

**Regular Meeting Minutes  
Duncan Common Council  
Thursday, February 20, 2025; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

Meeting called to order at 4:00 p.m.

Roll Call: Mayor Blake, Vice Mayor Smith and Council Member Wearne present. Quorum.

Pledge of Allegiance and a moment of silence led by Mayor Blake.

1. Call to Public: Marshall Lehman: Fairgrounds Park: communication between county meeting on November 1<sup>st</sup>. Supports itself – planning a public meeting within the next 30 days. Roping Arena, racing.
2. Consent Agenda:
  - a. Approval of January 9, 2025, Regular Meeting Minutes.
  - b. Approval of January 2025 Financial Reports.

**MAYOR BLAKE MOVED TO ACCEPT THE CONSENT AGENDA AS PRESENTED. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

3. Sheriff's Report: Increase of troopers - both boards to meet to discuss traffic problems - reconstruct the highway - patrol our county – once a shift there will be a deputy on the highways.

Mayor Blake asked about school zones.

Sheriff Ellison - Assignments will be made to have a deputy at the schools. Copy Morenci grant and apply it to Duncan. School Resource Grant – have to build up staff.

Vice Mayor Smith crisis response / mental health for Veterans'.

Sheriff Ellison - Mental health in children, DES will utilize the programs available.

Crisis plan to build for civilians. Sherriff Ellison will notify Vice Mayor Smith of upcoming meetings.

4. Summary of Current Events:

- a. Mayor's Report: UPCOMING SEAGO MEETING IN WILLCOX.
- b. Council Members Report: VICE MAYOR SMITH: EVENT AT THE MIDDLE SCHOOL NEXT WEDNESDAY AT 5:00 P.M. 'READING UNDER THE STARS' OPEN TO THE COMMUNITY. HOPING TO DISCUSS VETERANS' MENTAL HEALTH SUPPORT.

COUNCIL MEMBER WEARNE HAD NOTHING TO REPORT.

- c. Town Manager's Report: GRANT YESTERDAY TO CONNECT THE TWO SYSTEMS FINISHING UP PRESSURE SYSTEM. SCHOOL WANTS OUT OF THE WATER SYSTEM – CONNECTION TO HELP KEEP FROM HAVING TO TEST THE WATER. TANK 100K GAL STEEL TANK. WORKING ON FIRST WIFA GRANT. CHIP SEAL – BUILDING REPAIRS. 2" GALVANIZED LINE UNDER RAILROAD. WIFA 100% GRANTS INCLUDE CONSTRUCTION. MATERIAL IS ORDERED FOR SHADE STRUCTURE – WILL BE READY BEFORE POOL OPENS.

5. Vista Recycling Trash Rate Increase: Item tabled until April.

6. Review of bids for Centennial Park Cement Work:

**COUNCIL MEMBER WEARNE MOTIONED TO ACCEPT THE BID FROM LUNT CONSTRUCTION. MAYOR BLAKE SECONDED. UNANIMOUS.**

7. Review of bids for:

a. Town Hall Carpet

**MAYOR BLAKE MOVED TO ACCEPT THE BID FROM CARPET TILE & MORE. VICE MAYOR SMITH SECONDED. UNANIMOUS.**

b. Town Hall Repairs

**MAYOR BLAKE MOVED TO ACCEPT THE BID FROM SOLLERS CONSTRUCTION. VICE MAYOR SMITH SECONDED. UNANIMOUS.**

c. Town Hall Painting

**VICE MAYOR SMITH MOVED TO ACCEPT THE BID FROM FRED ROBINETTE. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

8. CDBG #118-25 Water Improvements Lift Station Repair Bid:

\$415,380 UNDER THE AMOUNT WE HAVE, HOPE WITH EXTRA MONEY TO INSPECT UNDER THE RIVER TO FIND MANHOLES.

**VICE MAYOR SMITH MOVED TO APPROVE THE BID. MAYOR BLAKE SECONDED. UNANIMOUS.**

9. Resolution 25-01 Town of Duncan Adoption of Owner-Occupied Housing Rehabilitation Guidelines:

**MAYOR BLAKE MOVED TO ADOPT RESOLUTION 25-01. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

10. Resolution 25-02 Town of Duncan Relocation Assistance Plan:

**MAYOR BLAKE MOVED TO ADOPT RESOLUTION 25-02. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

11. Review of Budget: April bring tentative budget. May final budget.

12. Discussion of Date and Time of Next Meeting: March 13<sup>th</sup> at 4:00 p.m.

13. Discussion of Items for Next Meeting: WIFA grant for hunter sewer system, trash rates, bids, skate park.

14. Adjournment:

**COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN. VICE MAYOR SMITH SECONDED. MEETING ADJOURNED AT 5:35 P.M.**

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conference.

Copies of the Agendas may be requested at the Town of Duncan (928) 359-2791.