

Regular Meeting Minutes
Duncan Common Council
Wednesday, April 20, 2022; 6:00 p.m.
Duncan Town Hall; 506 SE Old West Highway
Duncan, AZ

Call to Order: Mayor Anne Thurman, 6:00 p.m.

Roll Call: Mayor Anne Thurman, Vice Mayor Valerie Smith, Council Member Jill Wearne, Interim Town Kelly Udall and Assistant Town Clerk Brianne McGrath present.

Pledge of Allegiance: Vice Mayor Valerie Smith

Prayer: Mayor Anne Thurman

1. **Consent Agenda:** Council Member Jill Wearne moved to approve the Consent Agenda. Vice Mayor Valerie smith seconded. All favored, motion carried.
2. **Call to Public:** Joann Cathcart spoke on behalf of the Circus in Morenci. The show will be tomorrow the 21st. Tickets will be available at The Stage Stop and at the gate.
3. **Summary of Current Events:**
 - a. **Mayor's Report:** No report given
 - b. **Council Member's Report:** Vice Mayor Valerie Smith reported that there will be a 5k walk at the Jr. High on May 12th in honor of a student who passed away a couple years ago. Council Member Jill Wearne had no report.
 - c. **Town Manager's Report:** Interim Town Manager Kelly Udall stated his congratulations to the getting the park ready for the Easter program. It was well done. We will be moving forward on delinquent water bill notices and get accounts paid. An update from Pat- Cat has been reconciling the accounts and making great progress. Pat will work on GL inputs. Next council meeting will have more details. There are two council member positions open and we are advertising to the town. There has been one letter of interest turned in. Letter of interest due by 5 p.m. May 4th. Interview to fill vacancies.
4. **Consideration of the IGA between the Greenlee County Board of Supervisors and The Town of Duncan for Provisions of Labor and Equipment for Repair, Resurfacing and/or Maintenance of Town Roads:** JT Maher presented- resurfacing Chaparral and McGrath. This outlines each entities responsibility. \$5,000 plus contingency. Grant through GDBG. They want to begin as soon as they get it all together. Council Member Jill Wearne asked if they will mill out the old road? JT answered yes. Mayor Anne Thurman asked where do we get a roller? Can we get it in Safford? JT answered, yes, we have an agreement with Empire. Vice Mayor Valerie Smith asked where do the oil and chip come from? JT stated the oil comes from the Valley and we already have the chip ordered. Vice Mayor Valerie smith moved to approve Consideration of the IGA

between the Greenlee County Board of Supervisors and The Town of Duncan for provisions of Labor and Equipment for Repair, Resurfacing and /or Maintenance of Town Roads. Council Member Jill Wearne seconded. All favored, motion carried.

5. **Consideration of the Agreement between the Town of Duncan and Miller Engineers Inc. for Surveying Parcel Nos. 50009044 and 50057003:** Interim Town Manager Kelly Udall stated the agreement would allow us to move forward with survey. The survey would be done by May 31st. The cost would be \$3,500 per parcel. The two parcels to be surveyed are The Outpost and Cemetery. The survey of The Outpost would be to keep the well and divest the property. The Cemetery would be to correct boundary lines. **Council Member Jill Wearne moved to approve Consideration of the Agreement between the Town of Duncan and Miller Engineers Inc. for Surveying Parcel Nos. 50009044 and 50057003. Vice Mayor Valerie Smith seconded. All favored, motion carried.**

6. **Discussion about the Status of Negotiations with Brett Klein, Town Manager Candidate, and Direction to Interim Town Manager and Town Attorney to Negotiate Employment Agreement.** The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. §38-431.03 (A) (3) and (4): **Vice Mayor Valerie Smith moved to hold discussion in executive session. Council Member Jill Wearne seconded. All favored, motion carried.**

- Vice Mayor Valerie Smith moved to resume Regular Session. Council Member Jill Wearne seconded. All favored, motion carried.**

7. **Approval of Employment Agreement with, and Appointment of, Brett Klein as Town Manager and Town Clerk.** The Council may defer a decision on this matter to a later date. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. §38-431.03 (A) (1) and (3): **Vice Mayor moved to table agenda Item #7. Council Member Jill Wearne seconded. All favored, motion carried.**

8. **Adjournment:** **Council Member Jill Wearne moved to adjourn. Vice Mayor Valerie Smith seconded. All favored, motion carried. Adjourned 7:08 p.m.**

Certification: I hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting held on the 20th day of April, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 25th day of April, 2022

Regular Meeting Minutes, April 20, 2022

**Assistant Town Clerk
Brienne McGrath**

