

**NOTICE OF WORKSHOP MEETING OF  
TOWN OF DUNCAN COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Duncan and to the general public that the Duncan Common Council will hold a meeting open to the public on Saturday, February 5, 2022 at 10:00 a.m.

**Work Session Agenda  
Duncan Common Council  
Saturday, February 5, 2022; 10:00 am  
Duncan Town Hall; 506 SE Old West Highway  
Duncan, Arizona**

Pursuant to Title II of the Americans With Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

**Call to Order:**

**Roll Call:**

**Pledge of Allegiance:**

**Prayer:**

1. **Call to Public:** Those wishing to address the Council should fill out a “Request to Address the Council” form and present it to the Town Clerk prior to the beginning of the meeting. The Mayor will recognize the person wishing to speak during the Call to the Public item shown on the Agenda. Time permitting; each presentation will be given approximately three (3) minutes. No action or Council discussion will result from the public comments or matters not listed on the agenda (A.R.S. §38-431-02).
  
2. **Summary of Current Events:** The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.
  - a. **Mayor’s Report:**
  
  - b. **Council Members Report:**
  
  - c. **Town Manager’s Report:**
  
3. **Community Organizations and Current Events Reports:**  
Discussion Only.....Common Council

- 4. **General Plan Development: Brainstorming Exercise #1, Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis:**  
Discussion Only.....Common Council
- 5. **General Plan Development: Brainstorming Exercise #2, Urgency and Importance Matrix:**  
Discussion Only.....Common Council
- 6. **Consideration of Date and Time of Next Meeting:**  
Discussion Only.....Common Council
- 7. **Consideration of Items for The Next Meeting:**  
Discussion Only.....Common Council
- 8. **Adjournment:**  
Discussion and Action.....Common Council

Note: Pursuant to A.R.S. §38-431-03 (A)(3). The Council may vote to hold an Executive Session for the purpose of obtaining legal advice from the Town Attorney concerning any matter listed on this Agenda. The information discussed at any Executive Session and the Minutes thereof are confidential.

Copies of Agendas may be requested at the Town of Duncan (928) 381-1888. Meetings can be accessed at the following weblink:

<https://us02web.zoom.us/j/8826331012?pwd=TxESTdMdlYrM0pOVUFKbk1sME1uZz09>