

**MEETING MINUTES FOR THE REGULAR MEETING OF THE
TOWN OF DUNCAN COMMON COUNCIL
November 9, 2023**

Councilmembers present: Mayor Blake, Vice Mayor Smith, Councilmembers Wearne and Show both present via zoom.

Welcome and Call Meeting to Order at 4:05 p.m.

Pledge of Allegiance and Prayer Led by Mayor Blake.

1. CALL TO THE PUBLIC: None

2. CONSENT AGENDA:

A. Approval of October 12, 2023, Regular Meeting Minutes.

B. Approval of October 2023 Financial Reports.

Mayor Blake moved to accept the consent agenda. Councilmember Show seconded. Unanimous.

3. SUMMARY OF CURRENT EVENTS:

- A. Mayor Blake: resiliency report assigned the town a few responsibilities. SEAGO Next executive meeting Keith Dennis will be replacing the existing director.
Vice-mayor Smith is part of the Duncan Library Board.
- B. Councilmember Wearne had nothing to report.
Councilmember Show: Women's Club Christmas House 27th-29th 10-5, December 2nd 10-2, 9th 11-6 Souper Saturday \$2 or 3 for \$5. Sloth is being raffled December 9th Joanne Bigler made the sloth.
- C. Town Managers Report: Eventful week at the sewer lift station. We need engineering plans - all money is about 1 year away. WW does not have financial - CDBG - waiting 30- 60 days for environmental review. FMI will receive money from them - asked for 200 and will get 150. Put in 2 float valves. Advisory committee to WIFA board about 300k - pipes and valves. Submit grant to State Parks over \$1M. \$82,000 United Way for pool slide and shade. Trying to find money for repairs to lift station. The pool is staying clean. Turned off water in the building to keep pipes from freezing. United Way finished the kitchen at the Senior Center - kitchen is up and provides meals to seniors. The audit will hopefully be done before Thanksgiving. Rate study - putting sewer based on water usage. Trying to get reconciled with Tierra and Wildan. 5 or 6 meters are still read manually. Fire Department burned down the building in town on Main St. Hydrants worked fine – no complaints of pressure loss. Vice-mayor Smith asked about the flood siren. – Hinton: Looking at a few text apps to communicate with the community, the cost is almost \$3K a year. *Rate study- water rate study, next budget year. Selected by ADEQ lead service line assessment.

4. CONSIDERATION OF RESOLUTION 23-13: 2023 Intergovernmental Agreement with the Arizona Department of Revenue Providing for Uniform Administration of the City's Transaction Privilege Tax:

Mayor Blake moved to adopt Resolution 23-13. Councilmember Show seconded. Unanimous. Passed 9th day of November.

5. State of Arizona Mutual Aid Compact (AZMAC):

Mayor Blake moved to adopt AZMAC. Vice-mayor Smith seconded. Unanimous. AZMAC passes.

6. DISCUSSION OF DATE AND TIME OF NEXT MEETING: December 14, 2023, at 4:00 PM

Copies of agendas may be requested at the Duncan Town Hall (928) 359-2791; 506 SE Old West Hwy, Duncan, Arizona.

Pursuant to Title II of the Americans with Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

7. DISCUSSION OF ITEMS FOR NEXT MEETING:

8. ADJOURNMENT:

Motion made to adjourn the meeting at 4:44 p.m. by Councilmember Wearne. Vice-Mayor Smith seconded.

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