

**Public Hearing Minutes  
Duncan Common Council  
Thursday, June 13, 2024; 4:00 p.m.  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

**Call to Order – Public Hearing:** Meeting called to order at 4:00 p.m.

**Roll Call:** Mayor Blake present, Vice-Mayor Smith present, Council Member Wearne present, Council Member Show present, Town Manager Hinton present

- 1. Public Hearing:** Council will hold a public hearing on the Fiscal Year 2024-2025 Proposed Annual Budget and Property Tax Levy. **No public comment.**
- 2. Adjournment of Public Hearing:** **Council Member Wearne motioned to adjourn. Council Member Show seconded. Meeting adjourned at 4:03 p.m.**

**Special Meeting Minutes  
Duncan Common Council  
Thursday, June 13, 2024.  
to immediately follow adjournment of Public Hearing  
Duncan Town Hall, 506 SE Old West Highway  
Duncan, Arizona 85534**

**Call to Order:** Meeting called to order at 4:05 p.m.

**Roll Call:** Mayor Blake, Vice-Mayor Smith, Council Member Wearne, Council Member Show, and Town Manager Hinton, present.

**Pledge of Allegiance and Prayer:** Led by Mayor Blake

**1. Consent Agenda:**

- a. **Approval of May 9, 2024, Regular Meeting Minutes.**
- b. **Approval of May 2024 Financial Reports.**

**Mayor Blake moved to approve the consent agenda. Vice-Mayor Smith seconded. Unanimous.**

**2. Call to Public:** No public present, no public comment.

**3. Summary of Current Events:**

- a. **Mayor's Report:** Received information from Freeport last month, they are giving communities and others that they serve, grant funds to be able to attend a policy forum that has been sponsored by Local First AZ, taking place in August. Conversation with Mr. Chopra, and 5 other communities - Closure on the last bank branch in rural communities. They were not aware that when the banks are leaving these communities that they were putting covenants or restrictions on the buildings that they own, so that no other financial institution can use that building for a certain number of years.

Vice-Mayor Smith: In order for a bank to open in town, we need people and businesses first, then a bank will consider coming in or back.

Fourth of July - Virden Founders Day Festivities. Looking to test materials to fill potholes.

**Vice Mayor Smith:** Not aware of the passing of Mr. Valadee Crotts. He was always at the town meetings when he could be. Possibly put a chair cover showing that we will never forget him, and that he was always willing to learn about all of the things that we are doing. Suggested placing some type of memorial here at Town Hall, remembering Anne Thurman as well. Not only was she mayor for 2 terms, but she was also an employee, and a huge part of the sewer system we have now.

**b. Council Members Report:**

**Council Member Wearne:** Mary Hanlin Lee start a board at the senior center, buy equipment with money raised. ADA Ramp?

**Council Member Show:** Closed up Rock Shop – willing to sell rocks separate for bulk price.

No charge for the opening and closing of Anne Thurman's grave, and the town will order a bouquet for the service.

- c. **Town Manager's Report:** The well is pumping at 25 gallons a minute – pump over 50 gallons a minute for a little over an hour. Pull samples for testing on Wednesday – everything is ready to go. Electrical supplies in by Wednesday. After results from water test come back, we will order pipe. Build a pad for tank 13x13 with rebar, and another slab for the extra pressure pumps.  
USDA – directed spending – engineer for preliminary report that has to be stamped. SMART grant engineers estimate to do everything. Two projects, High Street and Main Street.  
WIFA grant for backhoe to be able to put the pipe in.  
KEG has signed their half of the contract \$436k estimate to rebuild the lift station, we are just waiting for funding.  
Audit – Pat will send the auditor trial balance and a few GL Reports.  
Emergency operations plan is ready for review.  
Election publicity pamphlet will be going out soon.  
The Consumer Confidence Report will be coming out with the bill shortly.  
Canyonlands building,  
Jarom has two houses going up at Babbit Heights.  
Derek Rapier and I are going to try to put together a project to chip seal Carlisle Road to the school.

**4. Consideration of Resolution 24-07 Adopting the FY 2025 Budget:**

**Mayor Blake moved to approve Resolution 24-07 Adopting the FY 2025 Budget in the amount of \$16,856,463. Vice-Mayor Smith seconded. Unanimous.**

**5. Consideration of Ordinance 24-02 Adopting the Property Tax Levy:**

**Vice Mayor Smith motioned to adopt Ordinance 24-02 Adopting the Property Tax Levy. Council Member Wearne seconded. Unanimous.**

**6. Discussion of Date and Time of Next Meeting: July 18, 2024, at 4:00 p.m.**

**7. Discussion of Items for Next Meeting: Terry's contract**

**8. Adjournment: Council Member Wearne motioned to adjourn. Vice mayor Smith seconded. Unanimous. Meeting adjourned at 5:11 p.m.**

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conferencing.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791