

**Special Meeting Minutes
Duncan Common Council
Monday, January 31, 2022; 5:00 pm
Duncan Town Hall; 506 SE Old West Highway
Duncan, Arizona**

Call to Order: Called to order at 4:59 PM

Roll Call: Mayor Thurman, Council Member Wearne, Council Member Blake, Vice-Mayor Smith via zoom, Council Member Mendelsohn via zoom, Interim Town Manager Philip Cushman, Assistant Town Clerk Megan Bejarano, Assistant Town Clerk Brianne McGrath, Town Attorney Christina Estes-Werther via zoom.

Pledge of Allegiance: Led by Council Member Wearne

Prayer: Led by Mayor Thurman

1. **Consent Agenda:** Council Member Wearne motioned to approve the consent agenda; Council Member Blake seconded. Motion carried.
 - a. **Approval of January 13, 2022 Regular Meeting Minutes***
 - b. **Approval of January 14, 2022 Work Meeting Minutes***
 - c. **Approval of Intergovernmental Agreement with Greenlee County to Provide Election Services ***

2. **Call to Public:** No call to the public.

3. **Review and Approve Working Meetings for General Plan Development:** Town Attorney Christina Estes-Werther stated that we need to go through a code change process. There needs to be a notice published in the newspaper for 15 days before the public hearing for the code change. The Council scheduled their next working session meeting for Saturday February 5, 2022 at 10:00 AM. The following working session meetings will be as follows; February 10 before the Regular Meeting at 4:00 PM, February 18 at 1PM, February 25 at 1PM. The Council directed Interim Town Manager Philip Cushman to schedule meetings.

4. **Update on the Status of the WIFA Loan Application Process:** United Way did not approve the \$400,000 grant. Council Member Blake stated that we are actually in the negative with our drinking water revenue and we have to get to 1.2x what we owe to even be considered. WIFA said they are not ready to take this proposal in front of the board.

5. **Discuss and Approve the Initiation of a Rate Study and Other Requirements under State Law relating to a Water Rate Increase:** The Council directed staff to get the information for a rate study.

6. **Discuss and Approve Continued Employment of Mr. Cushman as Interim Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. §38-431.03**

(A)(1) and (3): Interim Town Manager Philip Cushman recused himself from the conversation at 6:03 PM. Council Member Wearne motioned to move into executive session, Council Member Smith seconded, Council Member Blake and Council Member Mendelsohn opposed, motion passed. The Council moved into executive session at 6:06 PM.

Council Member Wearne motioned to reconvene; Council Member Blake seconded. Motion carried. Reconvened Special Meeting at 6:54 PM. Council Member Blake motioned to let the contract expire, Council Member Smith seconded, motion carried.

7. **Adjournment:** Council Member Blake motioned to adjourn; Council Member Smith seconded. Motion carried. Meeting adjourned at 6:56 PM.

Certification: I hereby certify that the foregoing minutes are a true and correct copy of the Special Meeting held on the 31st day of January, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9th day of February, 2022

Special Meeting Minutes, January 31, 2022

**Assistant Town Clerk
Megan Bejarano**