

**NOTICE OF COMBINED PUBLIC HEARING AND REGULAR MEETING
OF TOWN OF DUNCAN COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan Town Council and to the general public that the Duncan Common Council will hold a Public Hearing open to the public at Duncan Town Hall on Thursday, October 9, 2025 at 4:00 p.m. and a regular meeting open to the public at Duncan Town Hall on Thursday, October 9, 2025, to immediately follow Public Hearing.

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

**Public Hearing Agenda
Duncan Common Council
Thursday, October 9, 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

Call to Order – Public Hearing: Council will convene into a Public Hearing pursuant to A.R.S. §42-17101 et. seq.

- 1. Public Hearing:** Council will hold a public hearing regarding use of CDBG Funds. Council will open the public hearing, receive comments from the public, and close the public hearing.
Discussion Only.....Common Council

- 2. Adjournment of Public Hearing:**
Discussion and Action..... Common Council

P-6 DISPLAY AD – AMENDMENT TO PROJECT

TOWN OF DUNCAN, ARIZONA

PUBLIC NOTICE REGULAR COUNCIL MEETING AND PUBLIC HEARING REGARDING USE OF CDBG FUNDS

The Town of Duncan has received \$100,000 in FY 2024 CDBG funds from the Arizona Department of Housing Regional Account (RA) for Owner-Occupied Housing Rehabilitation (OOHR). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on emergent groundwater infiltration issues with the Town's current wastewater lift station project, funds from the 2024 RA OOHR project are proposed to be transferred to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project as part of a request for funding to continue work per a proposed change order in the amount of \$239,039.00. The Town may also apply for State Special Project CDBG Account Funds to supplement the effort. A public hearing will be held at a Council meeting on Thursday, October 9th, 2025, at 4pm inside Duncan Town Hall, 506 SE Old Hwy Duncan, AZ 85534, to discuss the transfer of CDBG funds between projects. It is expected that the Council will make a decision on the proposed transfer at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

- Transfer \$100,000 from the awarded FY 2024 Regional Account CDBG Owner-Occupied Housing Rehabilitation project to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project; and
- Pursue application and award from other funding sources, including WIFA, CDBG State Special Project Account funding, and private non-profit foundation sources while the work to successfully resolve the emergent issues is being done.

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Alyssa Traughber, Deputy Town Clerk
Organization: Town of Duncan
Address: 506 SE Old West Highway
City, State, Zip: Duncan, AZ 85534
Telephone: (928) 359-2791
Fax: (928) 359-9146

Persons with disabilities who require accommodations may contact Alyssa Traughber at the above location at least 48 hours before the hearing.

AFFIDAVIT OF PUBLICATION

State of Florida, County of Broward, ss:

Anjana Bhadoriya, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Copper Era (Greenlee County), a newspaper printed and published in the City of Clifton, County of Greenlee, State of Arizona, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached:

PUBLICATION DATES:

Sep. 17, 2025

Sep. 24, 2025

NOTICE ID: hb0HGbuDL0Uxq8W8n4W6

PUBLISHER ID: CEC000208

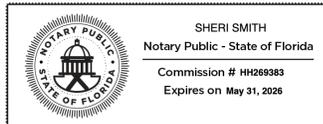
NOTICE NAME: PO# 1270 P-6 DISPLAY AD – AMENDMENT TO PROJEC

Publication Fee: 238.45

I declare under penalty of perjury that the foregoing is true and correct.

Anjana Bhadoriya

(Signed) _____



VERIFICATION

State of Florida
County of Broward

Subscribed in my presence and sworn to before me on this: 09/26/2025

S. Smith

Notary Public
Notarized remotely online using communication technology via Proof.

**P-6 DISPLAY AD – AMENDMENT TO PROJECT TOWN OF
DUNCAN, ARIZONA**

**PUBLIC NOTICE
REGULAR COUNCIL MEETING AND
PUBLIC HEARING REGARDING USE OF
CDBG FUNDS**

The Town of Duncan has received \$100,000 in FY 2024 CDBG funds from the Arizona Department of Housing Regional Account (RA) for Owner-Occupied Housing Rehabilitation (OOHR). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on emergent groundwater infiltration issues with the Town's current wastewater lift station project, funds from the 2024 RA OOHR project are proposed to be transferred to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project as part of a request for funding to continue work per a proposed change order in the amount of \$239,039.00. The Town may also apply for State Special Project CDBG Account Funds to supplement the effort. A public hearing will be held at a Council meeting on Thursday, October 9th, 2025, at 4pm inside Duncan Town Hall, 506 SE Old Hwy Duncan, AZ 85534, to discuss the transfer of CDBG funds between projects. It is expected that the Council will make a decision on the proposed transfer at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

- Transfer \$100,000 from the awarded FY 2024 Regional Account CDBG Owner-Occupied Housing Rehabilitation project to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project; and
- Pursue application and award from other funding sources, including WIFA, CDBG State Special Project Account funding, and private non-profit foundation sources while the work to successfully resolve the emergent issues is being done.

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Alyssa Traughber, Deputy Town Clerk
Organization: Town of Duncan
Address: 506 SE Old West Highway
City, State, Zip: Duncan, AZ 85534
Telephone: (928) 359-2791
Fax: (928) 359-9146

Persons with disabilities who require accommodations may contact Alyssa Traughber at the above location at least 48 hours before the hearing.

Req: Town of Duncan
Published: Copper Era, Clifton, AZ 85533
Date: September 17, 24, 2025
CEC000208

**NOTICE OF COMBINED PUBLIC HEARING AND REGULAR MEETING
OF TOWN OF DUNCAN COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan Town Council and to the general public that the Duncan Common Council will hold a Public Hearing open to the public at Duncan Town Hall on Thursday, October 9, 2025 at 4:00 p.m. and a regular meeting open to the public at Duncan Town Hall on Thursday, October 9, 2025, to immediately follow Public Hearing.

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

**Public Hearing Agenda
Duncan Common Council
Thursday, October 9, 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

Call to Order – Public Hearing: Council will convene into a Public Hearing pursuant to A.R.S. §42-17101 et. seq.

- 1. Public Hearing:** Council will hold a public hearing regarding use of CDBG Funds. Council will open the public hearing, receive comments from the public, and close the public hearing.
Discussion Only.....Common Council

- 2. Adjournment of Public Hearing:**
Discussion and Action..... Common Council

P-6 DISPLAY AD – AMENDMENT TO PROJECT

TOWN OF DUNCAN, ARIZONA

PUBLIC NOTICE REGULAR COUNCIL MEETING AND PUBLIC HEARING REGARDING USE OF CDBG FUNDS

The Town of Duncan has received \$100,000 in FY 2024 CDBG funds from the Arizona Department of Housing Regional Account (RA) for Owner-Occupied Housing Rehabilitation (OOHR). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on emergent groundwater infiltration issues with the Town's current wastewater lift station project, funds from the 2024 RA OOHR project are proposed to be transferred to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project as part of a request for funding to continue work per a proposed change order in the amount of \$239,039.00. The Town may also apply for State Special Project CDBG Account Funds to supplement the effort. A public hearing will be held at a Council meeting on Thursday, October 9th, 2025, at 4pm inside Duncan Town Hall, 506 SE Old Hwy Duncan, AZ 85534, to discuss the transfer of CDBG funds between projects. It is expected that the Council will make a decision on the proposed transfer at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

- Transfer \$100,000 from the awarded FY 2024 Regional Account CDBG Owner-Occupied Housing Rehabilitation project to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project; and
- Pursue application and award from other funding sources, including WIFA, CDBG State Special Project Account funding, and private non-profit foundation sources while the work to successfully resolve the emergent issues is being done.

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Alyssa Traughber, Deputy Town Clerk
Organization: Town of Duncan
Address: 506 SE Old West Highway
City, State, Zip: Duncan, AZ 85534
Telephone: (928) 359-2791
Fax: (928) 359-9146

Persons with disabilities who require accommodations may contact Alyssa Traughber at the above location at least 48 hours before the hearing.

AFFIDAVIT OF PUBLICATION

State of Florida, County of Broward, ss:

Anjana Bhadoriya, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Copper Era (Greenlee County), a newspaper printed and published in the City of Clifton, County of Greenlee, State of Arizona, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached:

PUBLICATION DATES:

Sep. 17, 2025

Sep. 24, 2025

NOTICE ID: hb0HGBuDL0Uxq8W8n4W6

PUBLISHER ID: CEC000208

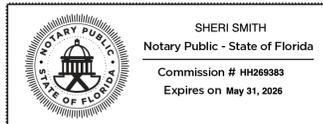
NOTICE NAME: PO# 1270 P-6 DISPLAY AD – AMENDMENT TO PROJEC

Publication Fee: 238.45

I declare under penalty of perjury that the foregoing is true and correct.

Anjana Bhadoriya

(Signed) _____



VERIFICATION

State of Florida
County of Broward

Subscribed in my presence and sworn to before me on this: 09/26/2025

S. Smith

Notary Public

Notarized remotely online using communication technology via Proof.

**P-6 DISPLAY AD – AMENDMENT TO PROJECT TOWN OF
DUNCAN, ARIZONA**

**PUBLIC NOTICE
REGULAR COUNCIL MEETING AND
PUBLIC HEARING REGARDING USE OF
CDBG FUNDS**

The Town of Duncan has received \$100,000 in FY 2024 CDBG funds from the Arizona Department of Housing Regional Account (RA) for Owner-Occupied Housing Rehabilitation (OOHR). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on emergent groundwater infiltration issues with the Town's current wastewater lift station project, funds from the 2024 RA OOHR project are proposed to be transferred to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project as part of a request for funding to continue work per a proposed change order in the amount of \$239,039.00. The Town may also apply for State Special Project CDBG Account Funds to supplement the effort. A public hearing will be held at a Council meeting on Thursday, October 9th, 2025, at 4pm inside Duncan Town Hall, 506 SE Old Hwy Duncan, AZ 85534, to discuss the transfer of CDBG funds between projects. It is expected that the Council will make a decision on the proposed transfer at this hearing and adopt applicable resolutions. The potential CDBG projects are as follows:

- Transfer \$100,000 from the awarded FY 2024 Regional Account CDBG Owner-Occupied Housing Rehabilitation project to the Colonias CDBG #118-25 Wastewater Lift Station Improvements project; and
- Pursue application and award from other funding sources, including WIFA, CDBG State Special Project Account funding, and private non-profit foundation sources while the work to successfully resolve the emergent issues is being done.

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Alyssa Traughber, Deputy Town Clerk
Organization: Town of Duncan
Address: 506 SE Old West Highway
City, State, Zip: Duncan, AZ 85534
Telephone: (928) 359-2791
Fax: (928) 359-9146

Persons with disabilities who require accommodations may contact Alyssa Traughber at the above location at least 48 hours before the hearing.

Req: Town of Duncan
Published: Copper Era, Clifton, AZ 85533
Date: September 17, 24, 2025
CEC000208

**Regular Meeting Agenda
Duncan Common Council
Thursday, October 9, 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

Call to Order:

Roll Call:

Pledge of Allegiance:

Prayer:

- 1. Call to Public:** Those wishing to address the Council should fill out a “Request to Address the Council” form and present it to the Town Clerk prior to the beginning of the meeting. The mayor will recognize the person wishing to speak during the Call to the Public item shown on the agenda. Time permitting, each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda.

- 2. Consent Agenda:** All items on the consent agenda are considered to be routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Councilmember or member of the public requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.
 - a. Approval of August 14, 2025, Regular Meeting Minutes.**
 - b. Approval of September 11, 2025, Regular Meeting Minutes.**
 - c. Approval of September 15, 2025, Special Meeting Minutes**
 - d. Approval of September 2025 Financial Reports.**

- 3. Sheriff’s Report:**

- 4. Community Report:**

- 5. Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.
 - a. Mayor’s Report:**
 - b. Council Members Report:**
 - c. Town Manager’s Report:**

- 6. Resolution 25-06 Adoption of Owner Occupied Housing Rehabilitation Guidelines:**
Discussion and Action Common Council

- 7. Property Cleanup Discussion:**
Discussion and Possible ActionCommon Council

- 8. Discussion of Date and Time of Next Meeting:**
Discussion OnlyCommon Council

9. Discussion of Items for Next Meeting:

Discussion OnlyCommon Council

10. Adjournment:

Discussion and ActionCommon Council

Members of the Duncan Common Council may attend either in person or by telephone, video or internet conferencing.

Click <https://us02web.zoom.us/j/87863590951?pwd=GM8u6DTeXvaaaayrjsJ2hhGbeXqSb0.1> to start or join a scheduled Zoom meeting.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.

**Regular Meeting Minutes
Duncan Common Council
Thursday, August 14, 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Hwy
Duncan, Arizona 85534**

Meeting called to order at 4:00 p.m.

Mayor Blake, Vice Mayor Smith, Council Member Wearne all present. Council Member Show present via zoom. Quorum.

Pledge of allegiance and prayer led by mayor Blake.

Award presentation moved to the next meeting.

1. **Call to Public:** Arianne Weaver from Duncan Heights Apartments: Briefly spoke of Duncan Heights Apartments having 75 acres out of the flood zone that they would like to utilize. They see this as promoting growth and sustainability away from Freeport. Duncan is the only one in the state where we are allowed to rent out to low income and moderate income.

2. **Consent Agenda:**
 - a. **Approval of July 15, 2025, Regular Meeting Minutes.**
 - b. **Approval of July 2025 Financial Reports.**

MAYOR BLAKE MOVED TO ACCEPT THE CONSENT AGENDA AS PRESENTED. VICE MAYOR SMITH SECONDED. UNANIMOUS.

3. **Sheriff's Report:** Sheriff Elison stated that they have been busy at the sheriff's office. Joined forces with DPS, Graham County, Thatcher, and Pima. Although the Sheriff's office has a long way to go, they are dealing with the ongoing drug problems and sex crimes are going down. Sheriff Elison stated that if there is any area that needs to be patrolled, or a specific place to put the speed radar, to let him know.

4. Community Report:

Heather Seegmiller - FMI stated that \$20k was donated by FMI for back to school. October 4th from 2-8 FMI company picnic, open to all.

5. Summary of Current Events:

- a. **Mayor's Report:** MAYOR BLAKE: COMMUNITY PARTNERS MEETING WITH FMI. SEAGO MEETING TOMORROW. HISPANIC CHAMBER OF COMMERCE, SHERIFF WILL BE SPEAKING.
- b. **Council Member's Report:** VICE MAYOR SMITH: SEAHEC WON LAWSUIT TOWARDS ADMINISTRATION. SPEND MONEY IN GREENLEE, DUNCAN TO NOGALES. MENTAL HEALTH CRISIS RESPONSE IS STILL 2 HOURS. DO NOT WANT TO HAVE TO RELY ON COUNTY. SCHOOL HAS STARTED.
COUNCIL MEMBER WEARNE MENTIONED THE QR CODE THAT IS INCLUDED ON THE MONTHLY UTILITY BILL. SUPER EASY TO SET UP ACCOUNT TO VIEW BILL.
COUNCIL MEMBER SHOW: CONGRATS TO THE PARADE WINNERS!!

- c. **Town Manager's Report:** 2022 AUDIT STARTED. CONTRACTOR SHOWED UP YESTERDAY. \$136K COLONIAS REMAINING, IN NEED OF \$103K TO MAKE UP THE DIFFERENCE USDA COMMUNITY FUNDS CORE OF ENGINEERES. FMI GRANT INTERVIEW. BY NEXT MONTHS MEETING EVERYTHING BID OUT FOR PARK IMPROVEMENTS 90%. SIDEWALKS HAVE BEEN POURED. PULLED PICKLE BALL COURT 19% MATCH. LOOKING FOR A STUDENT TO CONSOLIDATE COMMUNITY CALENDARS, COUNTY, SCHOOLS, FIRE DISTRICT, ALL EVENTS, POSSIBLE 4 HOURS PER MONTH. POOL HOURS FRIDAY AND SATURDAY.

6. 2022 Budget Adjustments/Transfers:

VICE MAYOR SMITH MOVED TO APPROVE THE ADJUSTMENTS AND OR TRANSFERS. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

7. Review of Bids:

a. Asphalt Paving of Parking Lots:

CENTENNIAL: COUNCIL MEMBER WEARNE MOTIONED TO APPROVE THE BID FROM SOLLERS CONSTRUCTION LLC FOR THE AMOUNT OF \$100,510. VICE MAYOR SMITH SECONDED. UNANIMOUS.

VETERANS: MAYOR BLAKE MOVED TO ACCEPT THE BID FROM SOLLERS CONSTRUCTION LLC FOR THE AMOUNT OF \$137,487.50. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

b. Artificial Turf

MAYOR BLAKE MOVED TO ACCEPT THE BID FROM CURTIS LANDSCAPING FOR THE AMOUNT OF \$221,095 (25,268 SF). VICE MAYOR SMITH SECONDED. UNANIMOUS.

8. Discussion of Date and Time of Next Meeting: September 11, 2025, at 4:00 p.m.

9. Discussion of Items for Next Meeting: Award presentation. Bids.

10. Adjournment:

COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN. VICE MAYOR SMITH SECONDED. MEETING ADJOURNED AT 4:45 P.M.

**Regular Meeting Minutes
Duncan Common Council
Thursday, September 11 , 2025; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Hwy
Duncan, Arizona 85534**

Meeting called to order at 4:00 p.m.

Mayor Blake, Vice Mayor Smith, Council Member Wearne, and Council Member Show present.
Quorum.

Pledge of allegiance and prayer led by Mayor Blake

****AWARD PRESENTATION FOR THE FOURTH OF JULY LIGHT PARADE WINNERS****

1. **Call to Public:** No public comment.

2. **Consent Agenda:**
 - a. **Approval of August 14, 2025, Regular Meeting Minutes.**
 - b. **Approval of August 2025 Financial Reports.**

MAYOR BLAKE MOVED TO ACCEPT THE CONSENT AGENDA MINUS THE MEETING MINUTES. VICE MAYOR SMITH SECONDED. UNANIMOUS.

3. **Sheriff's Report:** Sheriff Ellison stated he is asking for grant money, one of which is a \$750k Sheriff's Grant. Greenlee county has never asked for it before. Deputies now have a sector to mandate; they are working well with DPS. There are random speed details highway 75. Four going into the academy.

Mayor Blake asked about a school resource officer. Sheriff Ellison said that there is a grant for that, and by this time next year we will have a school resource officer that will make their presence known at all of the schools each morning.

Vice mayor Smith thanked Ellison for the training on Friday, she learned a lot.

4. **Community Report:**

Heather Seegmiller – FMI Company picnic October 4th from 2:00 to 8:00 p.m.

5. **Summary of Current Events:**

- a. **Mayor's Report:** MAYOR BLAKE ATTENDED THE HOSPITALS QUARTERLY COMMUNITY MEETING, THEY ARE CONTINUING TO EXPAND, HE SUGGESTED GOING TO THEIR WEBSITE FOR THE SURVEY, SHARE YOUR OPINION ON HEALTHCARE SERVICES AND OTHER THINGS. COMMUNITY FOUNDATION MEETING OCTOBER 1ST. COMMUNITY RESILIENCE PLAN NON-ELECTED OFFICIAL FOR GOVERNMENT LOOKING TO FIND SOMEONE IN THE COMMUNITY FOR CHAIR.
- b. **Council Member's Report:** VICE MAYOR SMITH HAD NOTHING TO REPORT. COUNCIL MEMBER WEARNE ATTENDED THE LEAGUE OF CITIES AND TOWNS WHERE SHE MET BRUCE VINCENT, AUTHOR OF, *AGAINST ALL ODDS*. THIS IS A GREAT BOOK ABOUT A LOGGER AND HOW HE IMPROVED HIS LIFE. SHE VISITED WITH A FEW PEOPLE AND LEARNED A LOT. COUNCIL MEMBER SHOW THANKED PAM FOR THE WONDERFUL MEMORIAL THAT SHE PUT TOGETHER FOR THE PASSING OF HER, FATHER DOUGLAS BARLOW, IT WAS PERFECT!!

- c. **Town Manager's Report:** TWO PLAYGROUNDS INSTALLED, WORKING ON PARKING LOT AT CENTENNIAL PARK. PIPELINE INSTALL AT HUNTER, WAITING FOR ADEQ AND ADOTS PERMITS. RDA STARTS ON THE 29TH. AWARDED SAFE ROUTES TO SCHOOLS \$2.2 M FOR SIDEWALKS, HIGH STREET TO MAIN STREET, IN CONGRESS WAITING FOR THE APPROVAL FOR ROADS. LIFT STATION, \$136,000 IN COLONIALS, NEXT MONTH WILL HAVE A RESOLUTION TO MOVE MONEY. USDA IS OUT OF MONEY UNTIL OCTOBER. MEETING SEPTEMBER 12TH WITH FMI. ACTUAL PAVING GRANT WAITING FOR APPROVAL. REIMBURSED FOR THE THINGS THAT HAVE BEEN SPENT TO STATE PARKS, USDA, AND WIFA. IN JULY I APPLIED FOR A GRANT TO CHIP SEAL ROADS IN HUNTER ESTATES, \$485,000 WITH A \$175,000 MATCH IT WAS AWARDED TODAY.

6. Review of Bids:

a. Highway 75 Bore

MAYOR BLAKE MOVED TO AWARD THE BID TO RDI FOR THE AMOUNT OF \$55,511.25. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

b. 4" Waterline Installation

VICE MAYOR SMITH MOVED TO AWARD THE BID, BASED ON RECOMMENDATION, TO RDI IN THE AMOUNT OF \$698, 447.12. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

- c. **Playground Safety Surfacing Installation** PICKLEBALL COURT AND CONCRETE SHOULD BE DONE BY THE END OF SEPTEMBER. FIRST OF NOVEMBER ALL VETERANS PARK, MINUS THE PARKING LOT, SHOULD BE COMPLETE.

MAYOR BLAKE MOVED TO APPROVE THE BID FOR JUST ONE OF THE TWO PARKING LOTS TO LUNT CONSTRUCTION. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

d. Concrete Culverts

MAYOR BLAKE MOVED TO ACCEPT THE BID FROM RINKER MATERIALS. VICE MAYOR SMITH SECONDED. UNANIMOUS.

- 7. Discussion of Date and Time of Next Meeting:** October 9, 2025, at 4:00 p.m.

- 8. Discussion of Items for Next Meeting:** Resolution to move Colonias funds.

9. Adjournment:

COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN. VICE MAYOR SMITH SECONDED. MEETING ADJOURNED AT 4:57 P.M.

**Special Meeting Minutes
Duncan Common Council
Monday, September 15, 2025; 4:00 pm
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

1. Meeting called to order at 4:05 p.m.

Mayor Blake, Vice Mayor Smith, Council Member Wearne, and Council Member Show, present. Quorum.

Pledge of allegiance and prayer led by Mayor Blake.

No public comment.

2. Resolution 25-07 Approve Grant Funds:

MAYOR BLAKE MOVED TO AUTHORIZE TERRY HINTON TO SIGN THE AGREEMENT ON BE HALF OF THE TOWN TO ACCEPT THE FUNDS. COUNCIL MEMBER SHOW SECONDED UNANIMOUS. AWARDED \$475,000 FOR CHIP SEAL AT HUNTER ESTATES.

3. Adjournment:

COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN. MAYOR BLAKE SECONDED. MEETING ADJOURNED AT 4:07 P.M.

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-60-1000	PROPERTY TAXES	32.16	936.17	15,000.00	14,063.83 6.2
01-60-6000	CITY SALES TAX	43,784.91	89,581.13	250,000.00	160,418.87 35.8
	TOTAL TAXES	43,817.07	90,517.30	265,000.00	174,482.70 34.2
<u>LICENSES AND PERMITS</u>					
01-61-1000	FRANCHISE FEES	1,705.92	5,234.96	22,000.00	16,765.04 23.8
01-61-2000	BUSINESS LICENSES	.00	200.00	1,500.00	1,300.00 13.3
01-61-3000	LICENSES & PERMITS	.00	80.55	10,000.00	9,919.45 .8
01-61-5200	DOG TAGS	.00	.00	100.00	100.00 .0
	TOTAL LICENSES AND PERMITS	1,705.92	5,515.51	33,600.00	28,084.49 16.4
<u>INTERGOVERNMENTAL REVENUE</u>					
01-62-2000	STATE SALES TAX	6,396.03	25,090.30	101,314.00	76,223.70 24.8
01-62-3000	URBAN REVENUE SHARING	24,364.60	73,093.80	292,375.00	219,281.20 25.0
01-62-4000	AUTO LIEU TAXES	5,838.19	17,441.18	68,011.00	50,569.82 25.6
	TOTAL INTERGOVERNMENTAL REVENUE	36,598.82	115,625.28	461,700.00	346,074.72 25.0
<u>FEES AND CHARGES</u>					
01-63-1000	CEMETERY FEES	175.00	175.00	11,000.00	10,825.00 1.6
01-63-3000	POOL FEES/LESSONS/RENT	174.65	3,399.30	15,000.00	11,600.70 22.7
01-63-4000	REFUSE FEES	7,484.79	22,856.54	88,000.00	65,143.46 26.0
01-63-5000	SALE/RENTAL OF PROPERTY	990.00	2,866.41	6,000.00	3,133.59 47.8
	TOTAL FEES AND CHARGES	8,824.44	29,297.25	120,000.00	90,702.75 24.4
<u>FINES AND FORFEITURES</u>					
01-64-2500	DOG IMPOUND	.00	.00	50.00	50.00 .0
	TOTAL FINES AND FORFEITURES	.00	.00	50.00	50.00 .0
<u>MISCELLANEOUS</u>					
01-69-0000	MISCELLANEOUS	.00	691.16	5,000.00	4,308.84 13.8
01-69-9500	CONTRIBUTIONS - 4TH OF JULY	.00	.00	1,000.00	1,000.00 .0
	TOTAL MISCELLANEOUS	.00	691.16	6,000.00	5,308.84 11.5

TOWN OF DUNCAN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UNEXPECTED REVENUE</u>					
01-74-1000 REVENUE	.00	42.40	.00	(42.40)	.0
TOTAL UNEXPECTED REVENUE	.00	42.40	.00	(42.40)	.0
 TOTAL FUND REVENUE	 90,946.25	 241,688.90	 886,350.00	 644,661.10	 27.3

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-800-220 SUPPLIES	.00	.00	500.00	500.00	.0
01-800-250 MAINTENANCE	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	.00	.00	1,000.00	1,000.00	.0
<u>MAYOR & COUNCIL</u>					
01-871-110 SALARIES & WAGES	250.00	500.00	3,600.00	3,100.00	13.9
01-871-120 FICA (EMPLOYERS SHARE)	19.14	38.28	275.40	237.12	13.9
01-871-150 WORKER'S COMPENSATION	4.06	8.12	50.00	41.88	16.2
01-871-430 TRAVEL/MEETINGS/TRAINING	2,284.61	2,284.61	3,000.00	715.39	76.2
01-871-440 MEALS	.00	.00	500.00	500.00	.0
01-871-530 MISCELLANEOUS	.00	45.38	3,000.00	2,954.62	1.5
01-871-920 DONATIONS	.00	.00	5,000.00	5,000.00	.0
01-871-930 4TH OF JULY	.00	559.67	7,500.00	6,940.33	7.5
01-871-940 DUNCAN PUBLIC LIBRARY	.00	4,000.00	4,000.00	.00	100.0
TOTAL MAYOR & COUNCIL	2,557.81	7,436.06	26,925.40	19,489.34	27.6
<u>TOWN CLERK</u>					
01-872-110 SALARIES & WAGES	9,288.46	27,865.38	130,000.00	102,134.62	21.4
01-872-120 FICA (EMPLOYERS SHARE)	710.56	2,131.68	9,945.00	7,813.32	21.4
01-872-140 RETIREMENT	905.62	2,716.86	12,987.00	10,270.14	20.9
01-872-150 WORKER'S COMPENSATION	20.76	62.28	352.00	289.72	17.7
01-872-160 HEALTH INSURANCE	138.43	276.86	500.00	223.14	55.4
01-872-180 UNEMPLOYMENT INSURANCE	.00	.00	250.00	250.00	.0
01-872-210 OFFICE SUPPLIES	173.36	263.32	2,500.00	2,236.68	10.5
01-872-240 COMPUTER EQUIP/SOFTWARE	58.03	58.03	2,944.00	2,885.97	2.0
01-872-380 COPYING COSTS	149.51	1,133.05	8,000.00	6,866.95	14.2
01-872-420 POSTAGE	95.71	247.35	1,000.00	752.65	24.7
01-872-430 TRAVEL/MEETINGS/TRAINING	833.91	2,007.63	7,100.00	5,092.37	28.3
01-872-510 DUES & SUBSCRIPTIONS	16.93	1,663.99	1,000.00	(663.99)	166.4
01-872-530 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
TOTAL TOWN CLERK	12,391.28	38,426.43	178,578.00	140,151.57	21.5

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCIAL ADMINISTRATION</u>					
01-874-110 SALARIES & WAGES	6,290.64	19,229.99	81,000.00	61,770.01	23.7
01-874-120 FICE (EMPLOYERS SHARE)	453.30	1,387.29	6,196.50	4,809.21	22.4
01-874-140 RETIREMENT	754.88	2,315.82	9,938.70	7,622.88	23.3
01-874-150 WORKER'S COMPENSATION	14.05	42.94	73.00	30.06	58.8
01-874-160 HEALTH INSURANCE	1,841.39	3,682.78	25,000.00	21,317.22	14.7
01-874-180 UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
01-874-210 OFFICE SUPPLIES	208.03	208.03	3,000.00	2,791.97	6.9
01-874-220 OTHER SUPPLIES	44.74	78.78	5,000.00	4,921.22	1.6
01-874-230 BANK CHARGES	.00	148.96	2,500.00	2,351.04	6.0
01-874-240 COMPUTER ACCT & SOFTWARE	2,571.11	4,485.07	15,000.00	10,514.93	29.9
01-874-310 ACCOUNTING & AUDITING	.00	.00	40,000.00	40,000.00	.0
01-874-320 CONSULTANTS	1,377.00	15,172.13	23,000.00	7,827.87	66.0
01-874-330 PRINTING & ADVERTISING	230.00	1,140.03	4,000.00	2,859.97	28.5
01-874-340 BUILDING MAINTENANCE	290.00	1,082.01	5,000.00	3,917.99	21.6
01-874-360 LEGAL FEES	400.00	1,101.00	15,000.00	13,899.00	7.3
01-874-410 TELEPHONE	373.38	1,103.11	5,000.00	3,896.89	22.1
01-874-430 TRAVEL/MEETINGS/TRAINING	.00	.00	2,000.00	2,000.00	.0
01-874-440 MEALS	.00	.00	500.00	500.00	.0
01-874-460 INSURANCE	9,352.73	9,819.84	28,000.00	18,180.16	35.1
01-874-480 UTILITIES	1,166.42	3,241.57	15,000.00	11,758.43	21.6
01-874-510 DUES & SUBSCRIPTIONS	.00	7,051.51	8,500.00	1,448.49	83.0
01-874-530 MISCELLANEOUS	.00	42.40	1,000.00	957.60	4.2
01-874-610 CAPITAL OUTLAY	.00	.00	1,000.00	1,000.00	.0
TOTAL FINANCIAL ADMINISTRATION	25,367.67	71,333.26	296,208.20	224,874.94	24.1
<u>POLICE DEPARTMENT</u>					
01-877-350 GREENLEE CO - POLICE CONTRACT	5,000.00	15,000.00	60,000.00	45,000.00	25.0
TOTAL POLICE DEPARTMENT	5,000.00	15,000.00	60,000.00	45,000.00	25.0
<u>ANIMAL CONTROL</u>					
01-879-445 DOG IMPOUND FEES	.00	.00	2,500.00	2,500.00	.0
TOTAL ANIMAL CONTROL	.00	.00	2,500.00	2,500.00	.0

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/ROADS</u>					
01-880-110 SALARIES & WAGES	6,235.59	19,287.03	72,000.00	52,712.97	26.8
01-880-120 FICA (EMPLOYERS SHARE)	479.26	1,479.94	5,508.00	4,028.06	26.9
01-880-140 RETIREMENT	469.17	1,452.63	8,834.40	7,381.77	16.4
01-880-150 WORKER'S COMPENSATION	179.95	556.59	2,606.00	2,049.41	21.4
01-880-160 HEALTH INSURANCE	1,297.83	2,595.67	18,000.00	15,404.33	14.4
01-880-180 UNEMPLOYMENT INSURANCE	.00	.00	200.00	200.00	.0
01-880-190 UNIFORM ALLOWANCE	29.70	59.40	300.00	240.60	19.8
01-880-220 OTHER SUPPLIES	505.00	1,144.49	7,000.00	5,855.51	16.4
01-880-240 GAS & OIL	.00	.00	7,000.00	7,000.00	.0
01-880-250 VEHICLE MAINTENANCE	92.46	1,481.36	5,000.00	3,518.64	29.6
01-880-300 STREET LIGHT MAINTENANCE	.00	120.94	1,000.00	879.06	12.1
01-880-340 BUILDING MAINTENANCE	.00	2,095.81	2,000.00	(95.81)	104.8
01-880-430 TRAVEL/MEETINGS/TRAINING	.00	.00	500.00	500.00	.0
01-880-440 MEALS	.00	.00	500.00	500.00	.0
01-880-480 UTILITIES	167.18	482.23	4,000.00	3,517.77	12.1
01-880-530 MISCELLANEOUS	87.17	389.61	1,200.00	810.39	32.5
01-880-610 CAPITAL OUTLAY	.00	12,000.00	12,322.00	322.00	97.4
TOTAL PUBLIC WORKS/ROADS	9,543.31	43,145.70	147,970.40	104,824.70	29.2
<u>PARKS</u>					
01-881-340 REPAIRS & MAINTENANCE	92.33	427.02	5,000.00	4,572.98	8.5
01-881-480 UTILITIES- PARK	1,750.82	5,373.52	28,000.00	22,626.48	19.2
TOTAL PARKS	1,843.15	5,800.54	33,000.00	27,199.46	17.6
<u>SANITATION/REFUSE</u>					
01-883-220 OTHER SUPPLIES	.00	.00	567.00	567.00	.0
01-883-350 OUTSIDE GARBAGE PICKUP SERVICE	7,408.73	23,710.94	80,000.00	56,289.06	29.6
01-883-480 UTILITIES	.00	.00	250.00	250.00	.0
01-883-530 MISCELLANEOUS	.00	.00	250.00	250.00	.0
TOTAL SANITATION/REFUSE	7,408.73	23,710.94	81,067.00	57,356.06	29.3

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
01-884-110 SALARIES & WAGES	2,219.95	26,511.22	34,000.00	7,488.78	78.0
01-884-120 FICA (EMPLOYER'S SHARE)	169.83	2,028.15	2,601.00	572.85	78.0
01-884-150 WORKER'S COMPENSATION	74.82	893.41	500.00	(393.41)	178.7
01-884-210 POOL CONCESSIONS	.00	1,136.09	2,000.00	863.91	56.8
01-884-220 POOL SUPPLIES	.00	244.35	2,000.00	1,755.65	12.2
01-884-480 UTILITIES	483.67	1,567.86	8,000.00	6,432.14	19.6
01-884-510 CHEMICALS	75.46	3,769.98	5,000.00	1,230.02	75.4
01-884-610 CAPITAL OUTLAY	.00	1,603.42	1,000.00	(603.42)	160.3
TOTAL SWIMMING POOL	3,023.73	37,754.48	55,101.00	17,346.52	68.5
<u>TOWN PROPERTIES</u>					
01-891-340 SENIOR CENTER BLDG MAINT.	.00	.00	500.00	500.00	.0
01-891-480 SENIOR CENTER UTILITIES	250.69	757.47	3,500.00	2,742.53	21.6
TOTAL TOWN PROPERTIES	250.69	757.47	4,000.00	3,242.53	18.9
TOTAL FUND EXPENDITURES	67,386.37	243,364.88	886,350.00	642,985.12	27.5
NET REVENUE OVER EXPENDITURES	23,559.88	(1,675.98)	.00	1,675.98	.0

TOWN OF DUNCAN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

HIGHWAY USERS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
03-60-5000 HIGHWAY USERS FEES	6,932.12	22,460.13	80,869.00	58,408.87	27.8
TOTAL REVENUE	6,932.12	22,460.13	80,869.00	58,408.87	27.8
TOTAL FUND REVENUE	6,932.12	22,460.13	80,869.00	58,408.87	27.8

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

HIGHWAY USERS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
03-800-110 SALARIES & WAGES	2,292.30	7,098.12	31,500.00	24,401.88	22.5
03-800-120 FICA (EMPLOYERS SHARE)	176.38	545.03	2,409.75	1,864.72	22.6
03-800-140 RETIREMENT	213.26	660.29	3,865.05	3,204.76	17.1
03-800-150 WORKER'S COMPENSATION	188.43	583.46	2,901.35	2,317.89	20.1
03-800-160 HEALTH INSURANCE	589.95	1,179.88	9,000.00	7,820.12	13.1
03-800-180 UNEMPLOYMENT INSURANCE	.00	.00	204.00	204.00	.0
03-800-190 UNIFORM ALLOWANCE	13.50	27.00	.00	(27.00)	.0
03-800-610 CAPITAL OUTLAY	.00	30,000.00	30,989.00	989.00	96.8
TOTAL EXPENDITURES	3,473.82	40,093.78	80,869.15	40,775.37	49.6
TOTAL FUND EXPENDITURES	3,473.82	40,093.78	80,869.15	40,775.37	49.6
NET REVENUE OVER EXPENDITURES	3,458.30	(17,633.65)	(.15)	17,633.50	(11755

TOWN OF DUNCAN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
07-66-5000 TAP INSTALLATION & HOOKUP	650.00	650.00	2,000.00	1,350.00	32.5
07-66-6000 SEWER SERVICE FEES	8,810.45	26,935.45	125,000.00	98,064.55	21.6
07-66-7000 SEWER REVENUES - OTHER	671.44	671.44	22,000.00	21,328.56	3.1
TOTAL OPERATING REVENUE	10,131.89	28,256.89	149,000.00	120,743.11	19.0
<u>NON-OPERATING REVENUE</u>					
07-67-0000 SEWER LATE CHARGE	858.77	2,608.77	9,500.00	6,891.23	27.5
TOTAL NON-OPERATING REVENUE	858.77	2,608.77	9,500.00	6,891.23	27.5
TOTAL FUND REVENUE	10,990.66	30,865.66	158,500.00	127,634.34	19.5

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
07-800-110 SALARIES & WAGES	3,973.26	12,303.27	54,500.00	42,196.73	22.6
07-800-120 FICA (EMPLOYERS SHARE)	305.76	944.81	4,169.25	3,224.44	22.7
07-800-140 RETIREMENT	369.63	1,144.45	6,687.15	5,542.70	17.1
07-800-150 WORKER'S COMPENSATION	127.22	393.95	2,250.00	1,856.05	17.5
07-800-160 HEALTH INSURANCE	1,022.50	2,045.00	16,500.00	14,455.00	12.4
07-800-180 UNEMPLOYMENT INSURANCE	.00	.00	328.00	328.00	.0
07-800-190 UNIFORM ALLOWANCE	23.40	46.80	300.00	253.20	15.6
07-800-220 OTHER SUPPLIES	.00	23.98	500.00	476.02	4.8
07-800-230 GAS & OIL	.00	.00	1,000.00	1,000.00	.0
07-800-240 COMPUTER ACC. & SOFTWARE	171.41	299.01	1,000.00	700.99	29.9
07-800-250 VEHICLE MAINTENANCE	.00	.00	500.00	500.00	.0
07-800-260 SEWER LINE REPAIRS	.00	.00	1,250.00	1,250.00	.0
07-800-320 CONSULTANTS	821.43	1,642.86	10,000.00	8,357.14	16.4
07-800-330 PRINTING AND ADVERTISING	.00	.00	500.00	500.00	.0
07-800-340 REPAIRS & MAINTENANCE	32.32	7,076.50	10,000.00	2,923.50	70.8
07-800-350 OTHER SERVICES	.00	.00	1,000.00	1,000.00	.0
07-800-360 TESTING	520.00	1,361.43	25,000.00	23,638.57	5.5
07-800-380 CHEMICALS	.00	.00	513.00	513.00	.0
07-800-430 TRAVEL/MEETINGS/TRAINING	.00	.00	253.00	253.00	.0
07-800-440 MEALS	.00	.00	250.00	250.00	.0
07-800-460 INSURANCE	668.05	698.63	2,000.00	1,301.37	34.9
07-800-480 UTILITIES	656.63	2,446.34	20,000.00	17,553.66	12.2
TOTAL EXPENDITURES	8,691.61	30,427.03	158,500.40	128,073.37	19.2
TOTAL FUND EXPENDITURES	8,691.61	30,427.03	158,500.40	128,073.37	19.2
NET REVENUE OVER EXPENDITURES	2,299.05	438.63	(.40)	(439.03)	10965

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 66</u>					
18-66-0000 GENERAL GRANT FUNDS	.00	.00	7,766,354.00	7,766,354.00	.0
18-66-0200 CDBG	.00	.00	100,000.00	100,000.00	.0
18-66-0300 WIFA GRANT - PIPE	.00	.00	275,000.00	275,000.00	.0
18-66-0332 UNITED WAY - TRUCKS	.00	.00	125,000.00	125,000.00	.0
18-66-0333 UNITED WAY - PICKLEBALL	.00	.00	107,062.00	107,062.00	.0
18-66-0334 UNITED WAY - GENERAL PLAN	.00	.00	70,819.00	70,819.00	.0
18-66-0500 STATE PARKS GRANT	.00	.00	750,000.00	750,000.00	.0
18-66-0600 COLONIAS	.00	402,652.31	.00	(402,652.31)	.0
18-66-0803 WIFA WATER IMPROVEMENTS	.00	.00	1,729,640.00	1,729,640.00	.0
18-66-0804 WIFA SEWER IMPROVEMENTS	.00	.00	802,125.00	802,125.00	.0
18-66-1200 USDA HUNTER ESTATES DRAINAGE	.00	.00	274,000.00	274,000.00	.0
18-66-1600 CONGRESSIONAL DIRECTED SPENDIN	.00	.00	3,500,000.00	3,500,000.00	.0
TOTAL SOURCE 66	.00	402,652.31	15,500,000.00	15,097,347.69	2.6
TOTAL FUND REVENUE	.00	402,652.31	15,500,000.00	15,097,347.69	2.6

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL GRANT FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
18-800-322 CDBG	.00	.00	100,000.00	100,000.00	.0
18-800-323 WIFA - PIPE	6,282.45	36,781.93	275,000.00	238,218.07	13.4
18-800-325 STATE PARKS GRANT	203,266.92	400,546.81	750,000.00	349,453.19	53.4
18-800-327 USDA HUNTER ESTATES DRAINAGE	.00	.00	274,000.00	274,000.00	.0
18-800-329 CONGRESSIONAL DIRECTED SPENDIN	.00	.00	3,500,000.00	3,500,000.00	.0
18-800-332 UNITED WAY - TRUCKS	.00	.00	125,000.00	125,000.00	.0
18-800-333 UNITED WAY - PICKLEBALL	23,980.00	66,650.00	107,062.00	40,412.00	62.3
18-800-334 UNITED WAY - GENERAL PLAN	7,150.00	7,150.00	70,819.00	63,669.00	10.1
18-800-530 MISCELLANEOUS	.00	.00	7,766,354.00	7,766,354.00	.0
18-800-798 FMI GRANT - GEN. TOWN IMPROVE.	.00	12,449.07	.00	(12,449.07)	.0
18-800-801 FMI GRANT -WATER IMPROVEMENTS	9,900.00	9,900.00	.00	(9,900.00)	.0
18-800-802 UNITED WAY GRANT - PARKS	.00	25,634.75	.00	(25,634.75)	.0
18-800-803 WIFA - WATER	6,000.00	7,320.00	1,729,640.00	1,722,320.00	.4
18-800-804 WIFA - SEWER	.00	.00	802,125.00	802,125.00	.0
18-800-805 UNITED WAY GRANT - TRUCKS	.00	2,700.00	.00	(2,700.00)	.0
TOTAL DEPARTMENT 800	256,579.37	569,132.56	15,500,000.00	14,930,867.44	3.7
TOTAL FUND EXPENDITURES	256,579.37	569,132.56	15,500,000.00	14,930,867.44	3.7
NET REVENUE OVER EXPENDITURES	(256,579.37)	(166,480.25)	.00	166,480.25	.0

TOWN OF DUNCAN
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 60</u>					
27-60-5100 REFUNDS & REBATES	675.00	3,724.97	3,500.00	(224.97)	106.4
27-60-6000 UNMETERED WATER	140.72	11,771.16	10,000.00	(1,771.16)	117.7
TOTAL SOURCE 60	815.72	15,496.13	13,500.00	(1,996.13)	114.8
<u>OPERATING REVENUE</u>					
27-66-5000 TAP INSTALLATION & HOOKUP	500.00	500.00	5,000.00	4,500.00	10.0
27-66-7000 WATER FEES	22,067.58	69,172.30	280,000.00	210,827.70	24.7
TOTAL OPERATING REVENUE	22,567.58	69,672.30	285,000.00	215,327.70	24.5
<u>NON-OPERATING REVENUE</u>					
27-67-0000 WATER LATE CHARGE	733.77	2,421.27	8,000.00	5,578.73	30.3
TOTAL NON-OPERATING REVENUE	733.77	2,421.27	8,000.00	5,578.73	30.3
TOTAL FUND REVENUE	24,117.07	87,589.70	306,500.00	218,910.30	28.6

TOWN OF DUNCAN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
27-800-110 SALARIES & WAGES	3,973.26	12,303.27	54,500.00	42,196.73	22.6
27-800-120 FICA (EMPLOYERS SHARE)	305.78	944.91	4,169.25	3,224.34	22.7
27-800-140 RETIREMENT	369.65	1,144.52	6,687.15	5,542.63	17.1
27-800-150 WORKER'S COMPENSATION	128.34	397.44	2,013.70	1,616.26	19.7
27-800-160 HEALTH INSURANCE	1,022.51	2,045.03	16,500.00	14,454.97	12.4
27-800-180 UNEMPLOYMENT INSURANCE	.00	.00	200.00	200.00	.0
27-800-190 CLOTHING ALLOWANCE	23.40	46.80	100.00	53.20	46.8
27-800-210 OFFICE SUPPLIES	69.37	69.37	500.00	430.63	13.9
27-800-220 OTHER SUPPLIES	.00	.00	5,000.00	5,000.00	.0
27-800-230 GAS & OIL	.00	.00	12,000.00	12,000.00	.0
27-800-240 COMPUTER ACC. & SOFTWARE	1,199.85	2,093.03	7,000.00	4,906.97	29.9
27-800-250 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
27-800-260 WATER LINE REPAIRS	.00	499.26	9,000.00	8,500.74	5.6
27-800-261 VEHICLE MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
27-800-320 CONSULTANTS & WATERFEASIBILITY	2,628.57	12,900.94	32,000.00	19,099.06	40.3
27-800-330 PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
27-800-340 REPAIRS & MAINTENANCE	3,334.09	13,233.18	15,000.00	1,766.82	88.2
27-800-350 OTHER SERVICES	.00	.00	2,500.00	2,500.00	.0
27-800-360 TESTING	617.00	4,979.57	29,000.00	24,020.43	17.2
27-800-380 CHEMICALS	.00	.00	5,000.00	5,000.00	.0
27-800-410 TELEPHONE	.00	.00	1,000.00	1,000.00	.0
27-800-420 POSTAGE	574.29	1,063.88	4,000.00	2,936.12	26.6
27-800-430 TRAVEL/MEETINGS/TRAINING	.00	.00	500.00	500.00	.0
27-800-440 MEALS	.00	.00	250.00	250.00	.0
27-800-460 INSURANCE	2,672.21	2,794.53	8,000.00	5,205.47	34.9
27-800-480 UTILITIES	836.35	2,885.41	14,080.00	11,194.59	20.5
27-800-510 DUES & SUBSCRIPTIONS	20.00	40.00	500.00	460.00	8.0
27-800-530 MISCELLANEOUS	.00	.00	500.00	500.00	.0
27-800-535 BAD DEBTS	.00	.00	5,000.00	5,000.00	.0
27-800-610 CAPITAL OUTLAY	.00	15,034.90	16,000.00	965.10	94.0
27-800-996 USDA - DRINKING WATER	.00	10,328.30	48,000.00	37,671.70	21.5
TOTAL EXPENDITURES	17,774.67	82,804.34	306,500.10	223,695.76	27.0
TOTAL FUND EXPENDITURES	17,774.67	82,804.34	306,500.10	223,695.76	27.0
NET REVENUE OVER EXPENDITURES	6,342.40	4,785.36	(.10)	(4,785.46)	47853

Report Criteria:
 Report type: GL detail
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
24782										
09/25	09/04/2025	24782	1724	ADC Wastewater Engineeri	104504	1	18-800-801	9,900.00	9,900.00	Waterline Replace.Project - Design & Jack&Bore Design Completion
Total 24782:									9,900.00	
24783										
09/25	09/04/2025	24783	1719	Brandon Lunt	3376	1	18-800-325	20,290.00	20,290.00	block wall and sidewalks in centennial park - final pymt
09/25	09/04/2025	24783	1719	Brandon Lunt	3377	1	18-800-325	49,864.00	49,864.00	bathroom remodel & interior pipe fix inside room
Total 24783:									70,154.00	
24784										
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	1	07-800-480	656.63	656.63	monthly sewer plant utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	2	01-880-480	167.18	167.18	monthly city parks/street lights utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	3	01-881-480	1,632.94	1,632.94	monthly city parks/street lights utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	4	27-800-480	836.35	836.35	monthly southside water/ocotillo well utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	5	01-891-480	250.69	250.69	monthly senior center utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	6	01-874-480	528.80	528.80	monthly town hall utilities
09/25	09/04/2025	24784	330	DUNCAN VALLEY ELECT	2507-082825	7	01-884-480	483.67	483.67	monthly swimming pool utilities
Total 24784:									4,556.26	
24785										
09/25	09/04/2025	24785	145	GREENLEE COUNTY	230	1	01-877-350	5,000.00	5,000.00	Law Enforcement Agreement
Total 24785:									5,000.00	
24786										
09/25	09/04/2025	24786	530	SAFFORD BUILDERS SU	52078	1	01-880-220	425.48	425.48	sand bags
Total 24786:									425.48	
24787										
09/25	09/04/2025	24787	1694	Sprinkler World of Arizona I	S5422162.00	1	18-800-323	2,215.68	2,215.68	4" C900 pipe - water integration project

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 24787:									2,215.68	
24788										
09/25	09/04/2025	24788	1748	Upfront Planning & Entitle	1994	1	18-800-334	7,150.00	7,150.00	General Plan Consulting Services
Total 24788:									7,150.00	
24791										
09/25	09/11/2025	24791	1262	AMRRP P & C	40001353-09	1	01-874-460	9,352.73	9,352.73	Property/Casualty & Excess
09/25	09/11/2025	24791	1262	AMRRP P & C	40001353-09	2	07-800-460	668.05	668.05	property/casualty & Exess
09/25	09/11/2025	24791	1262	AMRRP P & C	40001353-09	3	27-800-460	2,672.21	2,672.21	property/casualty & excess
Total 24791:									12,692.99	
24792										
09/25	09/11/2025	24792	290	CASELLE	INV-10484	1	01-874-240	918.91	918.91	COMPUTER SOFTWARE MAINTENANCE
09/25	09/11/2025	24792	290	CASELLE	INV-10484	2	07-800-240	61.26	61.26	COMPUTER SOFTWARE MAINTENANCE
09/25	09/11/2025	24792	290	CASELLE	INV-10484	3	27-800-240	428.83	428.83	COMPUTER SOFTWARE MAINTENANCE
Total 24792:									1,409.00	
24793										
09/25	09/11/2025	24793	1745	CITY ELECTRIC SUPPLY	054659-0546	1	18-800-325	622.57	622.57	supplies to complete veterans park lights
Total 24793:									622.57	
24794										
09/25	09/11/2025	24794	1609	CURTIS LANDSCAPE & I	33612	1	18-800-325	74,647.95	74,647.95	deposit for materials of turf and rock at veterans park
Total 24794:									74,647.95	
24795										
09/25	09/11/2025	24795	1586	Gila Valley Feed & Hardwa	144154	1	01-880-220	9.27	9.27	no trespassing signs
09/25	09/11/2025	24795	1586	Gila Valley Feed & Hardwa	145326-1453	1	01-881-340	92.33	92.33	maintenance supplies for parks
09/25	09/11/2025	24795	1586	Gila Valley Feed & Hardwa	145461	1	07-800-340	32.32	32.32	maintenance supplies for sewer department
09/25	09/11/2025	24795	1586	Gila Valley Feed & Hardwa	4853-4903-5	1	27-800-340	133.57	133.57	maintenance supplies for water dept.
Total 24795:									267.49	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
24796										
09/25	09/11/2025	24796	1128	JILL WEARNE	1512607	1	01-871-430	967.36	967.36	reimbursement for travel & lodging to LACT Conference
Total 24796:									967.36	
24797										
09/25	09/11/2025	24797	1297	JOSHUA MANER	2-529	1	01-874-320	704.00	704.00	IT Support
Total 24797:									704.00	
24798										
09/25	09/11/2025	24798	1712	Skateboard Supercross LL	81	1	18-800-333	23,980.00	23,980.00	pickle ball court - sidewalks,light towers & curb
Total 24798:									23,980.00	
24799										
09/25	09/11/2025	24799	1749	Valerie Smith	1512890	1	01-871-430	704.98	704.98	reimbursement for travel & lodging to LACT Conference
Total 24799:									704.98	
24802										
09/25	09/25/2025	24802	1578	Fitzgibbons Law Offices, P	178146	1	01-874-360	400.00	400.00	legal services for miscellaneous matters
Total 24802:									400.00	
24803										
09/25	09/25/2025	24803	1297	JOSHUA MANER	2-531	1	01-874-320	673.00	673.00	IT Support
Total 24803:									673.00	
24804										
09/25	09/25/2025	24804	1313	Smart Document Solutions	50213	1	01-872-380	149.51	149.51	monthly contract copy costs
Total 24804:									149.51	
24805										
09/25	09/25/2025	24805	1717	Sollers Construction LLC	4998	1	18-800-325	57,475.00	57,475.00	concrete parking lot at centennial park
Total 24805:									57,475.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
24806										
09/25	09/25/2025	24806	1694	Sprinkler World of Arizona I	S5422162.00	1	18-800-323	4,066.77	4,066.77	4" 900 pipe for water improvement project
Total 24806:									4,066.77	
9222501										
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	1	01-880-220	70.25	70.25	toilet paper for public works
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	2	01-874-240	38.07	38.07	internet workspace monthly service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	3	07-800-240	2.54	2.54	internet workspae monthly service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	4	27-800-240	17.76	17.76	internet workspace monthly service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	5	90-315000	99.00	99.00	monthly fees for employee medical insurance
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	6	27-800-420	386.49	386.49	mail package and stamps
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	7	01-872-420	64.41	64.41	mail package and stamps
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	8	01-874-330	45.12	45.12	public notice IFB concrete culverts
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	9	01-874-480	637.62	637.62	monthly service fee for internet
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	10	01-874-240	1,614.13	1,614.13	annual service fee for emergency texting service
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	11	07-800-240	107.61	107.61	annual service fee for emergency texting service
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	12	27-800-240	753.26	753.26	annual service fee for emergency texting service
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	13	01-872-210	92.45	92.45	copy paper
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	14	01-874-210	110.94	110.94	copy paper
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	15	27-800-210	37.00	37.00	copy paper
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	16	27-800-510	20.00	20.00	monthly service fee for LTE monitoring services
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	17	01-872-210	52.53	52.53	envelopes
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	18	01-874-210	63.03	63.03	envelopes
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	19	27-800-210	21.01	21.01	envelopes
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	20	01-880-530	87.17	87.17	monthly service fee for after hours cell phone
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	21	01-872-210	28.38	28.38	office supplies
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	22	01-874-210	34.06	34.06	office supplies
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	23	27-800-210	11.36	11.36	office supplies
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	24	01-872-430	283.91	283.91	room cancellation fee for LACT conference - Terry
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	25	01-871-430	204.09	204.09	room cancellation fee for LACT conference - Alex
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	26	01-871-430	204.09	204.09	room deposit for LACT conference - Val
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	27	01-871-430	204.09	204.09	room deposit for LACT conference - Jill
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	28	01-874-330	47.32	47.32	public notice IFB playground safety surfacing
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	29	01-874-330	47.32	47.32	public notice IFB waterline installation
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	30	01-874-330	45.12	45.12	public notice IFB Highway 75 bore
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	31	01-874-330	45.12	45.12	public notice IFB Pickleball court installation
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	32	01-881-480	117.88	117.88	internet at centennial park for cameras
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	33	01-874-410	367.97	367.97	telephone monthly service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	34	01-874-410	5.41	5.41	fax line monthly service fee

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Description
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	35	01-883-350	7,408.73	7,408.73	monthly service fee for town trash pickup
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	36	01-874-340	290.00	290.00	monthly pest control service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	37	90-318000	1,621.50	1,621.50	monthly premiums for employee elected benefits
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	38	27-800-360	617.00	617.00	water testng services
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	39	07-800-360	520.00	520.00	wastewater testing services
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	40	27-800-320	2,628.57	2,628.57	monthly water testing service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	41	07-800-320	821.43	821.43	monthly wastewater testing service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	42	01-874-220	44.74	44.74	office supplies
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	43	01-872-420	31.30	31.30	mail package & stamps
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	44	27-800-420	187.80	187.80	mail package & stamps
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	45	27-800-340	2,055.21	2,055.21	2- 160 gal/min water meters
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	46	18-800-325	367.40	367.40	20 - dusk to dawn outdoor lighting sensors for park
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	47	27-800-340	1,145.31	1,145.31	repair injector and bleed valve for chlorine at wells
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	48	18-800-803	6,000.00	6,000.00	drinking water facilities permit
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	49	01-884-510	64.68	64.68	muriatic acid
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	50	01-872-240	58.03	58.03	storage space & secure sharing for TM computers annual service fee
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	51	01-884-510	10.78	10.78	phenol red indicator solution for pool PH test
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	52	01-880-250	92.46	92.46	high temp grease cartridges
09/25	09/22/2025	9222501	1590	BANKCARD CENTER	2256-083125	53	01-872-510	16.93	16.93	monthly subscription fee state news for TM
Total 9222501:									29,948.38	
Grand Totals:									308,110.42	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-871-430	2,284.61	.00	2,284.61
01-872-210	173.36	.00	173.36
01-872-240	58.03	.00	58.03
01-872-380	149.51	.00	149.51
01-872-420	95.71	.00	95.71
01-872-430	283.91	.00	283.91
01-872-510	16.93	.00	16.93
01-874-210	208.03	.00	208.03
01-874-220	44.74	.00	44.74
01-874-240	2,571.11	.00	2,571.11

GL Account	Debit	Credit	Proof
01-874-320	1,377.00	.00	1,377.00
01-874-330	230.00	.00	230.00
01-874-340	290.00	.00	290.00
01-874-360	400.00	.00	400.00
01-874-410	373.38	.00	373.38
01-874-460	9,352.73	.00	9,352.73
01-874-480	1,166.42	.00	1,166.42
01-877-350	5,000.00	.00	5,000.00
01-880-220	505.00	.00	505.00
01-880-250	92.46	.00	92.46
01-880-480	167.18	.00	167.18
01-880-530	87.17	.00	87.17
01-881-340	92.33	.00	92.33
01-881-480	1,750.82	.00	1,750.82
01-883-350	7,408.73	.00	7,408.73
01-884-480	483.67	.00	483.67
01-884-510	75.46	.00	75.46
01-891-480	250.69	.00	250.69
07-800-240	171.41	.00	171.41
07-800-320	821.43	.00	821.43
07-800-340	32.32	.00	32.32
07-800-360	520.00	.00	520.00
07-800-460	668.05	.00	668.05
07-800-480	656.63	.00	656.63
18-800-323	6,282.45	.00	6,282.45
18-800-325	203,266.92	.00	203,266.92
18-800-333	23,980.00	.00	23,980.00
18-800-334	7,150.00	.00	7,150.00
18-800-801	9,900.00	.00	9,900.00
18-800-803	6,000.00	.00	6,000.00
27-800-210	69.37	.00	69.37
27-800-240	1,199.85	.00	1,199.85
27-800-320	2,628.57	.00	2,628.57
27-800-340	3,334.09	.00	3,334.09
27-800-360	617.00	.00	617.00
27-800-420	574.29	.00	574.29
27-800-460	2,672.21	.00	2,672.21
27-800-480	836.35	.00	836.35
27-800-510	20.00	.00	20.00
90301000	.00	308,110.42-	308,110.42-
90-315000	99.00	.00	99.00

GL Account	Debit	Credit	Proof
90-318000	1,621.50	.00	1,621.50
Grand Totals:	<u>308,110.42</u>	<u>308,110.42-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



**TOWN OF DUNCAN
ADOPTION OF OWNER OCCUPIED HOUSING
REHABILITATION GUIDELINES
RESOLUTION NO.: 25-06**

A RESOLUTION OF TOWN OF DUNCAN, COUNTY OF GREENLEE, STATE OF ARIZONA, AUTHORIZING THE TRANSFER OF ALL AVAILABLE FY2024 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR OWNER OCCUPIED HOUSING REHABILITATION TO THE ON-GOING COLONIAS CDBG #118-25 WASTEWATER LIFT STATION IMPROVEMENTS PROJECT IN ORDER TO ENSURE THE PROPER COMPLETION OF THAT PROJECT.

WHEREAS, the Town of Duncan is desirous of undertaking an owner occupied housing rehabilitation program; and

WHEREAS, this program is anticipated to be funded with Community Development Block Grant Program (CDBG) funds provided by the State of Arizona Department of Housing (ADOH) CDBG Program, but

WHEREAS, the only wastewater lift station serving the Town of Duncan has been partially repaired under Colonias CDBG #118-25, but requires additional funding to properly complete improvements; and

WHEREAS, the Town has submitted for approval a Form 1-R Contract Amendment to affect the transfer of all \$100,000 of funding from the FY2024 Regional Account CDBG to the Arizona Department of Housing, approval being contingent on this Resolution to transfer all \$100,000 to Colonias CDBG #118-25;

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Town of Duncan hereby transfer all \$100,000 of its FY 2024 Regional Account CDBG funds to the Colonias CDBG #118-25 Wastewater Lift Station Project.

Passed and adopted by the *Mayor and Council of the Town of Duncan*, Arizona, this 9th day of October 2025.

Mr. Alex Blake, Mayor, Town of Duncan

ATTEST:

Terry Hinton, Town Clerk

APPROVED AS TO FORM:

Tina Vannucci, Town Attorney

The Town of Duncan strives to maintain the character and aesthetic quality of the Town by working with property owners to ensure compliance with Town regulations. The Town is dedicated to protecting the public health, safety and welfare of the citizens, while trying to ensure every citizen the right to a clean, enjoyable neighborhood. To ensure compliance with Chapter 14 of the Town code, the Town plans to commence a clean up effort to remove nuisances including dilapidated buildings, obsolete vehicles, trash and debris throughout the Town.

The Town will be giving notices of violation to owners whose property contains dilapidated structures, trash, debris or obsolete vehicles and giving them a chance to voluntarily bring the property into compliance before pursuing further code enforcement action. An obsolete vehicle is a vehicle that is visible from the public street displaying any three of the following conditions: (1) does not have current vehicle license; (2) any part of the drive train (engine, transmission, or drive differential) is missing, (3) a minimum of two tires are flat or missing, (4) any major body panel (door, hood, trunk, lid, fenders, etc.) is missing from and not attached to the vehicle, or (5) any glass is missing or broken.

The provisions of Chapter 14 of the Town Code can be found at: <https://duncanaz.us/wp-content/uploads/2021/03/03.09.2021-TOWN-CODE-CHAPTER-14-PUBLIC-WAYS-AND-PROPERTY-Revised-0505.pdf>

General Information

2024 ▼

Property Address

312 SE OLD WEST HWY
DUNCAN, 85534

Owner Name & Address

Primary Owner
BEJARANO LUPITA
PO BOX 443
DUNCAN, AZ 85534-0443
100.00%

Legal Description

Subdivision: **Lot:** **Block:**

Section: 00,

Extended Legal: LOTS 16 & 17 BLK 6 BURTCHER & TIPTON ADD TO THE TOWN OF DUNCAN EXCEPTING THEREFROM: BEG AT THE NLY COR OF LOT 16 BLK 6 OF BURTCHER & TIPTON ADD TO THE TOWN OF DUNCAN, RUNNING TH SELY ALONG NELY LINE 15 FT, TH SWLY DIRECTION TO THE MOST WLY COR OF LOT 16, TH IN A NELY DIRECTION ALONG LINE BETWEEN LOTS 15 & 16 TO THE PT OF BEG. CONTAINS 0.35 ACRES MORE OR LESS.

Property Information

Parcel Number: 50031079 [Parcel Aerial Map](#)

Account Number: R000004932

Tax District: 0220

Current Mill Levy: 0

Square Feet: 15,246.00

Total Acres: 0.35

Primary Use Description: 0190-MISC RES IMP STAT UNKNWN

Sales Information

Reception #	Sale Price	Deed Type	SaleDate	Grantor	Grantee

Value Information Approach: Cost

Abstract Code/Description	Value Type	Appraised Value	Assessed Value	Taxable Value
0401L Non Primary/Bank Owned/Not In Other Classes Residential	Land	\$4,939	\$494	\$494
Totals:		\$4,939	\$494	\$494

Limited Property Value (LPV)

Abstract Code/Description	Value Type	LPV Actual	LPV Assessed	LPV Taxable Value
0401L Non Primary/Bank Owned/Not In Other Classes Residential	Land	\$3,887	\$389	\$389
Totals:		\$3,887	\$389	\$389

Account Flags

Flag Type	Flag Description	Unit Count

Property Attributes & Descriptions

Attribute	Attribute Description
Neighborhood	NBHD 01 Site

The Parcel has the following Exemptions:

B4 Removed Destroyed or Damaged Imps

[<< Return to Results](#)

50031079

