

**Regular Meeting Minutes
Duncan Common Council
Wednesday, June 8, 2022; 5:30 pm
Duncan Town Hall, 506 SE Old West Highway
Duncan, Arizona 85534**

Call to Order: 5:30 p.m.

Roll Call: Mayor Anne Thurman, Vice Mayor Valerie Smith, Council Member Jill Wearne, Interim Town Manager Kelly Udall and Assistant Clerk Brianne McGrath present.

Pledge of Allegiance: Vice Mayor Valerie Smith

Prayer: Mayor Anne Thurman

1. **Consent Agenda:** Vice Mayor Valerie Smith asked to fix a sentence in Item 11 of the minutes for May 17th. **Vice Mayor Valerie Smith moved to approve the consent agenda with the amendment to the minutes. Council Member Jill Wearne seconded. All favored, motion carried.**
 - a. Approval of meeting minutes for May 17, 2022
 - b. Approval of Kairos Health Arizona, INC. Membership Agreements to provide health insurance for Town employees
 - c. Consideration and Approval of Financial Expenditure Report

2. **Call to Public:** Dustie Robinette spoke on behalf of The 4th of July committee. There will be a Car Show on Saturday the 2nd. Registration at 9 a.m. starts at 10 a.m. Main Street will be closed from 6 a.m.- 3 p.m. There will be Karaoke at the Bar from 12 p.m.-12 a.m. Saturday as well. Hoping to have an All-Faith Worship service on Sunday at the park at 6 p.m. We need to come together, heal and give thanks. Monday will be the parade starting at 8 a.m. and line up at 7 a.m. There will be a pancake breakfast by the fire department. After the parade there will be the annual basketball and volleyball tournaments at the High School. There will be a bring your own picnic at 4 p.m. There will also be wheelbarrow races, gunny sack races and other games. Fireworks will start at 8:30 p.m. The Fire Chief will coordinate with the music. Committee will also buy small one as well. Also, they will have sparklers available.

3. **Summary of Current Events:**
 - a. **Mayor's Report:** Appreciates the work the Committee has done. Thank you.

 - b. **Council Members Report:** Vice Mayor Valerie Smith said that the oil and chipping began on Chaparral and McGrath. Asked that people not drive on it. Make sure to go around. Please spread the word. Council Member Jill Wearne said Thank you to the Committee and to the road crew.

- c. **Town Manager's Report:** Interim Town Manager Kelly Udall reported he is excited about the road project. Impressed with the Committee and their efforts. There will be a meeting on June 23rd for the budget and interviews for a Town Manager. Interview will be at 1 p.m. To comply with laws the budget should be posted by July 14th.

4. **Appointment of Steven Pierpont to Fill Council Vacancy. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A) (1):** Council asked Steven Pierpont questions. Council Member Jill Wearne move to go into Executive Session. Vice Mayor Valerie Smith seconded. All favored, motion carried. 5:52 p.m.

Council Member Jill Wearne moved to resume Regular Session. Vice Mayor Valerie Smith seconded. All favored, motion carried. 6:01 p.m.

Mayor Anne Thurman asked Steven Pierpont if he would be willing to attend trainings and he said he yes. Council Member Jill Wearne stated that this is a difficult situation. By law we don't have to fill the vacancy. If we wait, we don't know if there will be anybody else interested. (Council sat in silence for a few minutes.) Interim Town Manager Kelly Udall stated that if there is no action, by not making a motion that is rejection of the candidate. These decisions are very difficult. He recommended that Mr. Pierpont go out and get more experience and volunteer to build up his resume.

5. **Swearing in of New Council Members, Steven Pierpont and Donna Show:** Judge Karen Smith swore in Donna Show as a new council member.

6. **Consideration to Approve Agreement with Fitzgibbons Law Offices to provide the Town's Legal Services beginning on July 1, 2022:** Interim Town Manger Kelly Udall stated we have the need to find a new town attorney. Reached out to Bill Simms a long-time attorney in Arizona. Asked who he would recommend? Bill said Fitzgibbons. Also asked the League who they would recommend and they also said Fitzgibbons. Interim Kelly Udall said that it is his recommendation to go with them. Tina Vannucci from Fitzgibbons and an associate were present via zoom. Tina Vannucci said they are working on an as needed basis and look forward to serving you. Council Member Jill Wearne asked have you ever represented a town as small as us? Tina stated no they have not, you would be the smallest. Council Member Jill Wearne asked how do we know what is the procedure to maintain our fees? Interim Town Manager Kelly Udall answered that the point of contact delegated to the Town Manager or staff under manger's direction. Council should coordinate with manager. Interim Town Manger Kelly Udall also stated that most actions would be remote. Tina Vannucci said that if you don't need us at a meeting and are comfortable, we won't attend. Vice Mayor Valerie Smith asked if the things Christina has been working on are buttoned up? Interim Town Manager Kelly Udall answered that most of them are. Christina has notes for the others to transition over. Council Member Jill Wearne moved to approve the Agreement with Fitzgibbons Law Offices to Provide the Town's Legal Services beginning on July 1,2022. Vice Mayor Valerie Smith seconded. All favored, motion carried.

7. **Discussion of Date and Time of Next Meeting:** June 23, 2022 around 1 p.m.

8. Discussion of Items for Next Meeting: Interview and Budget
9. Adjournment: Council Member Jill Wearne moved to adjourn. Vice Mayor Valerie Smith seconded. All Favored, motion carried. 6:20 p.m.

Certification: I hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting held on the 8^h day of June, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9th day of June, 2022

Regular Meeting Minutes, June 8, 2022

**Assistant Town Clerk
Brienne McGrath**