

**Regular Meeting Minutes**  
**Duncan Common Council**  
**Thursday, August 15, 2024; 4:00 p.m.**  
**Duncan Town Hall, 506 SE Old West Highway**  
**Duncan, Arizona 85534**

**Call to Order:** Meeting called to order at 4:00 p.m.

**Roll Call:** Mayor Blake present, Vice Mayor Smith present, Council Member Wearne present, Council Member Show present. Quorum.

**Pledge of Allegiance:** Led by Council Member Wearne.

**Prayer:** Vice Mayor Smith read a poem by Walt Whitman I Hear America Singing.

1. **Call to Public:** Keith Dennis from SEAGO filled out a call to the public to speak. Mayor Blake moved this to later in the meeting to allow Mr. Dennis more time to speak.
2. **Consent Agenda:**
  - a. **Approval of July 17, 2024, Regular Meeting Minutes.**
  - b. **Approval of July 2024 Financial Reports.**

Financials are off, received bill from auditor and from the financial consultant, both were budgeted for, but the general fund is showing upside down 40k auditor and 22.5 for the accountant that has been working on this for a long time, those will take a month or two to work through the system. The swimming pool looks like it is over budget, but it will stop in the next few weeks and have the rest of the year to catch up. Next month they may present the audit.

**MAYOR BLAKE MOVED TO ACCEPT THE CONSENT AGENDA. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

3. **July Fourth Parade Award Presentation: 2024 "American Proud"**
  - Best Use of Theme - Fred Robinette Construction & Earven Ranches (*unable to attend*)
  - Most Patriotic - JR Murdock for Supervisor (*present*)
  - Best Overall Float – Dale Sloan for Sheriff (*present*)

**4. Summary of Current Events:**

Keith Dennis Executive Director of SEAGO discussed Rural Energy Programs and Brownsfield.

- a. **Mayor's Report: Mayor Blake** received quite a bit of information at the conference. Director spoke on USDA Programs. Will work on a layout for presentation. Thank you to Freeport McMoran for sponsoring the attendance there. Policy conference.  
**Vice Mayor Smith** asks that everyone STOP BEHIND BUSES!!
- b. **Council Members Report: Council Member Wearne** meeting Thursday of next week about the Senior Center.  
**Council Member Show** had nothing to report.

- c. **Town Manager's Report:** Received funding from United Way - began to purchase pipe - the well and tank slabs will be poured tomorrow – 3 bids, but the 2 lower ones wouldn't come down to do this – lowest response of bids - installed several new meters - 2021 audit, there will be a lot of things that we will be hit for that had nothing to do with us, hopefully by 2023, things will be calmed down.

**Discussion of Owner-Occupied Housing Rehabilitation Guideline:** Keith Dennis Executive Director from Southeastern Arizona Governments Organization, (SEAGO) Accompanying Mr. Dennis is William Osbourne and David Miller. Information discussed is attached.

**5. TextMyGov Partnership Agreement:**

**MAYOR BLAKE MOVED TO SIGN UP FOR TEXTMYGOV. VICE MAYOR SMITH SECONDED. UNANIMOUS.**

**6. Review of Bids:**

**a. Shade Structure for Swimming Pool:**

**MAYOR BLAKE MOVED TO ACCEPT FRED J. ROBINETTE CONSTRUCTION BID FOR THE SHADE STRUCTURE. COUNCIL MEMBER SHOW SECONDED. UNANIMOUS.**

**b. Water Slide for Swimming Pool:**

**VICE MAYOR SMITH MOVED TO ACCEPT THE BID FOR THE GRAY / FULL TUBE / STRAIGHT LADDER. COUNCIL MEMBER SHOW SECONDED. UNANIMOUS.**

**7. Town Code Revision:** Must be changed with an ordinance.

**8. Property Cleanup Letters:** On hold until Tina gets back to Terry, on what steps he needs to take before the clean-up letters can be sent out.

**9. Discussion of Date and Time of Next Meeting:** September 12<sup>th</sup> at 4:00 p.m.

**10. Discussion of Items for Next Meeting:** Audit / Schedule for 22 Audit.

**11. Adjournment:** Council Member Wearne motioned to adjourn the meeting at 5:34 p.m.

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conferencing.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.