in this paragraph as the "State") from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorneys' fees and/or litigation expenses (collectively referred to in this paragraph as the "Claims"), which may be brought or made against or incurred by the State on account of loss of or damage to any property or for injuries to or death of any person, to the extent caused by, arising out of, or contributed to, by reasons of any alleged act, omission, professional error, fault, mistake, or negligence of the Local Agency, its employees, officers, directors, agents, representatives, or contractors, their employees, agents, or representatives in connection with or incident to the performance of this Agreement. The Local Agency's obligations under this paragraph shall not extend to any Claims to the extent caused by the negligence of the State, except the obligation does apply to any negligence of the Local

Agency which may be legally imputed to the State by virtue of the State's ownership or possession of land. The Local Agency's obligations under this paragraph shall survive the termination of this Agreement.

6. Third-Party Indemnification. The State shall include Section 107.13 of the 2021 version of the Arizona Department of Transportation Standard Specifications for Road and Bridge Construction, incorporated into this Agreement by reference, in the State's contract with any and all contractors, of which the Local Agency shall be specifically named as a third-party beneficiary. This provision may not be amended without the approval of the Local Agency.
7. Programmed Federal Funds. The cost of right of way acquisition, construction and construction engineering work under this Agreement is to be covered by the federal funds programmed for this Project, up to the maximum available. The Local Agency acknowledges that actual Project costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by FHWA as eligible for federal funds. Therefore, the Local Agency agrees to pay the difference between actual costs of the Project and the federal funds received.
8. Termination of Federal Funding. Should the federal funding related to this Project be terminated or reduced by the federal government, or Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this Agreement.
9. Indirect Costs. The cost of the Project under this Agreement includes indirect costs approved by FHWA, as applicable.
10. Federal Funding Accountability and Transparency Act. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the Local Agency will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.
11. Single Audit. The Local Agency acknowledges compliance with federal laws and regulations and may be subject to the CODE OF FEDERAL REGULATIONS, TITLE 2, PART 200 (also known as The Uniform Grant Guidance). Entities that expend \$1,000,000 or more (on or after 10/01/24) of federal assistance (federal funds, federal grants, or federal awards) must comply by having an independent audit in accordance with 2 CFR Part 200 Subpart F (§§200.500 through 200.521).
12. Governing Law. This Agreement shall be governed by and construed in accordance with Arizona laws.
13. Conflicts of Interest. This Agreement may be canceled in accordance with A.R.S. § 38-511.
14. Inspection and Audit. The Local Agency shall retain all books, accounts, reports, files and other records relating to this Agreement which shall be subject at all reasonable times to inspection and audit by the State for five years after completion of the Project. Such records

shall be produced by the Local Agency, electronically or at the State office as set forth in this Agreement, at the request of ADOT.

15. Title VI. The Local Agency acknowledges and will comply with Title VI of the Civil Rights Act Of 1964.
16. Non-Discrimination. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The Parties to this Agreement shall comply with Executive Order Number 2009-09, as amended by Executive Order 2023-01, issued by the Governor of the State of Arizona and incorporated in this Agreement by reference regarding “Non-Discrimination.”
17. Non-Availability of Funds. Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.
18. Arbitration. In the event of any controversy, which may arise out of this Agreement, the Parties agree to abide by arbitration as is set forth for public works contracts if required by A.R.S. § 12-1518.
19. E-Verify. The Parties shall comply with the applicable requirements of A.R.S. § 41-4401.
20. Contractor Certifications. The Parties shall certify that all contractors comply with the applicable requirements of A.R.S. §§ 35-393.01 and 35-394.
21. Other Applicable Laws. The Parties shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.
22. Notices. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered electronically, in person, or sent by mail, addressed as follows:

**For Agreement Administration:**

Arizona Department of Transportation  
Joint Project Agreement Group  
205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
Phoenix, AZ 85007  
[JPABranch@azdot.gov](mailto:JPABranch@azdot.gov)

Town of Duncan  
Attn: Terry Hinton  
506 SE Old West Highway  
Duncan, AZ 85534  
928.359.2791  
[thinton@townofduncan.org](mailto:thinton@townofduncan.org)

**For Project Administration:**

Arizona Department of Transportation  
Project Management Group  
205 S. 17<sup>th</sup> Avenue, Mail Drop 614E  
Phoenix, AZ 85007  
[PMG@azdot.gov](mailto:PMG@azdot.gov)

Town of Duncan  
Attn: Terry Hinton  
506 SE Old West Highway  
Duncan, AZ 85534  
928.359.2791

[thinton@townofduncan.org](mailto:thinton@townofduncan.org)

**For Financial Administration:**

Arizona Department of Transportation  
Project Management Group  
205 S. 17<sup>th</sup> Avenue, Mail Drop 614E  
Phoenix, AZ 85007  
[PMG@azdot.gov](mailto:PMG@azdot.gov)

Town of Duncan  
Attn: Terry Hinton  
506 SE Old West Highway  
Duncan, AZ 85534  
928.359.2791  
[thinton@townofduncan.org](mailto:thinton@townofduncan.org)

23. Revisions to Contacts. Any revisions to the names and addresses above may be updated administratively by either Party with written notice to the other Party.
  24. Legal Counsel Approval. In accordance with A.R.S. § 11-952 (D), the written determination of each Party's legal counsel providing that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form as set forth below.
  25. Electronic Signatures. This Agreement may be signed in an electronic format including DocuSign.
- 

**Remainder of this page is intentionally left blank.**

**(Signatures begin on the next page)**

**IN WITNESS WHEREOF**, the Parties have executed this Agreement to be effective upon the full completion of signing and dating by all Parties to this Agreement.

**TOWN OF DUNCAN**

By \_\_\_\_\_ Date \_\_\_\_\_  
**TITUS ALEXANDER BLAKE**  
Mayor

ATTEST:

By \_\_\_\_\_ Date \_\_\_\_\_  
**TERRY HINTON**  
Town Clerk

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its Department of Transportation, and the Town of Duncan, an agreement among public agencies which, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 9-240 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.  
Approved as to Form:

By \_\_\_\_\_ Date \_\_\_\_\_  
**TINA VANNUCCI**  
Town Attorney

**ARIZONA DEPARTMENT OF TRANSPORTATION**

By \_\_\_\_\_ Date \_\_\_\_\_

**MATT MOUL, PE**  
Project Delivery and Operations  
Division Director

This Agreement between public agencies, the State of Arizona and the Town of Duncan, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 28-401, by the undersigned Assistant Attorney General who has determined that it is in the proper form and is within the powers and authority granted to the State of Arizona. No opinion is expressed as to the authority of the remaining Parties, other than the State or its agencies, to enter into said Agreement.

By \_\_\_\_\_ Date \_\_\_\_\_

Assistant Attorney General

**EXHIBIT A****Cost Estimate****T0462 01D/01R/01C**

The Project costs are estimated as follows:

**ADOT Project Development Administration (PDA) Cost:\*\***

Federal-aid funds @ 94.3%	\$ 28,290
Local Agency's match @ 5.7%	1,710
	<hr/>
<b>Subtotal - PDA</b>	<b>\$ 30,000</b>

**Right of Way:**

Federal-aid funds @ 94.3%	\$ 60,000
Local Agency's match @ 5.7%	3,627
Local Agency's costs @ 100%	7,373
	<hr/>
<b>Subtotal - Right of Way</b>	<b>\$ 71,000</b>

**Construction:\***

Federal-aid funds @ 94.3%	\$ 2,116,750
Local Agency's match @ 5.7%	127,948
	<hr/>
<b>Subtotal - Construction</b>	<b>\$ 2,244,698</b>

**Estimated TOTAL Project Cost** **\$ 2,345,698**

**Total Estimated Local Agency Funds** **\$ 140,658**  
**Total Federal Funds** **\$ 2,205,040**

\* (Includes a minimum 20% construction engineering (CE) and administration cost (this percentage is subject to change, any change will require concurrence from the Local Agency) and 5% Project contingencies)

\*\*AZ SMART Funds of \$30,000 have been awarded for this Project and was addressed in IGA 23-0009257-I. Additional PDS will be added to the Project per this IGA and the Local Agency will be invoiced as identified above for the PDA, \$1,710, estimated right of way, \$11,000 and construction costs, \$127,948 for this agreement.

**Official Budget Forms**  
**Tentative Town of Duncan Budget**  
**Fiscal year 2027**

# **Tentative Town of Duncan Budget**

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**Tentative Town of Duncan Budget**  
**Resolution for the adoption of the budget**  
**Fiscal year 2027**

WHEREAS, in accordance with the provisions of Title 42, Ch. 17, Art. 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on \_\_\_\_\_, \_\_\_\_\_, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of \_\_\_\_\_, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on \_\_\_\_\_, \_\_\_\_\_, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on \_\_\_\_\_, \_\_\_\_\_, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of \_\_\_\_\_ for the fiscal year \_\_\_\_\_.

Passed by the \_\_\_\_\_ City/Town Council, this \_\_\_\_\_ day of \_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

**Tentative Town of Duncan Budget  
Summary Schedule of estimated revenues and expenditures/expenses  
Fiscal year 2027**

Fiscal year	S c h	Funds								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds	
2026	E	1	884,849	15,580,869	0	0	0	465,000	0	16,930,718
2026	E	2	845,094	2,392,307	0	0	0	374,119	0	3,611,520
2027		3	0	0	0	0	0	0	0	0
2027	B	4	15,000							15,000
2027	B	5								0
2027	C	6	985,135	15,582,634	0	0	0	478,500	0	17,046,269
2027	D	7	0	0	0	0	0	0	0	0
2027	D	8	0	0	0	0	0	0	0	0
2027	D	9	0	0	0	0	0	0	0	0
2027	D	10	0	0	0	0	0	0	0	0
2027			Line 11: Reduction for fund balance reserved for future budget year expenditures							
										0
										0
										0
										0
										0
2027		12	1,000,135	15,582,634	0	0	0	478,500	0	17,061,269
2027	E	13	1,000,135	15,582,634	0	0	0	478,500	0	17,061,269

Expenditure limitation comparison	2026	2027
1 Budgeted expenditures/expenses	\$ 16,930,718	\$ 17,061,269
2 Add/subtract: estimated net reconciling items		
3 Budgeted expenditures/expenses adjusted for reconciling items	16,930,718	17,061,269
4 Less: estimated exclusions	15,500,000	15,500,000
5 Amount subject to the expenditure limitation	\$ 1,430,718	\$ 1,561,269
6 EEC expenditure limitation or voter-approved alternative expenditure limitation	\$ 2,515,069	\$ 2,624,194

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes expenditure/expense adjustments approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund). See the Instructions tab, cell C17 for more information about the amounts that should and should not be included on this line.

**Tentative Town of Duncan Budget  
Tax levy and tax rate information  
Fiscal year 2027**

	<b>2026</b>	<b>2027</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>24,723</u>	\$ <u>31,841</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>15,000</u>	\$ <u>15,000</u>
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ <u>15,000</u>	\$ <u>15,000</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>15,000</u>	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ <u>15,000</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>15,000</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ 0.8600	_____ 0.4711
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	_____ 0.8600	_____ 0.4711
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Tentative Town of Duncan Budget  
Revenues other than property taxes  
Fiscal Year 2027**

Source of revenues	Estimated revenues 2026	Actual revenues* 2026	Estimated revenues 2027
<b>General Fund</b>			
<b>Local taxes</b>			
	\$	\$	\$
City Sales Tax	250,000	406,973	350,000
<b>Licenses and permits</b>			
Franchise Fees	22,000	18,463	22,000
Business License	1,500	2,133	1,500
Liceses & Permits	10,000	326	5,000
Dog Tags	100	40	100
<b>Intergovernmental</b>			
State Sales Tax	101,314	100,122	100,866
Urban Revenue Sharing	292,375	292,375	315,714
Auto Lieu	68,011	66,042	67,905
<b>Charges for services</b>			
Cemetery Fees	11,000	1,350	5,000
Pool Fees/Lessons/Rent	15,000	6,798	10,000
Refuse Fees	88,000	92,829	95,000
Sale/Rental of Property	6,000	11,589	6,000
<b>Fines and forfeits</b>			
Dog Impound	50		50
<b>Interest on investments</b>			
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
<b>Miscellaneous</b>			
Miscellaneous	5,000	4,296	5,000
Swimming Pool Damages			
Insurance Dividend			
Contributions	1,000	1,000	1,000
<b>Total General Fund</b>	\$ 871,350	\$ 1,004,336	\$ 985,135

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.







**Tentative Town of Duncan Budget  
Revenues other than property taxes  
Fiscal Year 2027**

Source of revenues	Estimated revenues 2026	Actual revenues* 2026	Estimated revenues 2027
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total enterprise funds</b>	\$ <u>369,897</u>	\$ <u>355,799</u>	\$ <u>478,500</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Internal service funds**

_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total internal service funds</b>	\$ _____	\$ _____	\$ _____
<b>Total all funds</b>	\$ <u>16,416,891</u>	\$ <u>2,096,948</u>	\$ <u>17,046,269</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Tentative Town of Duncan Budget**  
**Other financing sources/(uses) and interfund transfers**  
**Fiscal year 2027**

<b>Fund</b>	<b>Other financing 2027</b>		<b>Interfund transfers 2027</b>	
	<b>Sources</b>	<b>(Uses)</b>	<b>In</b>	<b>(Out)</b>
<b>General Fund</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total General Fund</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Special revenue funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total special revenue funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Debt service funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total debt service funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Capital projects funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total capital projects funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Permanent funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total permanent funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Enterprise funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total enterprise funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Internal service funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Tentative Town of Duncan Budget  
Other financing sources/(uses) and interfund transfers  
Fiscal year 2027**

<b>Fund</b>	<b>Other financing 2027</b>		<b>Interfund transfers 2027</b>	
	<b>Sources</b>	<b>(Uses)</b>	<b>In</b>	<b>(Out)</b>
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>Total all funds</b>	\$ _____	\$ _____	\$ _____	\$ _____

**Tentative Town of Duncan Budget  
Expenditures/expenses by fund  
Fiscal year 2027**

Fund/Department	Adopted budgeted expenditures/ expenses 2026	Expenditure/ expense adjustments approved 2026	Actual expenditures/ expenses* 2026	Budgeted expenditures/ expenses 2027
<b>General Fund</b>				
Cemetery	\$ 1,000	\$	\$ 107	\$ 1,000
Mayor & Council	26,925		16,804	27,425
Town Clerk	178,578		162,701	179,766
Financial Administration	296,208		295,654	312,186
Police Contract	60,000		60,000	60,000
Animal Control	2,500			2,500
Public Works	147,970		146,520	223,784
Parks	33,000		28,042	34,000
Sanitation	81,067		77,911	96,067
Swimming Pool	55,101		54,423	59,407
Town Properties	2,500		2,932	4,000
<b>Total General Fund</b>	<b>\$ 884,849</b>	<b>\$</b>	<b>\$ 845,094</b>	<b>\$ 1,000,135</b>
<b>Special revenue funds</b>				
HURF	\$ 80,869	\$	\$ 72,000	\$ 82,634
General Grant Funds	15,500,000		2,320,307	15,500,000
<b>Total special revenue funds</b>	<b>\$ 15,580,869</b>	<b>\$</b>	<b>\$ 2,392,307</b>	<b>\$ 15,582,634</b>
<b>Debt service funds</b>				
Contingency	\$	\$	\$	\$
<b>Total debt service funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Capital projects funds</b>				
Contingency	\$	\$	\$	\$
<b>Total capital projects funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Permanent funds</b>				
Contingency	\$	\$	\$	\$
<b>Total permanent funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Enterprise funds</b>				
Sewer	\$ 158,500	\$	\$ 122,253	\$ 159,500
Water	306,500		251,866	319,000
<b>Total enterprise funds</b>	<b>\$ 465,000</b>	<b>\$</b>	<b>\$ 374,119</b>	<b>\$ 478,500</b>
<b>Internal service funds</b>				
Contingency	\$	\$	\$	\$
<b>Total internal service funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total all funds</b>	<b>\$ 16,930,718</b>	<b>\$</b>	<b>\$ 3,611,520</b>	<b>\$ 17,061,269</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



**Tentative Town of Duncan Budget**  
**Full-time employees and personnel compensation**  
**Fiscal year 2027**

Fund	Full-time equivalent (FTE) 2027	Employee salaries and hourly costs 2027	Retirement costs 2027	Healthcare costs 2027	Other benefit costs 2027	Total estimated personnel compensation 2027
<b>General Fund</b>	7	\$ 314,255	\$ 29,978	\$ 47,152	\$	\$ 391,385
<b>Special revenue funds</b>						
HURF		\$	\$	\$	\$	\$
<b>Total special revenue funds</b>		\$	\$	\$	\$	\$
<b>Debt service funds</b>						
		\$	\$	\$	\$	\$
<b>Total debt service funds</b>		\$	\$	\$	\$	\$
<b>Capital projects funds</b>						
		\$	\$	\$	\$	\$
<b>Total capital projects funds</b>		\$	\$	\$	\$	\$
<b>Permanent funds</b>						
		\$	\$	\$	\$	\$
<b>Total permanent funds</b>		\$	\$	\$	\$	\$
<b>Enterprise funds</b>						
Sewer	2	\$ 65,777	\$ 4,955	\$ 13,257	\$	\$ 83,989
Water	2	77,035	14,101	15,806	\$	106,942
<b>Total enterprise funds</b>	3	\$ 142,812	\$ 19,056	\$ 29,063	\$	\$ 190,931
<b>Internal service funds</b>						
		\$	\$	\$	\$	\$
<b>Total internal service fund</b>		\$	\$	\$	\$	\$
<b>Total all funds</b>	10	\$ 457,067	\$ 49,034	\$ 76,215	\$	\$ 582,316