

**NOTICE OF COMBINED REGULAR MEETING AND EXECUTIVE SESSION OF
TOWN OF DUNCAN COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan and to the general public that the Duncan Common Council will hold a meeting open to the public on Thursday, February 10, 2022 at 5:00 p.m. As indicated in the agenda, pursuant to A.R.S. § 38-431.03(A)(1) and (3), the Duncan Common Council may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting is as follows:

**Regular Meeting Agenda
Duncan Common Council
Thursday, February 10, 2022; 5:00 pm
Duncan Town Hall; 506 SE Old West Highway
Duncan, Arizona**

Pursuant to Title II of the Americans With Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

Call to Order:

Roll Call:

Pledge of Allegiance:

Prayer:

1. **Presentation by the Arizona Municipal Risk Retention Pool (AMRRP) Legal Counsel:**
Discussion Only.....Mr. William Simms

2. **Consent Agenda:** All items on the Agenda marked with an asterisk are considered to be routine, non-controversial in nature and are grouped together for a single vote without Council discussion. The Consent Agenda is a time saving device and Council Members may remove any item from the Consent Agenda for discussion and a separate vote, if approved.
 - a. **Approval of January 31, 2022 Special Meeting Minutes***
 - b. **Approval of February 5, 2022 Work Meeting Minutes***
 - c. **Approval of Expenditure of \$14,474.48 to Senergy Petroleum LLC for Five Unpaid Invoices***
 - d. **Approval of Interim Town Manager’s Emergency Expenditure of \$2,376.02 to Replace the Failed Hard Drive on the Server ***

3. **Call to Public:** Those wishing to address the Council should fill out a “Request to Address the Council” form and present it to the Town Clerk prior to the beginning of the meeting. The Mayor will recognize the person wishing to speak during the Call to the Public item shown on the

Agenda. Time permitting; each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda (A.R.S. §38-431-02)

4. **Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.
 - a. **Mayor’s Report:**
 - b. **Council Members Report:**
 - c. **Town Manager’s Report:**

5. **Community Organizations and Current Events Reports:**
Discussion Only.....Common Council

6. **Approval of Resolution 22-2-2: Proclamation Honoring the Presidents of the United States of America on President’s Day, 21 February, 2022**
Discussion and Action.....Common Council

7. **Approval of Resolution 22-2-3: Proclamation Honoring the 110th Birthday of the State of Arizona, 14 February, 2022**
Discussion and Action.....Common Council

8. **Approval of Resolution 22-2-4: Proclamation Honoring the Birthday of Associate Justice Sandra Day O’Connor, 26 March, 2022**
Discussion and Action.....Common Council

9. **Approval of Expenditure of \$16,950 to Survey Town Owned Properties at the Outpost, Parks Canyon, and the Cemetery:**
Discussion and Action.....Inventory Clerk Leah Schorm

10. **Approval of Disbursement of \$7,400.24 to CPR Savers & First Aid Supply for First Aid Equipment for Swimming Pool, Public Works, Water Laboratory, Senior Center, and Town Hall for American National Standards Institute (ANSI) Compliance:**
Discussion and Action.....Inventory Clerk Leah Schorm

11. **Presentation on the Information Technology Emergency Action Proposal and Approval of Disbursement of \$25,000 for Replacement Network Server:**
Discussion and Action.....Information Technology Director Josh Mark Maner

12. Update on the Veregy Energy Saving Capital Improvement Project and Update on the Status of the Water Infrastructure Financing Authority (WIFA) Loan Process:

Discussion and Action.....Common Council

13. Presentation on the Process for Utility Rate Study:

Discussion and Action.....Tierra Water Management

14. Implications of Liquor License Request by Local Dollar General Store to the Town of Duncan:

Discussion and Action.....Common Council

15. Discuss and Approve the Selection of Prospective Candidates to Consider for Employment as Interim Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. §38-431.03 (A)(1) and (3):

Discussion and Action.....Common Council

16. Discuss and Approve Continued Employment of Mr. Cushman as Interim Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) and (3).

Discussion and Action.....Council Member Wearne

17. Adjournment:

Discussion and Action.....Common Council

Note: Pursuant to A.R.S. §38-431-03 (A)(3). The Council may vote to hold an Executive Session for the purpose of obtaining legal advice from the Town Attorney concerning any matter listed on this Agenda. The information discussed at any Executive Session and the Minutes thereof are confidential.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791. Meetings can be accessed at the following weblink:

<https://us02web.zoom.us/j/8826331012?pwd=TxESTdMdiYrM0pOVUFKbk1sME1uZz09>