

**Special Meeting Agenda
Duncan Common Council
Friday, December 17, 2021; 5:00 pm
Duncan Town Hall; 506 SE Old West Highway
Duncan, Arizona**

Pursuant to Title II of the Americans With Disabilities Act (ADA) the Town of Duncan does not discriminate on the basis of disability in the administration of its programs or services. Individuals with a disability who require accommodations, including auxiliary aids of services for effective communication, should contact the Town of Duncan ADA Compliance Coordinator at least 24 hours in advance at (928) 359-2791, Monday-Thursday, 8-5, to make known their needs and preferences.

Call to Order:

Roll Call:

Pledge of Allegiance:

Prayer:

1. **Consent Agenda:** All items on the Agenda marked with an asterisk are considered to be routine, non-controversial in nature and are grouped together for a single vote without Council discussion. The Consent Agenda is a time saving device and Council Members may remove any item from the Consent Agenda for discussion and a separate vote, if approved.
 - a. **Approval of November 10, 2021 Regular Meeting Minutes***
 - b. **Approval of December 1, 2021 Town Manager Selection Committee Meeting Minutes***
 - c. **Approval of December 3, 2021 Special Meeting Minutes***
 - d. **Approval of December 3, 2021 Work Meeting Minutes***
 - e. **Approval of December 9, 2021 Regular Meeting Minutes***
 - f. **Approval of Resolution 21-12-24: Public Officer and Candidate Financial Disclosure***
 - g. **Approval of Software and Services Agreement with Caselle for accounts receivable software license, training, setup, and conversion for \$6,100 one-time fee and software assurance fee of \$138 per month***
 - h. **Approval of purchase from USA Bluebook for \$3,332.73 for chlorine pump, LMI repair kit, FEB tubing, 3/4" bronze stop with CPR nozzle, and 3 steel toe waders***
 - i. **Approve disbursement of \$2,045.95 to the League of Arizona Cities and Towns for FY2022 Municipal Firefighters Cancer Reimbursement Fund Assessment***
 - j. **Approve disbursement of Semi-Annual Bond Payment of \$29,790.77 for principal and interest for USDA Loan 91-01 and \$3,081.63 for principal and Interest for USDA Loan 91-04***

2. **Call to Public:** Those wishing to address the Council should fill out a "Request to Address the Council" form and present it to the Town Clerk prior to the beginning of the meeting. The Mayor will recognize the person wishing to speak during the Call to the Public item shown on the Agenda. Time permitting; each presentation will be given approximately three (3) minutes. No

action or Council discussion will result from the public comments or matters not listed on the agenda (A.R.S. §38-431-02).

3. Summary of Current Events: The Mayor, Council Members and the Town Manager may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Council will not discuss or take action on any current event summary.

a. Mayor’s Report:

b. Council Members Report:

c. Town Manager’s Report:

4. Community Organizations and Current Events Reports:

a. Wreaths Across America Day, Saturday, 18 December, 2021

Discussion Only.....Common
Council

5. Approval of Resolution 21-12-28 Authorizing the Submission of a Loan Application to the Water Infrastructure Finance Authority. The Council may vote to discuss this matter in Executive Session pursuant A.R.S. § 38-431.03(A)(3):

Discussion and Action.....Common
Council

6. Approval of a Cooperative Purchasing Agreement through 1GPA by and between the Town of Duncan and Veregy for Energy Saving Capital Improvement Project. The Council may vote to discuss this matter in Executive Session pursuant A.R.S. § 38-431.03(A)(3) and (4):

Discussion and Action.....Common
Council

7. Approval of a Guaranteed Savings Agreement by and between the Town of Duncan and Veregy for Energy Saving Capital Improvement Project. The Council may vote to discuss this matter in Executive Session pursuant A.R.S. §38-431.03(A)(3) and (4):

Discussion and Action.....Common
Council

8. Approval of an Investment Grade Audit by and between the Town of Duncan and Veregy for Energy Saving Capital Improvement Project. The Council may vote to discuss this matter in Executive Session pursuant A.R.S. § 38-431.03(A)(3) and (4):

Discussion and Action.....Common
Council

9. Approval of an Installation Agreement by and between the Town of Duncan and Veregy for Energy Saving Capital Improvement Project. The Council may vote to discuss this matter in Executive Session pursuant A.R.S. § 38-431.03(A)(3) and (4):

Discussion and Action.....Common Council

10. Approval of End of Calendar Year Bonus for Municipal Employees:

Discussion and Action.....Common Council

11. Consideration of Date and Time of Next Meeting:

Discussion Only.....Common Council

12. Consideration of Items for The Next Meeting:

Discussion Only.....Common Council

13. Adjournment:

Discussion and Action.....Common Council

Note: Pursuant to A.R.S. §38-431-03 (A)(3). The Council may vote to hold an Executive Session for the purpose of obtaining legal advice from the Town Attorney concerning any matter listed on this Agenda. The information discussed at any Executive Session and the Minutes thereof are confidential.

Copies of Agendas may be requested at the Town of Duncan (928) 359-2791. Meetings can be accessed at the following weblink:

<https://us02web.zoom.us/j/8826331012?pwd=TkxESTdMdlYrM0pOVUFKbk1sME1uZz09>