

**REGULAR MEETING AGENDA
DUNCAN COMMON COUNCIL
MONDAY, JUNE 21 2021; 5:00 PM
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA) THE TOWN OF DUNCAN DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMINISTRATION OF ITS PROGRAMS OR SERVICES.

INDIVIDUALS WITH DISABILITY WHO REQUIRE ACCOMMODATIONS, INCLUDING AUXILIARY AIDS OF SERVICES FOR EFFECTIVE COMMUNICATION, SHOULD CONTACT THE TOWN OF DUNCAN ADA COMPLIANCE COORDINATOR AT LEAST 24 HOURS IN ADVANCE AT (928) 359-2791, MONDAY – THURSDAY, 7-5, TO MAKE KNOWN THEIR NEEDS AND PREFERENCES.

AS INDICATED IN THE AGENDA, THE COUNCIL MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, TO DISCUSS CERTAIN MATTERS.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

OPENING PRAYER:

1. **CONSENT AGENDA:** ALL ITEMS ON THE AGENDA MARKED WITH AN ASTERISK ARE CONSIDERED TO BE ROUTINE, NON-CONTROVERSIAL IN NATURE AND ARE GROUPED TOGETHER FOR A SINGLE VOTE WITHOUT COUNCIL DISCUSSION. THE CONSENT AGENDA IS A TIME SAVING DEVICE AND ANY MATTER ON THE CONSENT AGENDA MAY BE REMOVED AND DISCUSSED AS A REGULAR AGENDA ITEM UPON THE REQUEST OF A COUNCIL MEMBER
 1. **APPROVAL OF MAY 12, 2021 REGULAR MEETING MINUTES***
 2. **APPROVAL OF MAY 12, 2021 EXECUTIVE SESSION MEETING MINUTES***
 3. **APPROVAL OF MAY 25, 2021 SPECIAL MEETING MINUTES***
 4. **APPROVAL OF JUNE 11, 2021 WORKSHOP MEETING MINUTES***
 5. **APPROVAL OF MAY 2021 LAB REVENUE AND EXPENDITURE REPORT FOR TOWN OF DUNCAN LABORATORY ***
 6. **APPROVAL OF MAY 2021 TOWN EXPENDITURE REPORT***
 7. **APPROVAL OF PAYROLL MAY 2021***
 8. **APPROVAL OF INCOME REPORT MAY 2021***
2. **CALL TO THE PUBLIC:** THIS IS THE TIME FOR THE PUBLIC TO COMMENT. THOSE WISHING TO ADDRESS THE COUNCIL SHOULD FILL OUT A "REQUEST TO ADDRESS THE COUNCIL" FORM AND PRESENT IT TO THE CLERK PRIOR TO THE BEGINNING OF THE MEETING. THE MAYOR WILL RECOGNIZE THE PERSON WISHING TO SPEAK DURING THE CALL TO THE PUBLIC ITEM SHOWN ON THE AGENDA. EACH MEMBER OF THE PUBLIC WILL BE GIVEN THREE (3) MINUTES TO SPEAK. THE COUNCIL IS PROHIBITED FROM DISCUSSING ITEMS THAT

ARE NOT ON THE AGENDA PURSUANT TO A.R.S. § 38-431-01(H). TAKEN AS A RESULT OF PUBLIC COMMENT WILL BE LIMITED TO DIRECTING **STAFF** TO STUDY THE MATTER, SCHEDULING THE MATTER FOR FURTHER CONSIDERATION AND DECISION ON A FUTURE AGENDA, OR RESPONDING TO DIRECT CRITICISM MADE BY THOSE WHO HAVE ADDRESSED A COUNCIL MEMBER.

CURRENT EVENT SUMMARIES: PURSUANT TO A.R.S § 38-431-02 (K). THE MANAGER, MAYOR, OR ANY COUNCIL MEMBER MAY PRESENT A BRIEF SUMMARY OF CURRENT EVENTS WITHOUT LISTING IN THE AGENDA THE SPECIFIC MATTERS TO BE SUMMARIZED, PROVIDED THAT THE SUMMARY IS LISTED ON THE AGENDA AND THAT THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION AT THE MEETING ON ANY MATTER IN THE SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.

3. MAYOR’S REPORT:

4. COUNCIL REPORTS:

5. TOWN MANAGER’S REPORT: CURRENT EVENTS

6. DISCUSSION AND UPDATE FROM REPRESENTATIVE OF DUNCAN PUBLIC LIBRARY

DISCUSSION ONLY.....COMMON COUNCIL

7. DISCUSSION AND UPDATE FROM REPRESENTATIVE OF GREENLEE COUNT BOARD OF SUPERVISORS

DISCUSSION ONLY.....COMMON COUNCIL

8. CONSIDERATION OF APPROVAL FOR LETTER OF INTENT FOR VEREGY/MIDSTATE ENERGY. THE COUNCIL MAY DISCUSS THIS MATTER IN EXECUTIVE SESSION PURSUANT TO A.R.S § 38-431-03(A)(3) AND (4) FOR LEGAL ADVICE AND CONSULTATION OF CONTRACTS SUBJECT TO NEGOTIATIONS WITH THE TOWN ATTORNEY.

DISCUSSION AND ACTION.....COMMON COUNCIL

9. CONSIDERATION OF FORMING A SUBCOMMITTEE TO CREATEA JOB DESCRIPTION, AND SOLICIT AND REVIEW APPLICATIONS FOR TOWN MANAGER POSITION

DISCUSSION AND ACTION.....COMMON COUNCIL

10. UPDATE FROM PAT WALKER FOR THE TOWN BUDGET FY2022

DISCUSSION AND ACTION.....COMMON COUNCIL

11. REMAINING BALANCE OF USDA LOANS LOAN NO. 91-01 AND LOAN NO. 91-04

DISCUSSION AND ACTION.....COMMON COUNCIL

12. CONSIDERATION AND APPROVAL OF MEMBERSHIP AGREEMENT TO JOIN 1GPA

DISCUSSION AND ACTION.....COMMON COUNCIL

13. Acceptance of Cindy Nichols resignation as Town Clerk

DISCUSSION AND ACTION.....COMMON COUNCIL

14. Removal of Cindy Nichols, and appointment of Isabel Blancarte, as authorized agent for Town bank account

DISCUSSION AND ACTION.....COMMON COUNCIL

15. CONSIDERATION AND APPOINTMENT OF BILLING CLERK AS TOWN CLERK. THE COUNCIL MAY DISCUSS THIS MATTER IN EXECUTIVE SESSION PURSUANT TO A.R.S § 38-431-03(1) AND (3) TO DISCUSS AND CONSIDER THE APPOINTMENT OF TOWN CLERK AND RECEIVE LEGAL ADVICE PERTAINING TO THE APPOINTMENT.

DISCUSSION AND ACTION.....COMMON COUNCIL

16. CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING:

DISCUSSION AND ACTION.....COMMON COUNCIL

17. CONSIDERATION OF ITEMS FOR THE NEXT MEETING:

DISCUSSION ONLY.....COMMON COUNCIL

18. ADJOURNMENT:

DISCUSSION AND ACTION.....COMMON COUNCIL

NOTE: PURSUANT TO A.R.S § 38-431-03(A)(3). THE COUNCIL MAY VOTE TO HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF OBTAINING LEGAL ADVICE FROM THE TOWN ATTORNEY CONCERNING ANY MATTER LISTED ON THIS AGENDA. THE INFORMATION DISCUSSED AT ANY EXECUTIVE SESSION AND THE MINUTES THEREOF ARE CONFIDENTIAL.

COPIES OF THE AGENDA MAY BE REQUESTED AT THE TOWN OF DUNCAN 928-359-2791.