

**REGULAR MEETING AGENDA
DUNCAN COMMON COUNCIL
THURSDAY, DECEMBER 9, 2021; 5:00 PM
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY
DUNCAN, ARIZONA**

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA) THE TOWN OF DUNCAN DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMINISTRATION OF ITS PROGRAMS OR SERVICES.

INDIVIDUALS WITH A DISABILITY WHO REQUIRE ACCOMMODATIONS, INCLUDING AUXILIARY AIDS OF SERVICES FOR EFFECTIVE COMMUNICATION, SHOULD CONTACT THE TOWN OF DUNCAN ADA COMPLIANCE COORDINATOR AT LEAST 24 HOURS IN ADVANCE AT (928) 359-2791, MONDAY-THURSDAY, 8-5, TO MAKE KNOWN THEIR NEEDS AND PREFERENCES.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

PRAYER:

1. CONSENT AGENDA: ALL ITEMS ON THE AGENDA MARKED WITH AN ASTERICK ARE CONSIDERED TO BE ROUTINE, NON-CONTROVERSIAL IN NATURE AND ARE GROUPED TOGETHER FOR A SINGLE VOTE WITHOUT COUNCIL DISCUSSION. THE CONSENT AGENDA IS A TIME SAVING DEVICE AND COUNCIL MEMBERS MAY REMOVE ANY ITEM FROM THE CONSENT AGENDA FOR DISCUSSION AND A SEPARATE VOTE, IF APPROVED.

- a. **APPROVAL OF NOVEMBER 10, 2021 TOWN MANAGER COMMITTEE MEETING MINUTES***
- b. **APPROVAL OF DECEMBER 1, 2021 TOWN MANAGER COMMITTEE MEETING MINUTES***
- c. **APPROVAL OF DECEMBER 3, 2021 WORKING MEETING MINUTES***
- d. **APPROVAL OF RESOLUTION 21-12-24: PUBLIC OFFICER AND CANDIDATE FINANCIAL DISCLOSURE***
- e. **APPROVAL OF SOFTWARE AND SERVICES AGREEMENT WITH CASELLE FOR ACCOUNTS RECEIVABLE SOFTWARE LICENSE, TRAINING, SETUP, AND CONVERSION FOR \$6,100 ONE TIME FEE AND SOFTWARE ASSURANCE FEE OF \$138 PER MONTH***
- f. **APPROVAL OF PURCHASE FROM USA BLUEBOOK FOR \$3,332.73 FOR CHLORINE PUMP, LMI REPAIR KIT, FEP TUBING, 3/4" BRONZE STOP WITH CPR NOZZLE, AND 3 STEEL TOE WADERS***

2. CALL TO PUBLIC: COMMENTS ON MATTERS FROM THE PUBLIC NOT LISTED ON THE AGENDA. THOSE WISHING TO ADDRESS THE COUNCIL SHOULD FILL OUT A "REQUEST TO ADDRESS THE COUNCIL" FORM AND PRESENT IT TO THE TOWN CLERK PRIOR TO THE BEGINNING OF THE MEETING. THE MAYOR WILL RECOGNIZE THE PERSON WISHING TO SPEAK DURING THE CALL TO THE PUBLIC ITEM SHOWN ON THE AGENDA. TIME PERMITTING; EACH PRESENTATION WILL BE

GIVEN APPROXIMATELY THREE (3) MINUTES, NO ACTION OR COUNCIL DISCUSSION WILL RESULT FROM THE PUBLIC COMMENTS OR MATTERS NOT LISTED ON THE AGENDA (A.R.S. §38-431-02).

3. **MAYOR'S REPORT:**
4. **COUNCIL REPORT:**
5. **TOWN MANAGER'S REPORT:**
6. **COMMUNITY ORGANIZATIONS AND CURRENT EVENTS REPORTS:**
 - a. **DUNCAN SMALL TOWN CHRISTMAS ON THE OLD WEST HIGHWAY AND PARADE SATURDAY, 11 DECEMBER, 2021**
 - b. **WREATHS ACROSS AMERICA DAY, SATURDAY, 18 DECEMBER, 2021**
 - c. **POLICE ACTIVITY LEAGUE (PAL) EVENTS AND UPDATE**
DISCUSSION ONLY.....COMMON COUNCIL
7. **DISCUSSION OF THE 2022 ELECTION PROCEDURES**
DISCUSSION ONLY.....COMMON COUNCIL
8. **APPROVAL OF RESOLUTION 21-12-27: RECOGNITION OF PUBLIC SERVICE: KIM SMITH, FORMER EDITOR OF THE EASTERN ARIZONA COURIER AND THE COPPER ERA NEWSPAPERS**
DISCUSSION AND ACTION.....COMMON COUNCIL
9. **DISCUSSION OF GUARANTEED SAVINGS AGREEMENT BY AND BETWEEN THE TOWN OF DUNCAN AND VEREGY FOR ENERGY SAVING CAPITAL IMPROVEMENT PROJECT:**
DISCUSSION ONLY.....COMMON COUNCIL
10. **DIRECTION TO THE INTERIM TOWN MANAGER REGARDING TOWN SUPPORT TO THE DUNCAN VALLEY MUD BOG RACING ASSOCIATION'S PROPOSAL TO RESUME MUD BOG RACING**
DISCUSSION AND ACTION.....COMMON COUNCIL
11. **DISCUSSION OF ARIZONA MUNICIPAL RISK RETENTION POOL (AMRRP) FINANCIAL MANAGEMENT INVESTIGATION. THE COUNCIL MAY VOTE TO DISCUSS THIS MATTER IN EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A)(3):**
DISCUSSION ONLY.....COMMON COUNCIL
12. **CONSIDERATION OF DATE AND TIME OF NEXT MEETING:**
DISCUSSION ONLY.....COMMON COUNCIL
13. **CONSIDERATION OF ITEMS FOR THE NEXT MEETING:**
DISCUSSION ONLY.....COMMON COUNCIL
14. **ADJOURNMENT:**
DISCUSSION AND ACTION.....COMMON COUNCIL

NOTE: PURSUANT TO A.R.S. § 38-431-03 (A)(3). THE COUNCIL MAY VOTE TO HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF OBTAINING LEGAL ADVICE FROM THE TOWN ATTORNEY CONCERNING ANY MATTER LISTED ON THIS AGENDA. THE INFORMATION DISCUSSED AT ANY EXECUTIVE SESSION AND THE MINUTES THEREOF ARE CONFIDENTIAL.

COPIES OF AGENDAS MAY BE REQUESTED AT THE TOWN OF DUNCAN (928) 359-2791.
MEETING CAN BE ACCESSED AT THE FOLLOWING WEBLINK:

<https://us02web.zoom.us/j/8826331012?pwd=TxESTdMdlYrM0pOVUFKbk1sME1uZz09>