

**Regular Meeting Minutes  
Duncan Common Council  
Wednesday, July 17, 2024; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

**Call to Order:** Meeting called to order at 4:00 p.m.

**Roll Call:** Mayor Blake present, Vice Mayor Smith present, Council Member Wearne present, Council Member Show present via Zoom. Quorum present.

**Pledge of Allegiance and Prayer:** Led by Mayor Blake.

1. **Call to Public:** No public comment.
2. **Consent Agenda:**
  - a. **Approval of June 13, 2024, Public Hearing Meeting Minutes.**
  - b. **Approval of June 13, 2024, Special Meeting Minutes**
  - c. **Approval of June 2024 Financial Reports.**

**VICE MAYOR SMITH MOVED TO APPROVE THE CONSENT AGENDA. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

**3. Summary of Current Events:**

- a. **Mayor's Report:** Thank you to Council Member Wearne and Town Manager Hinton for attending the groundbreaking ceremony for Canyonlands.  
Vice Mayor Smith had nothing to report.
- b. **Council Members Report:** Council Member Wearne wanted to thank everyone for the 4th of July parade. Kelsey did a great job at the pool; the coin dive was a great idea.  
Senior Center activities.  
Council Member Show had nothing to report.
- c. **Town Manager's Report:**  
Grants: WIFA: 1.) Lift Station 2.) Backhoe  
Resolution 24-09 Debt Authorization  
USDA: Drainage report- consultant for the preliminary report  
SMART GRANT: writing reports  
Strategic planning: the well has arsenic in it - took lead and copper samples in town and Hunter Estates  
August 16th SEAGO Executive Committee Meeting at 10 a.m.  
State Parks: Approved - finalizing, then we can spend the money. next month hope to award bid for the shade structure and slide for the pool.  
Veterans Park: will work on getting cleaned up.

4. **Resolution 24-08 Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2025 Expenditure Limitation Report to the Arizona Auditor General:**

**MAYOR BLAKE MOVED TO ADOPT RESOLUTION 24-08 VICE MAYOR SMITH SECONDED. UNANIMOUS.**

**5. Review of Bid:**

**a. Parcel 500-28-008**

Bidder plans to rebuild - make it a livable home - no intention of tearing it down - it could take years to complete - instant curb appeal, fix windows, door, etc.

**VOTE TO ACCEPT BID OF \$500 FOR PARCEL 500-28-008 - MAYOR BLAKE: NO / VICE MAYOR SMITH : YES / COUNCIL MEMBER WEARNE: NO / COUNCIL MEMBER SHOW: YES // 2 - 2 BID IS DEAD, BIDDER IS WELCOME TO COME BACK, AND TRY AGAIN, EITHER WITH THE SAME AMOUNT OR A DIFFERENT AMOUNT.**

**6. Resolution 24-09 of the Town of Duncan of Greenlee County, Arizona to Authorize the Application for a Clean Water State Revolving Fund Loan from the Water Infrastructure Finance Authority of Arizona:**

**MAYOR BLAKE MOVED TO APPROVE RESOLUTION 24-09, COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.**

**7. Renew Terry Hinton's Contract as Town Manager:**

**COUNCIL MEMBER WEARNE MOTIONED TO AUTHORIZE MAYOR BLAKE AND TOWN MANAGER HINTON TO DRAW UP MANAGER HINTON'S CONTRACT WITH CHANGES. VICE MAYOR SMITH SECONDED. UNANIMOUS.**

**8. Town Code Revision:** Over the next few months, each chapter will be reviewed.

**9. Discussion of Date and Time of Next Meeting:** August 15th at 4:00 p.m.

**10. Discussion of Items for Next Meeting:** 4th of July Parade Winners Award Presentation

**11. Adjournment:**

**COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN; VICE MAYOR SMITH SECONDED. MEETING ADJOURNED AT 4:58 P.M.**

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conferencing.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.