

Regular Meeting Minutes
Duncan Common Council
Thursday, April 18, 2024; 4:00 p.m.
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534

Call to Order: Meeting called to order at 4:00 p.m.

Roll Call: Mayor Blake present, Vice-mayor Smith present, Council Member Show present, Council Member Wearne Absent. Quorum present.

Pledge of Allegiance and Prayer: Led by Mayor Blake

1. **Call to Public:** No public comment.
2. **Consent Agenda:**
 - a. **Approval of March 13, 2024, Regular Meeting Minutes.**
 - b. **Approval of March 2024 Financial Reports.**

MAYOR BLAKE MOVED TO APPROVE THE CONSENT AGENDA; MEETING MINUTES APPROVED AS AMENDED. COUNCIL MEMBER SHOW SECONDED. UNANIMOUS.

3. Summary of Current Events:

- a. **Mayor's Report:** Unable to attend meeting with Freeport Resiliency Plan. Consumer Finance protection board – March 30th end of May. Spoke to Brook Curly – Regional Housing crisis. List of questions, any limitations? My wife is on the tourism council.
 - b. **Council Members Report: Vice Mayor Smith:** Arizona – rating is highly rural – rural areas are the areas that have the lowest rates in education, comprised numbers – this has a lot to do with housing, kids don't stay. This highly affects the funding we will get. State testing – our town falls far behind. FMI is giving housing. Small residential area that fell through the cracks. Relatable – those who sell houses around here are selling them for way too much, there is no place to rent, the apartments have a waiting list. We can rise together and succeed. Getting more teachers, more housing, and the Town Hall should be the spearhead of this idea. How much would they help if it had been refused in the past?
Council Member Show: nothing to report.
 - c. **Town Manager's Report:** Resiliency Plan – in process. Paper documents need to be finalized. Roof fixed – insurance. Directed spending – in hands of USDA. WIFA problem with eCivis, zoom meeting on Friday with WIFA. State Parks – need signed document. Pool opening May 27th. Next year shade and slide. Backhoe, which is needed to put in pipes and other things, is about to die. More to follow.
4. **2024-2025 Tentative Budget:** Lift Station – ADEQ engineer only charged per diem – 365,000 is the high – cooperative purchase agreement ADOH saved 82,000. June – July, unsure if we can

apply for the Colonias. AZ First is going to help write the grants. Engineers are working on the plans. Budget is balanced – day to day is moving – nothing in there to build appreciation fund. Sewer Rate Study – 4 - 2” meters left to change. The last two change orders Tierra Water sent us, they didn’t do the work. John Luther has gotten the ok to get what we need in hand to get the grants moving.

MAYOR BLAKE MOVED TO ACCEPT THE TENTATIVE BUDGET AS PRESENTED, SET AT \$16,856,463

5. Review of Bids:

a. CDBG #121-24 Water System Improvements - Well Bids

Mr. Hinton suggested awarding the bid to Western Hydro Engineering, allowing him to negotiate the final cost with them. \$70,000 - \$75,000 additional charges for pipe and other things. \$20,000 without taxes. All the permitting is being done by the technical assistance grant.

MAYOR BLAKE MOVED TO APPROVE WESTERN HYDRO ENGINEERING BID OF \$71,500 FOR A NEW WELL, ALLOWING MR. HINTON TO NEGOTIATE THE FINAL COST. VICE MAYOR SMITH SECONDED. UNANIMOUS.

b. New or Used Half-Ton Pickup Truck Bids:

Tax added – 9%.

MAYOR BLAKE MOVED TO APPROVE PURCHASE OF NEW/USED VEHICLE FOR PUBLIC WORKS. WITHIN REASON, EVEN IF IT IS LOCAL. COUNCIL MEMBER SHOW SECONDED. UNANIMOUS.

6. Fair Housing Proclamation:

MAYOR BLAKE PROCLAIMED APRIL AS FAIR HOUSING MONTH.

7. Discussion of Date and Time of Next Meeting: May 9th at 4:00 p.m.

8. Discussion of Items for Next Meeting: Budget

9. Adjournment:

VICE MAYOR SMITH MOVED TO ADJOURN MEETING. COUNCIL MEMBER SHOW SECONDED. UNANIMOUS. MEETING ADJOURNED AT 5:10 P.M.

Members of the Duncan Common Council may attend either in person or by telephone, video, or internet conferencing.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791.