

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan Town Council and to the general public that the Duncan Common Council will hold a regular meeting open to the public at Duncan Town Hall on Wednesday, November 12, 2025, at 4:00 p.m..

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

**Regular Meeting Agenda
Duncan Common Council
Wednesday, November 12, 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

Call to Order:

Roll Call:

Pledge of Allegiance:

Prayer:

- 1. Call to Public:** Those wishing to address the Council should fill out a "Request to Address the Council" form and present it to the Town Clerk prior to the beginning of the meeting. The mayor will recognize the person wishing to speak during the Call to the Public item shown on the agenda. Time permitting, each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda.

- 2. Consent Agenda:** All items on the consent agenda are considered to be routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Councilmember or member of the public requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.
 - ~~a. Approval of October 9, 2025, Combined Public Hearing and Regular Meeting Minutes.~~
 - b. Approval of October 2025 Financial Reports.**

- 3. Sheriff's Report:**

- 4. Community Report:**

- 5. Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.
 - a. Mayor's Report:**
 - b. Council Members Report:**
 - c. Town Manager's Report:**

- 6. Sewer Rate Increase:**
Discussion and Action Common Council

- 7. Discussion of Date and Time of Next Meeting:**
Discussion OnlyCommon Council

- 8. Discussion of Items for Next Meeting:**
Discussion OnlyCommon Council

- 9. Adjournment:**
Discussion and ActionCommon Council

Members of the Duncan Common Council may attend either in person or by telephone, video or internet conferencing.

Click <https://us02web.zoom.us/j/88077513681?pwd=2pCejaHa9UmaBSURO0qcWMX6km3x27.1> to start or join a scheduled Zoom meeting.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-60-1000	1,173.54	2,109.71	15,000.00	12,890.29	14.1
01-60-6000	35,164.85	124,745.98	250,000.00	125,254.02	49.9
	<u>36,338.39</u>	<u>126,855.69</u>	<u>265,000.00</u>	<u>138,144.31</u>	<u>47.9</u>
<u>LICENSES AND PERMITS</u>					
01-61-1000	1,586.47	6,821.43	22,000.00	15,178.57	31.0
01-61-2000	50.00	250.00	1,500.00	1,250.00	16.7
01-61-3000	.00	80.55	10,000.00	9,919.45	.8
01-61-5200	.00	.00	100.00	100.00	.0
	<u>1,636.47</u>	<u>7,151.98</u>	<u>33,600.00</u>	<u>26,448.02</u>	<u>21.3</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
01-62-2000	9,936.59	35,026.89	101,314.00	66,287.11	34.6
01-62-3000	24,364.60	97,458.40	292,375.00	194,916.60	33.3
01-62-4000	5,674.37	23,115.55	68,011.00	44,895.45	34.0
	<u>39,975.56</u>	<u>155,600.84</u>	<u>461,700.00</u>	<u>306,099.16</u>	<u>33.7</u>
<u>FEEES AND CHARGES</u>					
01-63-1000	500.00	675.00	11,000.00	10,325.00	6.1
01-63-3000	.00	3,399.30	15,000.00	11,600.70	22.7
01-63-4000	7,836.50	30,693.04	88,000.00	57,306.96	34.9
01-63-5000	600.00	5,794.89	6,000.00	205.11	96.6
	<u>8,936.50</u>	<u>40,562.23</u>	<u>120,000.00</u>	<u>79,437.77</u>	<u>33.8</u>
<u>FINES AND FORFEITURES</u>					
01-64-2500	.00	.00	50.00	50.00	.0
	<u>.00</u>	<u>.00</u>	<u>50.00</u>	<u>50.00</u>	<u>.0</u>
<u>REFUNDS AND REBATES</u>					
01-66-9200	(150.00)	(150.00)	.00	150.00	.0
	<u>(150.00)</u>	<u>(150.00)</u>	<u>.00</u>	<u>150.00</u>	<u>.0</u>

TOWN OF DUNCAN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS</u>					
01-69-0000 MISCELLANEOUS	10.00	701.16	5,000.00	4,298.84	14.0
01-69-9500 CONTRIBUTIONS - 4TH OF JULY	.00	.00	1,000.00	1,000.00	.0
TOTAL MISCELLANEOUS	<u>10.00</u>	<u>701.16</u>	<u>6,000.00</u>	<u>5,298.84</u>	<u>11.7</u>
<u>UNEXPECTED REVENUE</u>					
01-74-1000 REVENUE	.00	42.40	.00	(42.40)	.0
TOTAL UNEXPECTED REVENUE	<u>.00</u>	<u>42.40</u>	<u>.00</u>	<u>(42.40)</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>86,746.92</u>	<u>330,764.30</u>	<u>886,350.00</u>	<u>555,585.70</u>	<u>37.3</u>

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-800-220 SUPPLIES	.00	.00	500.00	500.00	.0
01-800-250 MAINTENANCE	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	.00	.00	1,000.00	1,000.00	.0
<u>MAYOR & COUNCIL</u>					
01-871-110 SALARIES & WAGES	250.00	750.00	3,600.00	2,850.00	20.8
01-871-120 FICA (EMPLOYERS SHARE)	19.14	57.42	275.40	217.98	20.9
01-871-150 WORKER'S COMPENSATION	4.19	12.49	50.00	37.51	25.0
01-871-430 TRAVEL/MEETINGS/TRAINING	.00	2,284.61	3,000.00	715.39	76.2
01-871-440 MEALS	200.00	200.00	500.00	300.00	40.0
01-871-530 MISCELLANEOUS	.00	45.38	3,000.00	2,954.62	1.5
01-871-920 DONATIONS	.00	.00	5,000.00	5,000.00	.0
01-871-930 4TH OF JULY	.00	559.67	7,500.00	6,940.33	7.5
01-871-940 DUNCAN PUBLIC LIBRARY	.00	4,000.00	4,000.00	.00	100.0
TOTAL MAYOR & COUNCIL	473.33	7,909.57	26,925.40	19,015.83	29.4
<u>TOWN CLERK</u>					
01-872-110 SALARIES & WAGES	9,288.46	37,153.84	130,000.00	92,846.16	28.6
01-872-120 FICA (EMPLOYERS SHARE)	710.56	2,842.24	9,945.00	7,102.76	28.6
01-872-140 RETIREMENT	905.62	3,622.48	12,987.00	9,364.52	27.9
01-872-150 WORKER'S COMPENSATION	21.34	84.88	352.00	267.12	24.1
01-872-160 HEALTH INSURANCE	138.43	415.29	500.00	84.71	83.1
01-872-180 UNEMPLOYMENT INSURANCE	.00	.00	250.00	250.00	.0
01-872-210 OFFICE SUPPLIES	.00	263.32	2,500.00	2,236.68	10.5
01-872-240 COMPUTER EQUIP/SOFTWARE	900.00	958.03	2,944.00	1,985.97	32.5
01-872-380 COPYING COSTS	778.37	1,911.42	8,000.00	6,088.58	23.9
01-872-420 POSTAGE	1.27	248.62	1,000.00	751.38	24.9
01-872-430 TRAVEL/MEETINGS/TRAINING	550.00	2,557.63	7,100.00	4,542.37	36.0
01-872-510 DUES & SUBSCRIPTIONS	16.93	1,680.92	1,000.00	(680.92)	168.1
01-872-530 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
TOTAL TOWN CLERK	13,310.98	51,738.67	178,578.00	126,839.33	29.0

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCIAL ADMINISTRATION</u>					
01-874-110 SALARIES & WAGES	6,206.40	25,436.39	81,000.00	55,563.61	31.4
01-874-120 FICE (EMPLOYERS SHARE)	446.86	1,834.15	6,196.50	4,362.35	29.6
01-874-140 RETIREMENT	744.78	3,060.60	9,938.70	6,878.10	30.8
01-874-150 WORKER'S COMPENSATION	14.26	58.11	73.00	14.89	79.6
01-874-160 HEALTH INSURANCE	1,841.39	5,524.17	25,000.00	19,475.83	22.1
01-874-180 UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
01-874-210 OFFICE SUPPLIES	.00	208.03	3,000.00	2,791.97	6.9
01-874-220 OTHER SUPPLIES	45.53	124.31	5,000.00	4,875.69	2.5
01-874-230 BANK CHARGES	.00	308.60	2,500.00	2,191.40	12.3
01-874-240 COMPUTER ACCT & SOFTWARE	7,652.72	12,137.79	15,000.00	2,862.21	80.9
01-874-310 ACCOUNTING & AUDITING	17,000.00	17,000.00	40,000.00	23,000.00	42.5
01-874-320 CONSULTANTS	2,795.50	17,967.63	23,000.00	5,032.37	78.1
01-874-330 PRINTING & ADVERTISING	238.45	1,378.48	4,000.00	2,621.52	34.5
01-874-340 BUILDING MAINTENANCE	220.52	1,302.53	5,000.00	3,697.47	26.1
01-874-360 LEGAL FEES	440.00	1,541.00	15,000.00	13,459.00	10.3
01-874-410 TELEPHONE	361.35	1,464.46	5,000.00	3,535.54	29.3
01-874-430 TRAVEL/MEETINGS/TRAINING	.00	.00	2,000.00	2,000.00	.0
01-874-440 MEALS	.00	.00	500.00	500.00	.0
01-874-460 INSURANCE	.00	9,819.84	28,000.00	18,180.16	35.1
01-874-480 UTILITIES	377.90	3,619.47	15,000.00	11,380.53	24.1
01-874-510 DUES & SUBSCRIPTIONS	.00	7,051.51	8,500.00	1,448.49	83.0
01-874-530 MISCELLANEOUS	.00	42.40	1,000.00	957.60	4.2
01-874-610 CAPITAL OUTLAY	.00	.00	1,000.00	1,000.00	.0
TOTAL FINANCIAL ADMINISTRATION	38,385.66	109,879.47	296,208.20	186,328.73	37.1
<u>POLICE DEPARTMENT</u>					
01-877-350 GREENLEE CO - POLICE CONTRACT	5,000.00	20,000.00	60,000.00	40,000.00	33.3
TOTAL POLICE DEPARTMENT	5,000.00	20,000.00	60,000.00	40,000.00	33.3
<u>ANIMAL CONTROL</u>					
01-879-445 DOG IMPOUND FEES	.00	.00	2,500.00	2,500.00	.0
TOTAL ANIMAL CONTROL	.00	.00	2,500.00	2,500.00	.0

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/ROADS</u>					
01-880-110 SALARIES & WAGES	6,124.92	25,411.95	72,000.00	46,588.05	35.3
01-880-120 FICA (EMPLOYERS SHARE)	470.82	1,950.76	5,508.00	3,557.24	35.4
01-880-140 RETIREMENT	472.18	1,924.81	8,834.40	6,909.59	21.8
01-880-150 WORKER'S COMPENSATION	181.73	749.59	2,606.00	1,856.41	28.8
01-880-160 HEALTH INSURANCE	1,297.81	3,893.48	18,000.00	14,106.52	21.6
01-880-180 UNEMPLOYMENT INSURANCE	.00	.00	200.00	200.00	.0
01-880-190 UNIFORM ALLOWANCE	29.70	89.10	300.00	210.90	29.7
01-880-220 OTHER SUPPLIES	.00	1,144.49	7,000.00	5,855.51	16.4
01-880-240 GAS & OIL	1,076.25	1,076.25	7,000.00	5,923.75	15.4
01-880-250 VEHICLE MAINTENANCE	1,427.26	2,908.62	5,000.00	2,091.38	58.2
01-880-300 STREET LIGHT MAINTENANCE	131.31	252.25	1,000.00	747.75	25.2
01-880-340 BUILDING MAINTENANCE	.00	2,095.81	2,000.00	(95.81)	104.8
01-880-430 TRAVEL/MEETINGS/TRAINING	.00	.00	500.00	500.00	.0
01-880-440 MEALS	.00	.00	500.00	500.00	.0
01-880-480 UTILITIES	129.51	611.74	4,000.00	3,388.26	15.3
01-880-530 MISCELLANEOUS	87.17	476.78	1,200.00	723.22	39.7
01-880-610 CAPITAL OUTLAY	.00	12,000.00	12,322.00	322.00	97.4
TOTAL PUBLIC WORKS/ROADS	11,428.66	54,585.63	147,970.40	93,384.77	36.9
<u>PARKS</u>					
01-881-340 REPAIRS & MAINTENANCE	.00	427.02	5,000.00	4,572.98	8.5
01-881-480 UTILITIES- PARK	1,675.95	7,049.47	28,000.00	20,950.53	25.2
TOTAL PARKS	1,675.95	7,476.49	33,000.00	25,523.51	22.7
<u>SANITATION/REFUSE</u>					
01-883-220 OTHER SUPPLIES	.00	.00	567.00	567.00	.0
01-883-350 OUTSIDE GARBAGE PICKUP SERVICE	7,428.05	31,138.99	80,000.00	48,861.01	38.9
01-883-480 UTILITIES	.00	.00	250.00	250.00	.0
01-883-530 MISCELLANEOUS	.00	.00	250.00	250.00	.0
TOTAL SANITATION/REFUSE	7,428.05	31,138.99	81,067.00	49,928.01	38.4

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
01-884-110 SALARIES & WAGES	332.10	26,843.32	34,000.00	7,156.68	79.0
01-884-120 FICA (EMPLOYER'S SHARE)	25.41	2,053.56	2,601.00	547.44	79.0
01-884-150 WORKER'S COMPENSATION	11.51	922.94	500.00	(422.94)	184.6
01-884-210 POOL CONCESSIONS	.00	1,136.09	2,000.00	863.91	56.8
01-884-220 POOL SUPPLIES	594.42	838.77	2,000.00	1,161.23	41.9
01-884-480 UTILITIES	329.12	1,896.98	8,000.00	6,103.02	23.7
01-884-510 CHEMICALS	.00	3,769.98	5,000.00	1,230.02	75.4
01-884-610 CAPITAL OUTLAY	.00	1,603.42	1,000.00	(603.42)	160.3
TOTAL SWIMMING POOL	1,292.56	39,065.06	55,101.00	16,035.94	70.9
<u>TOWN PROPERTIES</u>					
01-891-340 SENIOR CENTER BLDG MAINT.	.00	.00	500.00	500.00	.0
01-891-480 SENIOR CENTER UTILITIES	206.88	964.35	3,500.00	2,535.65	27.6
TOTAL TOWN PROPERTIES	206.88	964.35	4,000.00	3,035.65	24.1
TOTAL FUND EXPENDITURES	79,202.07	322,758.23	886,350.00	563,591.77	36.4
NET REVENUE OVER EXPENDITURES	7,544.85	8,006.07	.00	(8,006.07)	.0

TOWN OF DUNCAN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

HIGHWAY USERS FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>						
03-60-5000	HIGHWAY USERS FEES	6,620.50	29,080.63	80,869.00	51,788.37	36.0
	TOTAL REVENUE	6,620.50	29,080.63	80,869.00	51,788.37	36.0
	TOTAL FUND REVENUE	6,620.50	29,080.63	80,869.00	51,788.37	36.0

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

HIGHWAY USERS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
03-800-110 SALARIES & WAGES	2,312.86	9,410.98	31,500.00	22,089.02	29.9
03-800-120 FICA (EMPLOYERS SHARE)	177.97	723.00	2,409.75	1,686.75	30.0
03-800-140 RETIREMENT	214.63	874.92	3,865.05	2,990.13	22.6
03-800-150 WORKER'S COMPENSATION	195.47	790.69	2,901.35	2,110.66	27.3
03-800-160 HEALTH INSURANCE	589.94	1,769.82	9,000.00	7,230.18	19.7
03-800-180 UNEMPLOYMENT INSURANCE	.00	.00	204.00	204.00	.0
03-800-190 UNIFORM ALLOWANCE	13.50	40.50	.00	(40.50)	.0
03-800-610 CAPITAL OUTLAY	.00	30,000.00	30,989.00	989.00	96.8
TOTAL EXPENDITURES	3,504.37	43,609.91	80,869.15	37,259.24	53.9
TOTAL FUND EXPENDITURES	3,504.37	43,609.91	80,869.15	37,259.24	53.9
NET REVENUE OVER EXPENDITURES	3,116.13	(14,529.28)	(.15)	14,529.13	(96861

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

SEWER UTILITY FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>OPERATING REVENUE</u>						
07-66-5000	TAP INSTALLATION & HOOKUP	.00	650.00	2,000.00	1,350.00	32.5
07-66-6000	SEWER SERVICE FEES	9,220.00	36,155.45	125,000.00	88,844.55	28.9
07-66-7000	SEWER REVENUES - OTHER	.00	671.44	22,000.00	21,328.56	3.1
	TOTAL OPERATING REVENUE	<u>9,220.00</u>	<u>37,476.89</u>	<u>149,000.00</u>	<u>111,523.11</u>	<u>25.2</u>
<u>NON-OPERATING REVENUE</u>						
07-67-0000	SEWER LATE CHARGE	1,125.00	3,733.77	9,500.00	5,766.23	39.3
	TOTAL NON-OPERATING REVENUE	<u>1,125.00</u>	<u>3,733.77</u>	<u>9,500.00</u>	<u>5,766.23</u>	<u>39.3</u>
	TOTAL FUND REVENUE	<u>10,345.00</u>	<u>41,210.66</u>	<u>158,500.00</u>	<u>117,289.34</u>	<u>26.0</u>

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
07-800-110 SALARIES & WAGES	4,008.90	16,312.17	54,500.00	38,187.83	29.9
07-800-120 FICA (EMPLOYERS SHARE)	308.48	1,253.29	4,169.25	2,915.96	30.1
07-800-140 RETIREMENT	372.03	1,516.48	6,687.15	5,170.67	22.7
07-800-150 WORKER'S COMPENSATION	131.98	533.90	2,250.00	1,716.10	23.7
07-800-160 HEALTH INSURANCE	1,022.51	3,067.51	16,500.00	13,432.49	18.6
07-800-180 UNEMPLOYMENT INSURANCE	.00	.00	328.00	328.00	.0
07-800-190 UNIFORM ALLOWANCE	23.40	70.20	300.00	229.80	23.4
07-800-220 OTHER SUPPLIES	.00	23.98	500.00	476.02	4.8
07-800-230 GAS & OIL	153.75	153.75	1,000.00	846.25	15.4
07-800-240 COMPUTER ACC. & SOFTWARE	77.18	376.19	1,000.00	623.81	37.6
07-800-250 VEHICLE MAINTENANCE	.00	.00	500.00	500.00	.0
07-800-260 SEWER LINE REPAIRS	.00	.00	1,250.00	1,250.00	.0
07-800-320 CONSULTANTS	821.43	2,464.29	10,000.00	7,535.71	24.6
07-800-330 PRINTING AND ADVERTISING	.00	.00	500.00	500.00	.0
07-800-340 REPAIRS & MAINTENANCE	189.77	7,266.27	10,000.00	2,733.73	72.7
07-800-350 OTHER SERVICES	.00	.00	1,000.00	1,000.00	.0
07-800-360 TESTING	521.00	1,882.43	25,000.00	23,117.57	7.5
07-800-380 CHEMICALS	.00	.00	513.00	513.00	.0
07-800-430 TRAVEL/MEETINGS/TRAINING	.00	.00	253.00	253.00	.0
07-800-440 MEALS	.00	.00	250.00	250.00	.0
07-800-460 INSURANCE	.00	698.63	2,000.00	1,301.37	34.9
07-800-480 UTILITIES	948.66	3,395.00	20,000.00	16,605.00	17.0
TOTAL EXPENDITURES	8,579.09	39,014.09	158,500.40	119,486.31	24.6
TOTAL FUND EXPENDITURES	8,579.09	39,014.09	158,500.40	119,486.31	24.6
NET REVENUE OVER EXPENDITURES	1,765.91	2,196.57	(.40)	(2,196.97)	54914

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 66</u>					
18-66-0000 GENERAL GRANT FUNDS	.00	.00	7,766,354.00	7,766,354.00	.0
18-66-0200 CDBG	.00	.00	100,000.00	100,000.00	.0
18-66-0300 WIFA GRANT - PIPE	.00	.00	275,000.00	275,000.00	.0
18-66-0332 UNITED WAY - TRUCKS	.00	.00	125,000.00	125,000.00	.0
18-66-0333 UNITED WAY - PICKLEBALL	.00	.00	107,062.00	107,062.00	.0
18-66-0334 UNITED WAY - GENERAL PLAN	.00	.00	70,819.00	70,819.00	.0
18-66-0500 STATE PARKS GRANT	.00	.00	750,000.00	750,000.00	.0
18-66-0600 COLONIAS	.00	402,652.31	.00	(402,652.31)	.0
18-66-0803 WIFA WATER IMPROVEMENTS	.00	.00	1,729,640.00	1,729,640.00	.0
18-66-0804 WIFA SEWER IMPROVEMENTS	.00	.00	802,125.00	802,125.00	.0
18-66-1200 USDA HUNTER ESTATES DRAINAGE	.00	.00	274,000.00	274,000.00	.0
18-66-1600 CONGRESSIONAL DIRECTED SPENDIN	.00	.00	3,500,000.00	3,500,000.00	.0
TOTAL SOURCE 66	.00	402,652.31	15,500,000.00	15,097,347.69	2.6
TOTAL FUND REVENUE	.00	402,652.31	15,500,000.00	15,097,347.69	2.6

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
18-800-321 COLONIAS	239,039.00	239,039.00	.00	(239,039.00)	.0
18-800-322 CDBG	.00	.00	100,000.00	100,000.00	.0
18-800-323 WIFA - PIPE	.00	36,781.93	275,000.00	238,218.07	13.4
18-800-325 STATE PARKS GRANT	249,315.63	649,862.44	750,000.00	100,137.56	86.7
18-800-327 USDA HUNTER ESTATES DRAINAGE	.00	.00	274,000.00	274,000.00	.0
18-800-329 CONGRESSIONAL DIRECTED SPENDIN	.00	.00	3,500,000.00	3,500,000.00	.0
18-800-332 UNITED WAY - TRUCKS	.00	.00	125,000.00	125,000.00	.0
18-800-333 UNITED WAY - PICKLEBALL	36,000.00	102,650.00	107,062.00	4,412.00	95.9
18-800-334 UNITED WAY - GENERAL PLAN	.00	7,150.00	70,819.00	63,669.00	10.1
18-800-530 MISCELLANEOUS	.00	.00	7,766,354.00	7,766,354.00	.0
18-800-798 FMI GRANT - GEN. TOWN IMPROVE.	.00	12,449.07	.00	(12,449.07)	.0
18-800-801 FMI GRANT -WATER IMPROVEMENTS	.00	9,900.00	.00	(9,900.00)	.0
18-800-802 UNITED WAY GRANT - PARKS	.00	25,634.75	.00	(25,634.75)	.0
18-800-803 WIFA - WATER	.00	7,320.00	1,729,640.00	1,722,320.00	.4
18-800-804 WIFA - SEWER	.00	.00	802,125.00	802,125.00	.0
18-800-805 UNITED WAY GRANT - TRUCKS	1,047.90	3,747.90	.00	(3,747.90)	.0
TOTAL DEPARTMENT 800	525,402.53	1,094,535.09	15,500,000.00	14,405,464.91	7.1
TOTAL FUND EXPENDITURES	525,402.53	1,094,535.09	15,500,000.00	14,405,464.91	7.1
NET REVENUE OVER EXPENDITURES	(525,402.53)	(691,882.78)	.00	691,882.78	.0

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 60</u>					
27-60-5100 REFUNDS & REBATES	75.00	3,799.97	3,500.00	(299.97)	108.6
27-60-6000 UNMETERED WATER	2,234.24	14,005.40	10,000.00	(4,005.40)	140.1
TOTAL SOURCE 60	2,309.24	17,805.37	13,500.00	(4,305.37)	131.9
<u>OPERATING REVENUE</u>					
27-66-5000 TAP INSTALLATION & HOOKUP	.00	500.00	5,000.00	4,500.00	10.0
27-66-7000 WATER FEES	22,102.21	91,274.51	280,000.00	188,725.49	32.6
TOTAL OPERATING REVENUE	22,102.21	91,774.51	285,000.00	193,225.49	32.2
<u>NON-OPERATING REVENUE</u>					
27-67-0000 WATER LATE CHARGE	1,012.50	3,433.77	8,000.00	4,566.23	42.9
TOTAL NON-OPERATING REVENUE	1,012.50	3,433.77	8,000.00	4,566.23	42.9
TOTAL FUND REVENUE	25,423.95	113,013.65	306,500.00	193,486.35	36.9

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
27-800-110	SALARIES & WAGES	4,008.90	16,312.17	54,500.00	38,187.83	29.9
27-800-120	FICA (EMPLOYERS SHARE)	308.47	1,253.38	4,169.25	2,915.87	30.1
27-800-140	RETIREMENT	372.04	1,516.56	6,687.15	5,170.59	22.7
27-800-150	WORKER'S COMPENSATION	133.08	538.58	2,013.70	1,475.12	26.8
27-800-160	HEALTH INSURANCE	1,022.53	3,067.56	16,500.00	13,432.44	18.6
27-800-180	UNEMPLOYMENT INSURANCE	.00	.00	200.00	200.00	.0
27-800-190	CLOTHING ALLOWANCE	23.40	70.20	100.00	29.80	70.2
27-800-210	OFFICE SUPPLIES	.00	69.37	500.00	430.63	13.9
27-800-220	OTHER SUPPLIES	444.04	444.04	5,000.00	4,555.96	8.9
27-800-230	GAS & OIL	1,845.00	1,845.00	12,000.00	10,155.00	15.4
27-800-240	COMPUTER ACC. & SOFTWARE	540.25	2,633.28	7,000.00	4,366.72	37.6
27-800-250	EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
27-800-260	WATER LINE REPAIRS	6,602.63	7,101.89	9,000.00	1,898.11	78.9
27-800-261	VEHICLE MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
27-800-320	CONSULTANTS & WATERFEASIBILITY	2,628.57	15,529.51	32,000.00	16,470.49	48.5
27-800-330	PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
27-800-340	REPAIRS & MAINTENANCE	88.96	13,322.14	15,000.00	1,677.86	88.8
27-800-350	OTHER SERVICES	.00	.00	2,500.00	2,500.00	.0
27-800-360	TESTING	308.00	5,287.57	29,000.00	23,712.43	18.2
27-800-380	CHEMICALS	1,886.88	1,886.88	5,000.00	3,113.12	37.7
27-800-410	TELEPHONE	.00	.00	1,000.00	1,000.00	.0
27-800-420	POSTAGE	7.63	1,071.51	4,000.00	2,928.49	26.8
27-800-430	TRAVEL/MEETINGS/TRAINING	.00	.00	500.00	500.00	.0
27-800-440	MEALS	.00	.00	250.00	250.00	.0
27-800-460	INSURANCE	.00	2,794.53	8,000.00	5,205.47	34.9
27-800-480	UTILITIES	705.57	3,590.98	14,080.00	10,489.02	25.5
27-800-510	DUES & SUBSCRIPTIONS	20.00	60.00	500.00	440.00	12.0
27-800-530	MISCELLANEOUS	.00	.00	500.00	500.00	.0
27-800-535	BAD DEBTS	.00	.00	5,000.00	5,000.00	.0
27-800-610	CAPITAL OUTLAY	.00	15,034.90	16,000.00	965.10	94.0
27-800-996	USDA - DRINKING WATER	.00	10,328.30	48,000.00	37,671.70	21.5
TOTAL EXPENDITURES		20,945.95	103,758.35	306,500.10	202,741.75	33.9
TOTAL FUND EXPENDITURES		20,945.95	103,758.35	306,500.10	202,741.75	33.9
NET REVENUE OVER EXPENDITURES		4,478.00	9,255.30	(.10)	(9,255.40)	92553

Report Criteria:
 Report type: GL detail
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
24807										
10/25	10/02/2025	24807	290	CASELLE	INV-11476	1	01-874-240	918.91	918.91	COMPUTER SOFTWARE MAINTENANCE
10/25	10/02/2025	24807	290	CASELLE	INV-11476	2	07-800-240	61.26	61.26	COMPUTER SOFTWARE MAINTENANCE
10/25	10/02/2025	24807	290	CASELLE	INV-11476	3	27-800-240	428.83	428.83	COMPUTER SOFTWARE MAINTENANCE
Total 24807:									1,409.00	
24808										
10/25	10/02/2025	24808	1210	CORE & MAIN LP	X579516	1	27-800-260	8,107.14	8,107.14	SUPPLIES TO INSTALL SERVICE FOR HEADSTART
10/25	10/02/2025	24808	1210	CORE & MAIN LP	X667766	1	27-800-260	629.28	629.28	SUPPLIES FOR SERVICE INSTALL AT HEADSTART
10/25	10/02/2025	24808	1210	CORE & MAIN LP	X688506	1	27-800-260	2,285.31	2,285.31	CREDIT MEMO - FROM INV #X579516 SUPPLIES NOT DELIVERED
Total 24808:									6,451.11	
24809										
10/25	10/02/2025	24809	145	GREENLEE COUNTY	231	1	01-877-350	5,000.00	5,000.00	Law Enforcement Agreement
Total 24809:									5,000.00	
24810										
10/25	10/02/2025	24810	410	HILL BROTHERS CHEMIC	INV1313803	1	27-800-380	1,886.88	1,886.88	CHEMICALS/BLEACH
Total 24810:									1,886.88	
24811										
10/25	10/02/2025	24811	1753	KAYCE PENROD	98.00000013	1	01-66-9200	150.00	150.00	REFUND DEPOSIT FOR POOL PARTY DUE TO WEATHER CANCEL
Total 24811:									150.00	
24812										
10/25	10/02/2025	24812	1730	KE&G CONSTRUCTION, I	256,012.1	1	18-800-321	239,039.00	239,039.00	FINAL PAYMENT CDBG #118-25 COLONIAS WW SYSTEM IMPRO
Total 24812:									239,039.00	
24813										
10/25	10/02/2025	24813	1711	PEAC SOLUTIONS	40965729	1	01-872-380	326.52	326.52	MONTHLY LEASE PAYMENT FOR PRINTER/COPIER

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 24813:									326.52	
24814										
10/25	10/02/2025	24814	1712	Skateboard Supercross LL	82	1	18-800-325	59,089.05	59,089.05	FINAL PAYMENT OF SKATE PARK
10/25	10/02/2025	24814	1712	Skateboard Supercross LL	82	2	18-800-333	36,000.00	36,000.00	PICKLEBALL COURT CONCRETE PAD
Total 24814:									95,089.05	
24817										
10/25	10/09/2025	24817	368	CKC MATERIALS DIVISIO	T5392	1	18-800-325	1,154.35	1,154.35	sand for under playground equipment
Total 24817:									1,154.35	
24818										
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	1	07-800-480	948.66	948.66	monthly sewer plant utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	2	01-880-480	129.51	129.51	new shop/public works utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	3	01-881-480	1,558.07	1,558.07	monthly city parks/street lights utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	4	27-800-480	705.57	705.57	monthly southside water/ocotillo well utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	5	01-891-480	206.88	206.88	monthly senior center utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	6	01-874-480	377.90	377.90	monthly town hall utilities
10/25	10/09/2025	24818	330	DUNCAN VALLEY ELECT	2507-93025	7	01-884-480	329.12	329.12	monthly swimming pool utilities
Total 24818:									4,255.71	
24819										
10/25	10/09/2025	24819	1586	Gila Valley Feed & Hardwa	145799	1	01-874-340	20.52	20.52	supplies to fix doors
10/25	10/09/2025	24819	1586	Gila Valley Feed & Hardwa	146792	1	27-800-340	40.13	40.13	supplies for water repair/maintenance
10/25	10/09/2025	24819	1586	Gila Valley Feed & Hardwa	5795-6062-6	1	18-800-325	510.82	510.82	supplies to complete veterans park bathroom
Total 24819:									571.47	
24820										
10/25	10/09/2025	24820	1754	HAYDEN FULK	15846.2	1	27-170000	33.00	33.00	water deposit remaining after applied to bill customer #15846.2
Total 24820:									33.00	
24821										
10/25	10/09/2025	24821	117	HUMBLE PIE	1293	1	01-871-440	200.00	200.00	lunch for general plan committee meeting

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 24821:									200.00	
24822										
10/25	10/09/2025	24822	1297	JOSHUA MANER	2-532	1	01-874-320	704.00	704.00	IT Support
Total 24822:									704.00	
24823										
10/25	10/09/2025	24823	1612	PAMELA BIGELOW	1211	1	01-884-220	9.73	9.73	reimburse keys made for pool - PW
Total 24823:									9.73	
24824										
10/25	10/09/2025	24824	1722	Tucson Playground Compa	1495	1	18-800-325	47,206.41	47,206.41	2nd half final pymt of park exercise and playground equipment
Total 24824:									47,206.41	
24825										
10/25	10/16/2025	24825	1715	Brian Cueto	37088-45657	1	18-800-805	1,047.90	1,047.90	74 inch skeletal bucket for skid steer
Total 24825:									1,047.90	
24826										
10/25	10/16/2025	24826	1013	CS&S COMPUTER SYST	335896	1	01-874-240	6,495.06	6,495.06	3 office computer replacements to upgrade windows 11
Total 24826:									6,495.06	
24827										
10/25	10/16/2025	24827	950	EMPIRE SOUTHWEST	EMPS711713	1	01-880-250	474.31	474.31	BATTERIES FOR BACKHOE
Total 24827:									474.31	
24828										
10/25	10/16/2025	24828	1612	PAMELA BIGELOW	3452838321	1	01-874-220	45.53	45.53	supplies for office
Total 24828:									45.53	
24830										
10/25	10/23/2025	24830	219	COLBY & POWELL, PLC	11580	1	01-874-310	17,000.00	17,000.00	Preparation of Audited Materials - Progress Bill FY22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 24830:									17,000.00	
24831										
10/25	10/23/2025	24831	1013	CS&S COMPUTER SYST	335917	1	01-872-240	900.00	900.00	Upgrade 2 computers to Windows 11 Pro & latest version of firmware remote in support help with IT person on 8/26, 9/20, 10/13, 10/15
10/25	10/23/2025	24831	1013	CS&S COMPUTER SYST	335928	1	01-874-320	1,387.50	1,387.50	
Total 24831:									2,287.50	
24832										
10/25	10/23/2025	24832	1578	Fitzgibbons Law Offices, P	178497	1	01-874-360	440.00	440.00	legal services for miscellaneous matters
Total 24832:									440.00	
24833										
10/25	10/23/2025	24833	1297	JOSHUA MANER	2-5344	1	01-874-320	704.00	704.00	IT Support
Total 24833:									704.00	
24834										
10/25	10/23/2025	24834	530	SAFFORD BUILDERS SU	56272	1	27-800-260	151.52	151.52	Supplies to repair waterline break
Total 24834:									151.52	
24835										
10/25	10/23/2025	24835	1313	Smart Document Solutions	50825	1	01-872-380	125.33	125.33	monthly service fee for copier lease
Total 24835:									125.33	
24836										
10/25	10/29/2025	24836	420	INDUSTRIAL ELECTRIC S	5877	1	07-800-340	189.77	189.77	Repair/Maintenanc parts for sewer ponds
Total 24836:									189.77	
24837										
10/25	10/29/2025	24837	1711	PEAC SOLUTIONS	41097924	1	01-872-380	326.52	326.52	monthly lease fee for printer/copier
Total 24837:									326.52	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
24838										
10/25	10/29/2025	24838	1692	SHORT COMPANY	15030	1	01-880-240	1,076.25	1,076.25	FUEL FOR TANKS
10/25	10/29/2025	24838	1692	SHORT COMPANY	15030	2	07-800-230	153.75	153.75	FUEL FOR TANKS
10/25	10/29/2025	24838	1692	SHORT COMPANY	15030	3	27-800-230	1,845.00	1,845.00	FUEL FOR TANKS
Total 24838:									3,075.00	
24839										
10/25	10/29/2025	24839	1717	Sollers Construction LLC	4999	1	18-800-325	141,355.00	141,355.00	parking lot surfacing for verterans park
Total 24839:									141,355.00	
101525101										
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	1	01-874-240	38.07	38.07	monthly service fee for internet platform
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	2	07-800-240	2.54	2.54	monthly service fee for internet platform
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	3	27-800-240	17.76	17.76	monthly service fee for internet platform
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	4	90-315000	99.00	99.00	monthly fee for employee medical insurance
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	5	27-800-510	20.00	20.00	monthly service fee for LTE monitoring services
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	6	01-880-530	87.17	87.17	monthly service fee for after hours emergency phone
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	7	01-872-420	1.27	1.27	postage - certified letter to town member
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	8	27-800-420	7.63	7.63	postage - certified letter to town member
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	9	01-874-330	238.45	238.45	public notice display ad - amendnt to project
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	10	90-318000	648.60	648.60	monthly fees for employee elected coverages
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	11	01-874-410	355.94	355.94	monthly service fee for telephone
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	12	01-874-410	5.41	5.41	monthly service fee for fax line
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	13	01-881-480	117.88	117.88	monthly service fee for internet at park for cameras
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	14	07-800-360	521.00	521.00	testing services for wastewater
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	15	27-800-360	308.00	308.00	testing services for water
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	16	01-874-340	200.00	200.00	monthly service for pest control
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	17	01-872-510	16.93	16.93	monthly service fee for state news feed for TM
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	18	01-883-350	7,428.05	7,428.05	monthly service fee for town trash collection
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	19	07-800-320	821.43	821.43	monthly service fee for waste water testing
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	20	27-800-320	2,628.57	2,628.57	monthly service fee for waer testing
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	21	01-874-240	104.28	104.28	annual service fee for zoom for meetings
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	22	07-800-240	6.95	6.95	annual service fee for zoom for meetings
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	23	27-800-240	48.67	48.67	annual service fee for zoom for meetings
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	24	01-880-250	791.98	791.98	new tires for skidsteer
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	25	27-800-220	444.04	444.04	supplies for water department
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	26	27-800-340	48.83	48.83	HDPE Tubing 25 ft roll water dept
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	27	01-874-240	96.40	96.40	annual service fee for software to link TM computers to town softwar

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	28	07-800-240	6.43	6.43	annual service fee for software to link TM computers to town softwar
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	29	27-800-240	44.99	44.99	annual service fee for software to link TM computers to town softwar
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	30	01-884-220	544.72	544.72	sand for pool filter
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	31	01-880-250	20.52	20.52	valve stems for skidsteer
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	32	01-880-250	140.45	140.45	sprayer pump for weed sprayer
10/25	10/15/2025	101525101	1590	BANKCARD CENTER	2256-093025	33	01-884-220	39.97	39.97	cleaning brushn replacements for the pool
Total 101525101:									15,901.93	
Grand Totals:									593,105.60	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-66-9200	150.00	.00	150.00
01-871-440	200.00	.00	200.00
01-872-240	900.00	.00	900.00
01-872-380	778.37	.00	778.37
01-872-420	1.27	.00	1.27
01-872-510	16.93	.00	16.93
01-874-220	45.53	.00	45.53
01-874-240	7,652.72	.00	7,652.72
01-874-310	17,000.00	.00	17,000.00
01-874-320	2,795.50	.00	2,795.50
01-874-330	238.45	.00	238.45
01-874-340	220.52	.00	220.52
01-874-360	440.00	.00	440.00
01-874-410	361.35	.00	361.35
01-874-480	377.90	.00	377.90
01-877-350	5,000.00	.00	5,000.00
01-880-240	1,076.25	.00	1,076.25
01-880-250	1,427.26	.00	1,427.26
01-880-480	129.51	.00	129.51
01-880-530	87.17	.00	87.17
01-881-480	1,675.95	.00	1,675.95
01-883-350	7,428.05	.00	7,428.05
01-884-220	594.42	.00	594.42

GL Account	Debit	Credit	Proof
01-884-480	329.12	.00	329.12
01-891-480	206.88	.00	206.88
07-800-230	153.75	.00	153.75
07-800-240	77.18	.00	77.18
07-800-320	821.43	.00	821.43
07-800-340	189.77	.00	189.77
07-800-360	521.00	.00	521.00
07-800-480	948.66	.00	948.66
18-800-321	239,039.00	.00	239,039.00
18-800-325	249,315.63	.00	249,315.63
18-800-333	36,000.00	.00	36,000.00
18-800-805	1,047.90	.00	1,047.90
27-170000	33.00	.00	33.00
27-800-220	444.04	.00	444.04
27-800-230	1,845.00	.00	1,845.00
27-800-240	540.25	.00	540.25
27-800-260	8,887.94	2,285.31-	6,602.63
27-800-320	2,628.57	.00	2,628.57
27-800-340	88.96	.00	88.96
27-800-360	308.00	.00	308.00
27-800-380	1,886.88	.00	1,886.88
27-800-420	7.63	.00	7.63
27-800-480	705.57	.00	705.57
27-800-510	20.00	.00	20.00
90301000	2,285.31	595,390.91-	593,105.60-
90-315000	99.00	.00	99.00
90-318000	648.60	.00	648.60
Grand Totals:	<u>597,676.22</u>	<u>597,676.22-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



RCAC

Town of Duncan Sewer Utility Rate Discussion

10/09/2025

Purpose and Scope of This Presentation

- Discuss 6-Year Utility Revenue Forecast for Town of Duncan Sewer Utility
- Incorporate revenue needs identified by the Town
- Identify revenue adjustments for council consideration

Community Profile

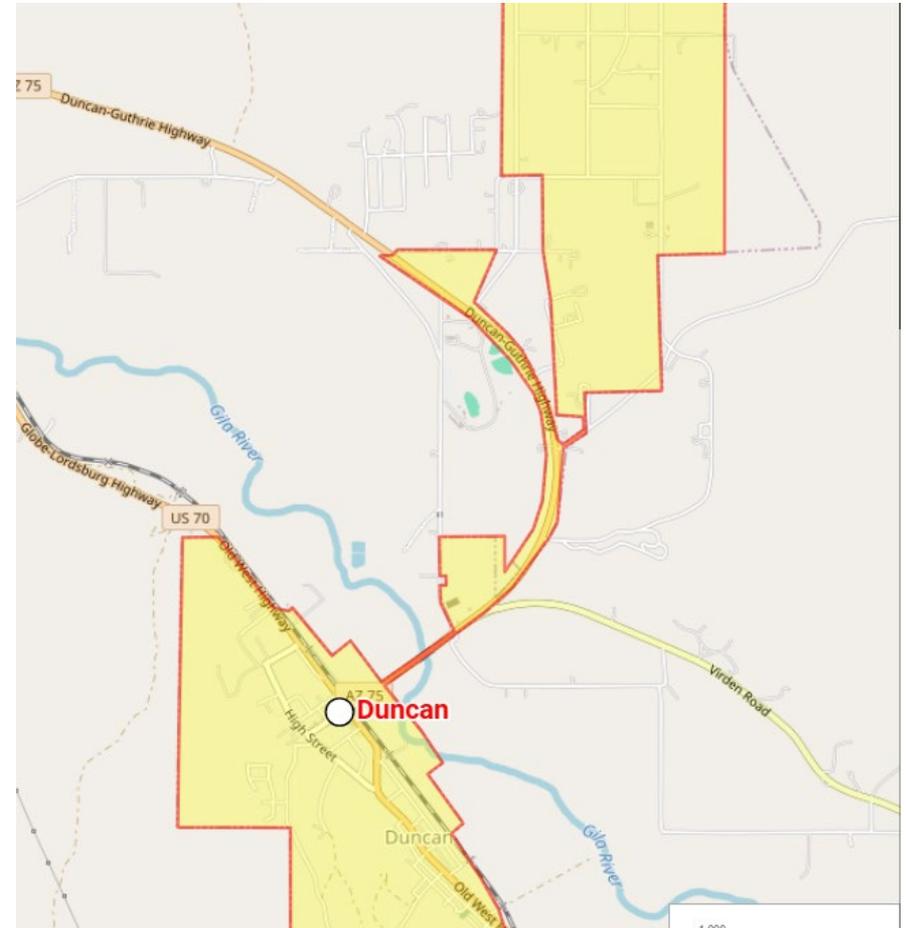


- Founded 1883
- Population (U.S. Census): 812 (2000), 696 (2010), 694 (2020). 692 (2024 AZ Est.)
- 5-Yr Median Household Income (2023) = \$38,750 +/- 27,596*

*[Duncan town, Arizona - Census Bureau Profile](#)

Utility Observations

- Est. 267 active sewer connections (primarily residential); additional 70 identified in FY29 (Hunter Estates primarily)
- Aging infrastructure, \$3.331M in capital improvement needs identified through FY31
- No current reserves
- Last rate increase (2021)



Sewer Rate Schedule & Fees

- Flat rate structure
- \$35/month for residential connections
- Most revenue derived from residential connections
- Residential Affordability Ratio = 1.08% (Based on Median Household Income of \$38,750 per year)

1. RATES PER MONTH

SEWER

RESIDENTIAL \$35.00
APARTMENTS \$35.00 PLUS \$20.00 PER APARTMENT
HOTEL/MOTEL \$35.00 PLUS \$10.00 PER ROOM
TRAILER PARKS \$35.00 PLUS \$10.00 PER TRAILER
RESTAURANTS & BARS \$70.00

SERVICE STATIONS \$35.00
RETAIL \$35.00 10,000 SQ FT OR LESS
\$70.00 10,001 OR MORE
CHURCHES/CLUBS \$35.00
CAR WASHES AND LAUNDRIES \$70.00

SCHOOLS: \$70.00 PLUS BASED ON THE PREVIOUS YEARS ENROLMENT
\$0.20 PER STUDENT PER MONTH. \$70.00 FOR THE 3
SUMMER MONTHS.

2. TAP FEE

RESIDENTIAL - \$650.00 INSIDE TOWN LIMITS –
\$900 OUTSIDE

COMMERCIAL = \$1,000 INSIDE TOWN LIMITS-
\$1250 OUTSIDE

3. CONNECTION FEE

\$250.00 INSIDE TOWN LIMITS - \$500.00 OUTSIDE

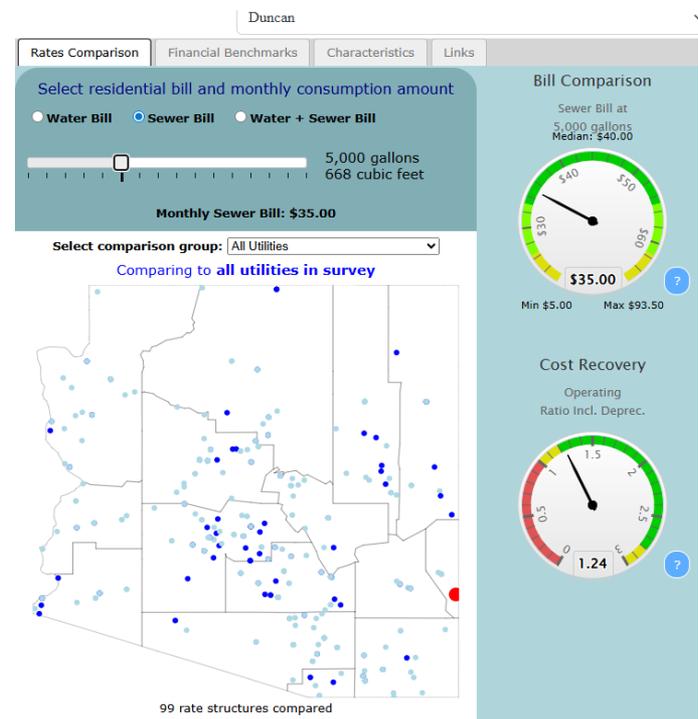
ALL SEWER TAPS ARE TO THE PROPERTY LINE. CUSTOMER IS RESPONSIBLE TO CONNECT TO THE TAP.

Residential Comparison

- Duncan Residential Sewer Bill = **\$35/mo.**
- **Median Residential Charge = \$40/mo. (July 1, 2024)**
- **N = 99 utilities**

Source: <https://dashboards.efc.sog.unc.edu/az>

AZ Rate Dashboard



Sewer Utility Financial Performance

Item	FY24	FY25 Est.	Current FY26 Forecast
Sewer	\$107,320.09	\$107,955.05	\$108,193.00
Other Operating Revenue	\$18,776.68	\$19,473.10	\$33,500
Total Operating Revenue	\$126,096.77	\$126,275.47	\$141,693.00
Less Base Operating Expenses*	\$109,537.26	\$121,683.77	\$158,500.40
Less Loan Payments	\$0	\$0	\$0
Net Revenue	\$16,559.51	\$4,591.70	-\$16,807.40

**Excludes Depreciation*

Revenue Analysis Model



Enterprise Fund Revenue

Operating

- Monthly water and sewer service charges
- Connections, reconnections, penalties, call-outs, etc.

Non-Operating

- Interest on investments, rentals, administrative contracts; property tax assessments, dedicated share of Gross Receipts Tax

FOCUS: Consistent sources of earned revenue.

Revenue Needs

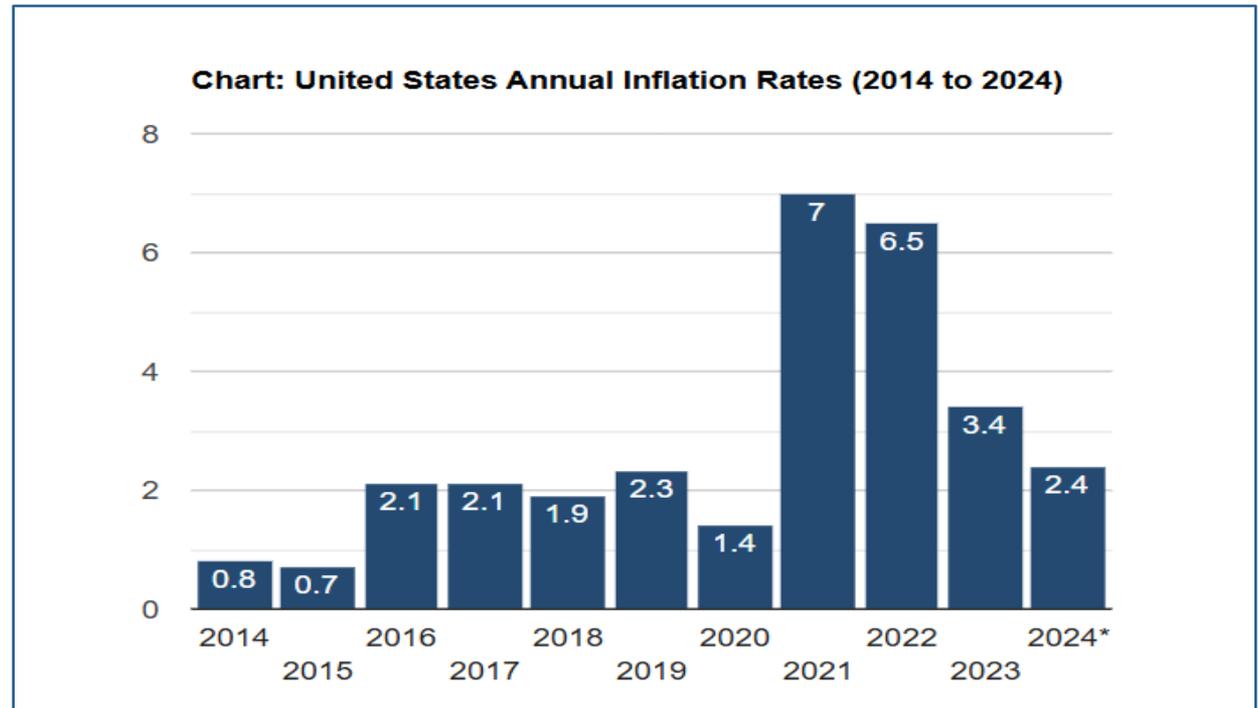
- **Base Operating Expenses** – Salaries and benefits, utilities, chemicals, maintenance & repairs, fuel, office supplies, insurance, et. al.
- **Debt Service**– loan payments (principal and interest)
- **Reserves** – Operating, Emergency, Debt, and Capital

Recommended Reserves

- **Operating** – provides for fluctuations in day-to-day operating cash flow (30 to 120 days Cash on Hand)
- **Debt Service**– ensures timely debt payments; often stipulated by lender (10% of annual loan payments)
- **Emergency** – provides for repair of critical asset (e.g., replacement of well pump)
- **Capital Reserve** – addresses existing and future infrastructure needs (nominal guidance in lieu of asset management plan: 1 – 2% annually based of original system cost, 5-15% of base operating costs, or % cash match on upcoming projects)

Factors Affecting Revenue Needs

- System growth & per capita usage
- Operating Efficiency
- Timing
- **Inflation**



***Cumulative Inflation 1/21 – 8/25 = 24% (Last Rate Increase in 2021)**

Financial Forecast (FY26-31)

- Purpose: Recognize full cost of providing sewer service including base operating expenses, debt and reserves
- Approach: Implement revenue adjustments over multi-year period to meet recognized needs
- **Goals:** 1) Build needed capacity 2) Build reserves

FY25-31: Base Operating Expenses

- FY25 Est. = \$121,683.77
- FY26 Basis = \$158,500.40
- \$3% annual cost factor applied (FY27-30)

Expenses	FY24.	FY25 Actuals	FY26 Budget	Basis	Cost Adjustment	FY27 Est.
Salaries & Wages	\$ 43,336.60	\$ 48,355.50	\$ 54,500.00	\$ 54,500.00	3%	\$ 56,135.00
FICA (Employers Share)	\$ 3,338.54	\$ 3,718.46	\$ 4,169.25	\$ 4,169.25	3%	\$ 4,294.33
Retirement	\$ 4,291.15	\$ 4,598.94	\$ 6,687.15	\$ 6,687.15	3%	\$ 6,887.76
Worker's Compensation	\$ 1,858.73	\$ 1,548.60	\$ 2,250.00	\$ 2,250.00	3%	\$ 2,317.50
Health Insurance	\$ 12,012.99	\$ 10,648.62	\$ 16,500.00	\$ 16,500.00	3%	\$ 16,995.00
Unemployment Insurance	\$ 25.99	\$ -	\$ 328.00	\$ 328.00	3%	\$ 337.84
Uniform Allowance	\$ 305.70	\$ 252.72	\$ 300.00	\$ 300.00	3%	\$ 309.00
Other Supplies	\$ 885.34	\$ -	\$ 500.00	\$ 500.00	3%	\$ 515.00
Gas & Oil	\$ 860.84	\$ 525.48	\$ 1,000.00	\$ 1,000.00	3%	\$ 1,030.00
Computer Acct & Software	\$ 1,573.58	\$ 1,370.84	\$ 1,000.00	\$ 1,000.00	3%	\$ 1,030.00
Vehicle Maintenance	\$ 158.78	\$ 392.20	\$ 500.00	\$ 500.00	3%	\$ 515.00
Sewer Line Repairs	\$ 2,782.00	\$ 696.29	\$ 1,250.00	\$ 1,250.00	3%	\$ 1,287.50
Consultants	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	3%	\$ 10,300.00
Printing and Advertising	\$ -	\$ -	\$ 500.00	\$ 500.00	3%	\$ 515.00
Repairs & Maintenance	\$ 6,497.95	\$ 5,751.40	\$ 10,000.00	\$ 10,000.00	3%	\$ 10,300.00
Other Services	\$ 934.54	\$ -	\$ 1,000.00	\$ 1,000.00	3%	\$ 1,030.00
Testing	\$ 14,980.15	\$ 23,737.46	\$ 25,000.00	\$ 25,000.00	3%	\$ 25,750.00
Chemicals	\$ 247.51	\$ -	\$ 513.00	\$ 513.00	3%	\$ 528.39
Travel/Meetings/Training	\$ -	\$ -	\$ 253.00	\$ 253.00	3%	\$ 260.59
Meals	\$ -	\$ -	\$ 250.00	\$ 250.00	3%	\$ 257.50
Insurance	\$ 1,725.47	\$ 1,457.76	\$ 2,000.00	\$ 2,000.00	3%	\$ 2,060.00
Utilities	\$ 13,721.40	\$ 18,629.50	\$ 20,000.00	\$ 20,000.00	3%	\$ 20,600.00
Base Operating Expenses	\$ 109,537.26	\$ 121,683.77	\$ 158,500.40	\$ 158,500.40	1.03	\$ 163,255.41

FY26-31: Project Financing (Debt)

Project	Anticipated Source	Anticipated Cost	% Grant	Adjusted Cost	Term (years)	Interest Rate	Payment Begins	Annual PMT
Wastewater Treatment Plant	TBD	\$ 2,000,000.00	90%	\$200,000.00	20	2.00%	FY30	\$12,231.34
Wastewater Lift Station	TBD	\$ 529,000.00	100%	\$0.00	20	0.50%	FY27	\$0.00
Hunter Estates Sewer	TBD	\$ 802,000.00	100%	\$0.00	20	2.50%	FY27	\$0.00

- Multiple projects identified (\$3.331M)
- Capital financing will likely be needed (100% grant cannot be guaranteed)
- Nominal terms provided (\$12,231.34 in annual debt service by FY30)

FY26-31: Reserve Contributions

- Funds Available = \$0
- Operating Reserve (120 days Cash on Hand) = 58,868.34 over 6 years
- Emergency Reserve = \$20,000 over 6 years
- Debt Reserve (10% of annual debt service) = fund as incurred starting in FY30
- Capital Reserve (5% of FY26-31 Base Operating) = \$51,892.36 over 6 years

Section 1:	
Total Available Cash	\$ 0.00

Section 2: Reserve Allocation								
Type	Unit	Description	Target Based on Description	Contribution	Remaining Amt. Needed	MakeUp Period	Target Annl Contribution	Balance
Operating	120	Days COH based on FY25-30 avg. annual operating costs. Nominal guidance: 0-120 days	\$ 56,868.34	\$ -	\$ 56,868.34	6	\$ 9,478.06	\$ -
Emergency	\$20,000.00	Varies with system. Nominal guidance is \$10k or more.	\$ 20,000.00	\$ -	\$ 20,000.00	6	\$ 3,333.33	\$ -
Debt Reserve	10%	Total contribution based on % of FY25-30 avg. annual debt (USDA requires 10%)	\$ 2,446.27	\$ -	\$ 2,446.27	as incurred	as incurred	\$ -

Section 3: Capital Reserve Worksheet								
	Unit	Description	Target Based on Description	Contribution	Total Target	MakeUp Period	Target Annl Contribution	Balance
Capital Reserve (Option 1)	5.00%	Recurring annual contribution based on % of total operating costs. Nominal guidance: 0-10%	\$ 51,892.36	\$ -	\$ 51,892.36	6	Vaires with OPEX	\$ -

Proposed Rate Options

- Option 1: No change
- Option 2: 17.0% initial rate increase (1/26) + subsequent rate adjustments in 0-3% range
- Option 3: 11.4% initial rate increase + subsequent rate adjustments in 0-5% range

Option 1: FY26-31 Financial Forecast with No Changes

Line	Town of Duncan	FY26 Est.	FY27	FY28	FY29	FY30	FY31
1	Monthly Sewer Service Fees	\$ 108,193.00	\$ 108,193.00	\$ 108,193.00	\$ 136,558.21	\$ 136,558.21	\$ 136,558.21
2	Other Operating Revenue	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00	\$ 51,000.00	\$ 33,500.00	\$ 33,500.00
3	Total Operating Revenue	\$ 141,693.00	\$ 141,693.00	\$ 141,693.00	\$ 187,558.21	\$ 170,058.21	\$ 170,058.21
4	Additional Revenue from Service Rate Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Deduction for Partial Year Rate Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Uncollected Accounts (Gain or Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Total Adjusted Operating Revenue	\$ 141,693.00	\$ 141,693.00	\$ 141,693.00	\$ 187,558.21	\$ 170,058.21	\$ 170,058.21
8	Base Operating Expense*	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 173,197.67	\$ 178,393.60	\$ 183,745.40
9	Other Operating Expense	\$ -	\$ -	\$ -	\$ 4,200.53	\$ 4,200.53	\$ 4,200.53
10	Total Operating Expenses	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 177,398.20	\$ 182,594.13	\$ 187,945.93
11	NET OPERATING REVENUE	\$ (16,807.40)	\$ (21,562.41)	\$ (26,460.07)	\$ 10,160.01	\$ (12,535.92)	\$ (17,887.73)
12	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Other Recurring Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Total Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	NET SYSTEM REVENUE	\$ (16,807.40)	\$ (21,562.41)	\$ (26,460.07)	\$ 10,160.01	\$ (12,535.92)	\$ (17,887.73)
16	Current Loan Payments (Principal and Interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Additional Loan Payments	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
18	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
19	Amount Available for Reserves	\$ (16,807.40)	\$ (21,562.41)	\$ (26,460.07)	\$ 10,160.01	\$ (24,767.26)	\$ (30,119.07)
20	Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
21	Plus: Beginning Available Cash Balance		\$ (37,543.81)	\$ (80,080.38)	\$ (127,759.50)	\$ (139,280.79)	\$ (187,212.28)
22	Net Position Before Reserves	\$ (16,807.40)	\$ (59,106.22)	\$ (106,540.46)	\$ (117,599.49)	\$ (164,048.05)	\$ (217,331.36)
23	Operating Reserve	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06
24	Emergency Reserve	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33
25	Debt Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,223.13	\$ 1,223.13
26	Short-lived Asset Reserve						
27	Capital Replacement Reserve	\$ 7,925.02	\$ 8,162.77	\$ 8,407.65	\$ 8,869.91	\$ 9,129.71	\$ 9,397.30
28	Total Reserves	\$ 20,736.41	\$ 20,974.16	\$ 21,219.04	\$ 21,681.30	\$ 23,164.23	\$ 23,431.82
29	Ending Net Position	\$ (37,543.81)	\$ (80,080.38)	\$ (127,759.50)	\$ (139,280.79)	\$ (187,212.28)	\$ (240,763.18)

*Excludes Interest Expense and Depreciation

Option 2 Adjustments: 17.0% (1/26), 0.0% (7/27), 0.0% (7/28), 2.4% (7/29), 2.75% (7/29), 3.0% (7/30)

Line	Town of Duncan	FY26 Est.	FY27	FY28	FY29	FY30	FY31
1	Monthly Sewer Service Fees	\$ 108,193.00	\$ 126,585.81	\$ 126,585.81	\$ 159,773.10	\$ 163,607.66	\$ 168,106.87
2	Other Operating Revenue	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00	\$ 51,000.00	\$ 33,500.00	\$ 33,500.00
3	Total Operating Revenue	\$ 141,693.00	\$ 160,085.81	\$ 160,085.81	\$ 210,773.10	\$ 197,107.66	\$ 201,606.87
4	Additional Revenue from Service Rate Adjustments	\$ 18,392.81	\$ -	\$ -	\$ 3,834.55	\$ 4,499.21	\$ 5,043.21
5	Incremental Sewer Sales (Based on \$70 Monthly Commercial Charge)	\$ 17,690.40	\$ 17,690.40	\$ 17,690.40	\$ 18,114.97	\$ 18,613.13	\$ 19,171.53
6	Deduction for Partial Year Rate Adjustment	\$ (18,041.61)	\$ -	\$ -	\$ -	\$ -	\$ -
7	Uncollected Accounts (Gain or Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Total Adjusted Operating Revenue	\$ 159,734.61	\$ 177,776.21	\$ 177,776.21	\$ 232,722.63	\$ 220,220.00	\$ 225,821.60
9	Base Operating Expense*	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 173,197.67	\$ 178,393.60	\$ 183,745.40
10	Other Operating Expense	\$ -	\$ -	\$ -	\$ 4,200.53	\$ 4,200.53	\$ 4,200.53
11	Total Operating Expenses	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 177,398.20	\$ 182,594.13	\$ 187,945.93
12	NET OPERATING REVENUE	\$ 1,234.20	\$ 14,520.80	\$ 9,623.14	\$ 55,324.43	\$ 37,625.87	\$ 37,875.66
13	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Other Recurring Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Total Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	NET SYSTEM REVENUE	\$ 1,234.20	\$ 14,520.80	\$ 9,623.14	\$ 55,324.43	\$ 37,625.87	\$ 37,875.66
17	Loan Payments (Principal and Interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Additional Loan Payments	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
19	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
20	Amount Available for Reserves	\$ 1,234.20	\$ 14,520.80	\$ 9,623.14	\$ 55,324.43	\$ 25,394.53	\$ 25,644.32
21	Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Plus: Beginning Available Cash Balance	\$ -	\$ (19,502.20)	\$ (25,955.57)	\$ (37,551.47)	\$ (3,908.34)	\$ (1,678.05)
23	Net Position Before Reserves	\$ 1,234.20	\$ (4,981.41)	\$ (16,332.43)	\$ 17,772.95	\$ 21,486.18	\$ 23,966.27
24	Operating Reserve	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06
25	Emergency Reserve	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33
26	Debt Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,223.13	\$ 1,223.13
28	Capital Replacement Reserve	\$ 7,925.02	\$ 8,162.77	\$ 8,407.65	\$ 8,869.91	\$ 9,129.71	\$ 9,397.30
29	Total Reserves	\$ 20,736.41	\$ 20,974.16	\$ 21,219.04	\$ 21,681.30	\$ 23,164.23	\$ 23,431.82
30	Ending Net Position	\$ (19,502.20)	\$ (25,955.57)	\$ (37,551.47)	\$ (3,908.34)	\$ (1,678.05)	\$ 534.45

*Excludes Interest Expense and Depreciation

Option 3 Adjustments: 11.4% (1/26); 0.0% (7/26); 5.0% (7/27), 4.0% (7/28), 3.2% (7/29), 3.0% (7/30)

Line	Town of Duncan	FY26 Est.	FY27	FY28	FY29	FY30	FY31
1	Monthly Sewer Service Fees	\$ 108,193.00	\$ 120,557.91	\$ 120,557.91	\$ 159,773.10	\$ 166,164.03	\$ 171,481.27
2	Other Operating Revenue	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00	\$ 51,000.00	\$ 33,500.00	\$ 33,500.00
3	Total Operating Revenue	\$ 141,693.00	\$ 154,057.91	\$ 154,057.91	\$ 210,773.10	\$ 199,664.03	\$ 204,981.27
4	Additional Revenue from Service Rate Adjustments	\$ 12,364.91	\$ -	\$ 6,027.90	\$ 6,390.92	\$ 5,317.25	\$ 5,144.44
5	Incremental Sewer Sales (Based on \$70 Monthly Commercial Charge)	\$ 16,848.00	\$ 16,848.00	\$ 17,690.40	\$ 18,398.02	\$ 18,986.75	\$ 19,556.36
6	Deduction for Partial Year Rate Adjustment	\$ (14,606.46)	\$ -	\$ -	\$ -	\$ -	\$ -
7	Uncollected Accounts (Gain or Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Total Adjusted Operating Revenue	\$ 156,299.46	\$ 170,905.91	\$ 177,776.21	\$ 235,562.04	\$ 223,968.03	\$ 229,682.07
9	Base Operating Expense*	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 173,197.67	\$ 178,393.60	\$ 183,745.40
10	Other Operating Expense	\$ -	\$ -	\$ -	\$ 4,200.53	\$ 4,200.53	\$ 4,200.53
11	Total Operating Expenses	\$ 158,500.40	\$ 163,255.41	\$ 168,153.07	\$ 177,398.20	\$ 182,594.13	\$ 187,945.93
12	NET OPERATING REVENUE	\$ (2,200.94)	\$ 7,650.50	\$ 9,623.14	\$ 58,163.84	\$ 41,373.90	\$ 41,736.13
13	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Other Recurring Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Total Earned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	NET SYSTEM REVENUE	\$ (2,200.94)	\$ 7,650.50	\$ 9,623.14	\$ 58,163.84	\$ 41,373.90	\$ 41,736.13
17	Loan Payments (Principal and Interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Additional Loan Payments	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
19	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 12,231.34	\$ 12,231.34
20	Amount Available for Reserves	\$ (2,200.94)	\$ 7,650.50	\$ 9,623.14	\$ 58,163.84	\$ 29,142.56	\$ 29,504.79
21	Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Plus: Beginning Available Cash Balance	\$ -	\$ (22,937.35)	\$ (36,261.01)	\$ (47,856.92)	\$ (11,374.37)	\$ (5,396.05)
23	Net Position Before Reserves	\$ (2,200.94)	\$ (15,286.85)	\$ (26,637.87)	\$ 10,306.93	\$ 17,768.18	\$ 24,108.74
24	Operating Reserve	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06	\$ 9,478.06
25	Emergency Reserve	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33	\$ 3,333.33
26	Debt Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,223.13	\$ 1,223.13
28	Capital Replacement Reserve	\$ 7,925.02	\$ 8,162.77	\$ 8,407.65	\$ 8,869.91	\$ 9,129.71	\$ 9,397.30
29	Total Reserves	\$ 20,736.41	\$ 20,974.16	\$ 21,219.04	\$ 21,681.30	\$ 23,164.23	\$ 23,431.82
30	Ending Net Position	\$ (22,937.35)	\$ (36,261.01)	\$ (47,856.92)	\$ (11,374.37)	\$ (5,396.05)	\$ 676.92

*Excludes Interest Expense and Depreciation

Comparison of Options

<u>Option 1: No adjustments</u>	FY26 Est.	FY27	FY28	FY29	FY30	FY31
Adjustment to Monthly Rates	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Net System Revenue	(\$16,807.40)	(\$21,562.41)	(\$26,460.07)	\$10,160.01	(\$12,535.92)	(\$17,887.73)
Net Position	(\$37,543.81)	(\$80,080.38)	(\$127,759.50)	(\$139,280.79)	(\$187,212.28)	(\$240,763.18)
Operating Ratio	0.89	0.87	0.84	1.06	0.87	0.85
Debt Coverage Ratio	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-1.02	-1.46
Additional Forecasted Loan PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$12,231.34	\$12,231.34
Debt:Revenue Ratio	0%	0%	0%	0%	7%	7%
# of Connections	267	267	267	337	337	337
Revenue/Connection	\$33.77	\$33.77	\$33.77	\$33.77	\$33.77	\$33.77
Affordability Ratio	1.05%	1.05%	1.05%	1.05%	1.05%	1.05%
<u>Option 2: Large Initial Adjustment</u>	FY26 Est.	FY27	FY28	FY29	FY30	FY31
Adjustment to Monthly Rates	17.0%	0.0%	0.0%	2.4%	2.75%	3.0%
Net System Revenue	\$1,234.20	\$14,520.80	\$9,623.14	\$55,324.43	\$37,625.87	\$37,875.66
Net Position	(\$19,502.20)	(\$25,955.57)	(\$37,551.47)	(\$3,908.34)	(\$1,678.05)	\$534.45
Operating Ratio	1.01	1.09	1.06	1.31	1.13	1.13
Debt Coverage Ratio	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.08	3.10
Additional Forecasted Loan PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$12,231.34	\$12,231.34
Debt:Revenue Ratio	0%	0%	0%	0%	6%	5%
# of Connections	267	267	267	337	337	337
Revenue/Connection	\$39.51	\$39.51	\$39.51	\$40.46	\$41.57	\$42.82
Affordability Ratio	1.22%	1.22%	1.22%	1.25%	1.29%	1.33%
<u>Option 3: Phased Smaller Adjustments</u>	FY26 Est.	FY27	FY28	FY29	FY30	FY31
Adjustment to Monthly Rates	11.4%	0.0%	5.0%	4.0%	3.2%	3.0%
Net System Revenue	(\$2,200.94)	\$7,650.50	\$9,623.14	\$58,163.84	\$41,373.90	\$41,736.13
Net Position	(\$22,937.35)	(\$36,261.01)	(\$47,856.92)	(\$11,374.37)	(\$5,396.05)	\$676.92
Operating Ratio	0.99	1.05	1.06	1.33	1.15	1.15
Debt Coverage Ratio	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.38	3.41
Additional Forecasted Loan PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$12,231.34	\$12,231.34
Debt:Revenue Ratio	0%	0%	0%	0%	5%	5%
# of Connections	267	267	267	337	337	337
Revenue/Connection	\$37.63	\$37.63	\$39.51	\$41.09	\$42.40	\$43.68
Affordability Ratio	1.17%	1.17%	1.22%	1.27%	1.31%	1.35%

- Net Position (FY31) = **\$534.45 vs. \$676.92 (-\$240.763.18 with no adjustments)**
- Outcomes: 1) provides for full-cost of service including anticipated debt coverage
- Key Assumptions: 70 additional connections until FY29, 3.0% annual growth in costs, improved collections

FY26 Rate Impact

Classification	Current Charge (Option 1)	Option 2	Option 3
Residential	\$ 35.00	\$ 40.95	\$ 39.00
Schools (base charge)	\$ 70.00	\$ 81.90	\$ 78.00
Schools (per pupil charge)	\$ 0.20	\$ 0.23	\$ 0.22
Small Commercial (<10K sq. ft.)	\$ 35.00	\$ 40.95	\$ 39.00
All Other Establishments	\$ 70.00	\$ 81.90	\$ 78.00

Summary

- Utility is not generating sufficient revenue to cover full cost of service including basic operating costs, debt, and reserves.
- Preliminary rate options identified with the average monthly residential sewer bills slated to increase by \$5.95 (Option 2) or \$4.00 (Option 3) in January 2026.
- Left unaddressed, the utility's financial condition will continue to deteriorate and its ability to implement needed improvements in a timely manner will be jeopardized.

Next Steps

- Refine rate options
- Conduct public meetings incorporating public input
- Implement adjustments per council adoption

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