

Regular Meeting Minutes
Duncan Common Council
Thursday, May 9, 2024; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534

Call to Order:

Roll Call: Mayor Blake present, Vice-mayor Smith present, Council Member Wearne present, Council Member Show present. Quorum present.

Pledge of Allegiance and Prayer: Led by Mayor Blake

1. **Call to Public:** No public comment.
2. **Consent Agenda:**
 - a. **Approval of April 18, 2024, Regular Meeting Minutes.**
 - b. **Approval of April 2024 Financial Reports.**

MAYOR BLAKE MOVED TO APPROVE THE CONSENT AGENDA. COUNCIL MEMBER WEARNE SECONDED. UNANIMOUS.

3. Summary of Current Events:

- a. **Mayor's Report:** SEAGO meeting next Thursday the 17th. Invited to town hall meeting with the Director of the Consumer Finance Protection Agency about initiatives for small communities that have lost their banks.
- b. **Council Members Report:** Vice Mayor Smith, just wanted to tell everyone to be safe if they are traveling for a variety of reasons, please be safe.
Council Member Wearne asked when the Fourth of July parade and fireworks will be. The parade will be at 8 am, and the fireworks usually start when it gets dark, possibly around 8 p.m.
Council Member Show Graduates tomorrow night from college 7:30 on football field at E.A.C. I am off for the summer, then 2 classes in the fall to get my business management degree.
- c. **Town Manager's Report:** June 1st pool opening. There are large dumpsters in town and in hunter estates for spring cleaning. We have already dumped them once and brought them back. Ready for the audit, both Pat and I need to talk to the auditors, hopefully in the next week or two we can get that going. Sewer rate study, still need Karl to show me how it works, but have not gotten to that just yet. WIFA loans for the pipe and valves, it is set up and authorized to start spending on that. Still jumping through hoops for a loader through WIFA. SMART grant engineers are still working, we need some of that for the directed spending grants that we are going for this year for construction on High St. and Main St. put in a couple of grants for the lift station, one through FMI and one through United Way, which is not going as well as I had hoped it would. Still have the Colonias grant in pocket, but it hasn't dropped yet. FEMA and I put together a Cooperative Purchasing Contract. Emergency Operations Plan June 5th a short tabletop exercise. The new well - they are 20 ft down and set the casing today, so maybe by

Monday they will start drilling. The payments we have been getting for the pool, I believe we have received the last \$600 that we are going to get from that. State Parks, we are still waiting, they wanted a conceptual drawing, so I put together a map and the guy said that was ok. All of these grants are reimbursement. 82k from united Way, slide and shade structure, get it on site before they start raising the price. 3 full and 2 PT guys we have gotten a lot done, but it's going to take time.

4. 2024-2025 Budget: We would have passed the budget this period, but the newspaper did not get our stuff published in time. Next council meeting we will pass the final budget, the tentative has already been passed, and nothing has really changed. Health insurance has been raised 7%. 5% salary adjustment.

5. Resolution 24-06 Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General:

MAYOR BLAKE MOVED TO PASS RESOLUTION 24-06 DESIGNATING TERRY HINTON AS THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2024 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL. VICE MAYOR SMITH SECONDED. UNANIMOUS.

6. Bid Award for Pipe and Valves:

STAFF RECOMMENDS AWARDING THE BID TO THE LOWER BID SPRINKLER WORLD \$314,804.65. IN THE SHOP THEY HAVE PUT TOGETHER 3 PRESSURE PUMPS ON 2 MANIFOLDS. MY GOAL IS FOR THE SCHOOL TO BE ABLE TO TURN THEIR METER ON AND KEEP THEIR TANK FULL, AND IT WON'T AFFECT ANYONE. THE GYPSUM IS A HUGE PROBLEM. THERE USED TO BE A 2" LINE THAT FED EVERYTHING AND NOW WITH THE CHANGES WE HAVE MADE, AND CHARGING THE 8" LINE, THERE IS MORE FLOW, WHICH IS BREAKING UP GYPSYM. IT IS NOT A HEALTH ISSUE, BUT IT WILL CAUSE MECHANICAL ISSUES, CUSTOMERS ARE GOING TO NEED TO TAKE THEIR SCREENS OFF FAUCETS AND CLEAN THEM, THERE IS NOTHING THAT WE CAN DO ABOUT IT.

VICE MAYOR SMITH MOVED TO GO BY STAFF RECOMMENDATION AND PURCHASE THROUGH SPRINKLER WORLD, WHOM HAD THE LOWER BID OF \$314,804.65. MAYOR BLAKE SECONDED. UNANIMOUS.

7. Discussion of Date and Time of Next Meeting: June 13th at 4:00 p.m.

8. Discussion of Items for Next Meeting:

9. Adjournment:

COUNCIL MEMBER WEARNE MOTIONED TO ADJOURN. VICE MAYOR SMITH SECONDED. UNANIMOUS. MEETING ADJOURNED AT 5:15 P.M.

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conferencing.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.