

**REGULAR MEETING MINUTES
DUNCAN COMMON COUNCIL
THURSDAY, FEBRUARY 20, 2020; 5:00 PM
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

CALL TO ORDER: MAYOR THURMAN CALLED THE MEETING TO ORDER AT 5:05 PM.

ROLL CALL: COUNCILMEMBER SUSAN RIOS, COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER JILL WEARNE, VICE-MAYOR VALERIE SMITH, MAYOR ANNE THURMAN, TOWN ATTORNEY JOHN GRIFFITH, AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. QUORUM PRESENT.

PLEDGE OF ALLEGIANCE: LED BY COUNCILMEMBER WEARNE.

OPENING PRAYER: LED BY MAYOR THURMAN.

- 1. CONSENT AGENDA:** COUNCILMEMBER MENDELSON SAID THAT THE AGENDA HAS HER LEADING A DISCUSSION ABOUT CYBER AND SHE KNOWS NOTHING ABOUT CYBER. MANAGER BASTEEN SAID HE WOULD TALK ABOUT IT.

SHE ALSO HAD A COUPLE OF QUESTIONS ON THE EXPENSE REPORT. SHE WANTED TO KNOW IF ON PAGE 62, THE PENRY FIRE DEDUCTIBLE PAYMENT. SHE WANTED TO KNOW IF THIS CLOSES THEIR LIABILITY OFF. THE MANAGER SAID THE PENRY CASE IS CLOSED, THERE IS ANOTHER PENDING, BUT HE HAS NOT SUBMITTED INFO.

SHE ALSO ASKED ABOUT PAGE 63, INFORMATION TECHNOLOGY SERVICES, WHY ARE THE AMOUNTS SO HIGH? THE MANAGER SAID MARIO IS THE ONE THAT WORKS ON OUR COMPUTERS AND THAT IS WHAT HE HAS CHARGED THE TOWN. SHE WANTED TO KNOW IF THAT IS PRETTY STANDARD. THE MANAGER SAID YES. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO ACCEPT THE CONSENT AGENDA. COUNCILMEMBER SUSAN RIOS SECONDED. ALL FAVORED. MOTION CARRIED.**

- 2. CALL TO THE PUBLIC:** **SHERRY HUGGINS** THANKED THE MAYOR AND TOWN COUNCIL FOR LISTENING TO HER. SHE SAID SHE IS HERE TO SPEAK ABOUT THE TOWN POOL, LAST YEAR IS WAS NOT OPEN AT ALL, WHICH WAS VERY UNFORTUNATE FOR ADULTS AND CHILDREN AS WELL. SHE WANTED TO KNOW IF IT WILL BE REPAIRED BEFORE THE END OF MAY OR SOONER. SHE ALSO WANTED TO KNOW IF A GRANT HAD BEEN TURNED IN, WILL IT BE OPEN TO THE PUBLIC THIS SUMMER, HAS A MANAGER BEEN HIRED TO FIX THE POOL OR OVERSEE THE REPAIRS THAT NEED TO BE DONE. SHE SAID IF YES TO ANY OF THE ABOVE, CAN THE TOWN ADVERTISE FOR LIFEGUARD TRAINING THAT WILL BE HELD IN MORENCI DURING THE WEEK OF SPRING BREAK, MONDAY THROUGH FRIDAY, 9 AM TO 4 PM FOR \$35. THEY WILL HAVE FULL LIFEGUARD TRAINING AND SHE WOULD BE MORE THAN HAPPY TO CARPOOL ANYONE THAT NEEDS TO GO.

POLLY GOOD WANTED TO TALK ABOUT OCOTILLO AND CHAPARRAL ROADS. SHE SAID THE ROADS ARE REALLY BAD AND SOME OF THEM HAVE LOW CARS SO THEY HAVE TO MANUEVRE AROUND THE POT HOLES. SHE SAID SHE JUST PURCHASED A NEW CAR YESTERDAY AND SHE IS CONCERNED ABOUT HITTING SOME OF THE POT HOLES. SHE WANTED TO KNOW WHEN THEY WILL BE FIXED

OR IF SHE CAN DO SOMETHING TO HELP GET OUT THERE AND FIX THEM. SHE IS WILLING TO VOLUNTEER TO MAKE THE ROADS BETTER FOR DRIVERS OUT THERE.

- 3. MAYOR'S REPORT: CONDUCT AT TOWN HALL:** THE MAYOR REPORTED THAT THEY HAD A REALLY GREAT WORKSHOP AND SOME THINGS CAME UP THAT WERE REALLY CONCERNING. SHE REMINDED THE PUBLIC THAT THE EMPLOYEES AS WELL AS THE OFFICE STAFF OF THE TOWN OF DUNCAN ARE HERE TO SERVE YOU. SHE SAID IT IS REALLY DIFFICULT WHEN INAPPROPRIATE OR FOUL LANGUAGE IS USED. SHE SAID IF THE PUBLIC HAS COMPLAINTS SHE WOULD ASK THAT THEY COME INTO TOWN HALL AND FILL OUT A COMPLAINT FORM AND THEY WILL ADDRESS THOSE COMPLAINTS. SHE SAID IT WOULD MAKE THINGS MOVE A LOT EASIER AND SMOOTHER.

- 4. COUNCIL REPORTS: COUNCILMEMBER MENDELSON** REPORTED THAT SHE WAS REALLY HAPPY WITH THE LAST WORKSHOP AND SHE LOOKS FORWARD TO CONTINUING THAT PROCESS. SHE THANKED EVERYONE WHO PARTICIPATED.

SHE ALSO REPORTED SHE IS ON THE COMMITTEE THAT RUNS THE JAVELINA CHASE ALONG WITH VICE-MAYOR SMITH. SHE SAID THEY LEARNED YESTERDAY, THAT THE PTO IS NOT GOING TO DO THE BIKE RODEO. SHE SAID IT IS POSSIBLE THEY WILL SUPPLY SOME VOLUNTEERS, BUT THERE IS NO ONE WHO WILL STEP UP AND RUN IT. SHE SAID ASHLEE GERMAINE, VALERIE SMITH AND SHE HAVE BEEN TEXTING SINCE THEN AND THEY WANT TO RESCUE THIS EVENT. SHE SAID THE MOST IMPORTANT THING ABOUT THE JAVELINA CHASE IS THIS BIKE RODEO FOR THE KIDS. SHE SAID THE KIDS REALLY ENJOY IT AND IT IS WELL ATTENDED EVERY YEAR.

SHE WAS LETTING THE SHERIFF AND ANYONE ELSE KNOW THAT THEY NEED A NEW ORGANIZATION TO TAKE IT ON AS THEIR PROJECT WITH WHICH THEY WILL ASSIST OR IF THERE IS NO ORGANIZATION WILLING TO TAKE IT ON, THEY WILL KEEP IT UNDER JAVELINA CHASE, BUT THEY REALLY NEED SOME HELP. THEY HAVE A MEETING SCHEDULED WITH DUSTIE AT 1:00 PM ON SATURDAY AT THE SIMPSON HOTEL TO GO OVER ALL OF THE STEPS THAT THEY HAVE TAKEN IN YEARS PAST TO MAKE THIS THING HAPPEN. SHE SAID IT IS NOT REALLY COMPLICATED AND THERE IS A LITTLE BIT OF FUNDRAISING AND THERE IS A LOT OF FUNDING IN PLACE ALREADY. IF ANYONE HAS IDEAS ON HOW TO RESCUE THIS THING AND BUILD IT AND MAKING IT EVEN MORE CONNECTED TO THE TOWN AND THE REST OF THE POPULATION.

THE MANAGER WANTED TO KNOW IF THAT IS SOMETHING THAT CAN FALL UNDER PAL. THE SHERIFF SAID HE WILL HAVE TO CHECK ON THAT. HE WANTED TO KNOW WHEN THE MEETING WAS AGAIN. COUNCILMEMBER MENDELSON SAID IT IS SATURDAY AT 1 PM AT THE SIMPSON HOTEL. POLLY GOOD WANTED TO KNOW IF SHE COULD GET SOME INFORMATION ON THE MEETING, SHE WORKS 12 HOURS ON SATURDAY, BUT SHE WOULD LIKE TO VOLUNTEER. COUNCILMEMBER MENDELSON ASKED HER FOR HER CONTACT INFO AND SHE WOULD BE HAPPY TO BE IN TOUCH WITH HER.

LENDSEY BASTEEN SAID THE FAIRGROUNDS HAS OFFERED TO RUN A BIKE RODEO AND TWO YEARS AGO THEY RAN THREE EVENTS. THEY RAN BARREL RACING AND POLE BENDING. SHE SAID THEY ARE WILLING TO DO THAT. COUNCILMEMBER MENDELSON WANTED TO KNOW IF SHE COULD COME TO THE MEETING ON SATURDAY. LENDSEY SAID YES.

COUNCILMEMBER WEARNE WANTED TO KNOW IF THEY HAD MOVED MOST OF THE JAVELINA CHASE BACK TO THIS AREA FROM LORDSBURG. COUNCILMEMBER MENDELSON SAID IT IS EQUALLY DIVIDED. THE MOUNTAIN BIKE RACES ARE HELD IN THE MOUNTAINS NORTH AND EAST

OF DUNCAN ALONG WITH THE BIKE RODEO AND THE NEXT DAY IN LORDSBURG THERE IS A RECOVERY FUN RIDE FOR CYCLIST AND A 5-K AND A HALF MARATHON FOR RUNNERS. THEY WILL CONTINUE TO DIVIDE THE EVENT BETWEEN THE TWO TOWNS, BECAUSE THAT IS WORKING REALLY WELL. SHE SAID SHE HAD HEARD RUMORS THAT THEY ARE MOVING EVERYTHING TO LORDSBURG, BUT THAT HAS NEVER BEEN TRUE. THEY WOULD NOT BE INVOLVED ANYMORE IF THAT WERE HAPPENING, SO THEY DON'T HAVE TO WORRY ABOUT THAT. VICE-MAYOR SMITH SAID THE BIGGER EVENT IS STILL IN DUNCAN. COUNCILMEMBER MENDELSON SAID SHE DOES HAVE POSTERS AND SOME ADORABLE LITTLE CARDS TO HAND OUT.

COUNCILMEMBER RIOS HAD NOTHING TO REPORT.

COUNCILMEMBER WEARNE HAD NOTHING TO REPORT.

VICE-MAYOR SMITH REPORTED THAT SHE HAD THE OPPORTUNITY TO MEET WITH HER COMMITTEE, THE ECONOMIC DEVELOPMENT COMMITTEE. ONLY TWO PEOPLE RESPONDED TO HER EMAILS. ONE OF THEIR CONCERNS IS THAT THEY REALLY THOUGHT THIS WAS DONE AND OVER AND THEY WOULD NOT REVISIT IT AGAIN. THEY HAD TO REORGANIZE A LOT OF THE MEETINGS THEY HAD ORIGINALLY WHICH HAS TAKEN SOME TIME, BUT THEY FULLY INTEND TO CONTINUE THOSE COMMITTEES AND COME TOGETHER TO GET DUNCAN TO WHERE THEY WANT DUNCAN TO BE. SHE SAID THEY WANT TO MAKE SURE THEY TAKE THE STEPS TO GET INTO THAT DIRECTION. SHE SAID IF THE PUBLIC HAS NOT HEARD FROM THEIR COMMITTEE, PLEASE REACH OUT, BECAUSE THERE WAS SOME INFORMATION LOST AND THEY MIGHT NEED THEIR INFO AGAIN.

- 5. TOWN MANAGER'S REPORT:** MANAGER BASTEEN REPORTED THAT THERE WILL BE A POSTING IN THE PAPER FOR TEMPORARY PART TIME EMPLOYEES TO TRY TO GET SOME OF THE PROJECTS THEY HAVE GOING COMPLETED, ALONG WITH LIFEGUARDS WHICH WILL BE POSTED ON FACEBOOK AS WELL AS IN THE PAPER. GARBAGE BINS ARE ON GALE AVENUE AND AT HUNTER ESTATES BY THE WELL.

HE SAID HE HAS SPENT 20 HOURS THIS PAST WEEK WITH ANIMAL CONTROL ISSUES. HE HAD TO CALL THE SHERIFF DEPARTMENT TO COME AND ASSIST HIM AT THEIR HOUSE TO TAKE CARE OF DOG ISSUES THERE. HE SAID HOPEFULLY EVERYTHING IS RESOLVED.

THEY HAVE BEEN WORKING ON THE PLANE THEY ARE GETTING IT READY FOR THE GENTLEMAN TO COME AND FAB SOMETHING UP, THEY HAVE ORDERED ALL THE MATERIAL, SO THAT SHOULD HAPPEN WITHIN THE NEXT MONTH.

THEY ARE STILL CLEANING UP.

THE ICE FAMILY WANTS TO THANK YOU FOR GIVING YOUR CONDOLENCES TO HER FAMILY AND THANK YOU FOR POSTPONING THE MEETING.

HE ALSO REPORTED THEY HAVE SEWER ISSUES THEY ARE WORKING ON. THEY ORDERED A CAMERA AND THAT IS IN AND THEY BOUGHT AN ENCLOSED TRAILER TO MOVE THE CAMERA. HE SAID THE ENCLOSED TRAILER WILL HOUSE THE CAMERA SO IT WILL NOT MOVE. HE SAID THAT IS A \$13,000 CAMERA SYSTEM, SO HOPEFULLY THEY CAN START TAKING CARE OF SOME OF THE PIPES THAT ARE CRUSHED OR LEAKING.

HE SAID THEY ARE SUPPOSED TO GET A HALF INCH TO AN INCH OF RAIN THIS WEEKEND, SO THEY WILL BE ON STANDBY IN CASE THEY NEED TO HAND OUT SANDBAGS.

COUNCILMEMBER MENDELSON SAID THAT VALADEE AND MARGIE ASKED HER TO MENTION THERE IS A PROBLEMATIC HOLE AT THE BOTTOM OF THEIR STREET AND THEN THERE IS ONE BY

THE MOTEL THAT THEY WANT YOU TO MAKE BIGGER. THE MANAGER SAID THE CREW WAS WORKING ON OCOTILLO TODAY. THEY STARTED FILLING IN THE POTHOLES AND THE TRAILER THEY WERE USING TO TRANSPORT THE ASPHALT BLEW A TIRE. HE SAID THEY CAN ADDRESS THAT POTHOLE ISSUE DOWN HERE AS WELL.

MAYOR THURMAN ASKED IF THE TRASH BIN ON GALE IS AVAILABLE. THE MANAGER SAID ALL THE TRASH BINS ARE AVAILABLE TO THE PUBLIC, EVEN THOUGH THEY ARE USING THEM TO DEMOLISH A HOUSE OR CLEANUP AROUND A HOUSE. THEY ARE NOT INDIVIDUAL TRASH CANS.

6. GREENLEE COUNTY BOARD OF SUPERVISOR'S REPORT: CHAIRMAN LUNT WAS NOT AVAILABLE FOR THE MEETING.

7. GREENLEE COUNTY SHERIFF'S REPORT: SHERIFF SUMNER OFFERED HIS CONGRATULATIONS TO COUNCILMEMBER WEARNE.

HE REPORTED THAT THE SHERIFF'S OFFICE HAS BEEN A CRAZY, BUSY WEEK AND A HALF. THEY HAD A COUPLE OF DEATHS AND ONE WAS A HOMICIDE AND THE RESPONSIBLE PERSON WAS TAKEN INTO CUSTODY REALLY QUICK. HE SAID PIMA COUNTY WAS ABLE TO TAKE HIM INTO CUSTODY FOR THEM.

HE SAID BEFORE THERE WERE OFFICERS LIVING IN THE DUNCAN AREA. ONE WAS AT THE APARTMENTS AND IS NO LONGER THERE AND THERE WERE TWO LIVING AT HUNTER ESTATES AND THEY MOVED TO MORENCI. HE SAID IT HAS SHIFTED WHERE THEY DON'T HAVE A MAJORITY OF DEPUTIES HERE, THERE ARE STILL QUITE A FEW, BUT NOT AS MANY AS BEFORE. HE SAID IF ANYONE COMPLAINS ABOUT A LONG RESPONSE, IT IS BECAUSE OF AN UNUSUAL OCCURRENCE THAT IS HAPPENING.

HE SAID THEY HAD A COUPLE OF HELICOPTERS COMING INTO THE SCHOOL THAT LAND ON THE FIELD AND VIRDEN FIRE AND AMBULANCE WERE THERE FOR THE KIDS TO SEE INCLUDING HEADSTART. THEY WILL BE DOING ONE IN MORENCI AS WELL AND AT THE BLUE.

HE INVITED THE COUNCIL TO A MOCK CAR ACCIDENT ON APRIL 30TH AT THE FAIRGROUNDS FOR THE DUNCAN HIGH SCHOOL STUDENTS ONLY. HE SAID IT IS STAGED A FEW DAYS BEFORE THE PROM AND GRADUATION IS RIGHT AFTER THAT AND IT IS GEARED FOR THAT PURPOSE.

HE SAID SOME PEOPLE HAVE ASK HIM ABOUT THE POOL AND THAT GENERAL AREA. HE SAID HE HAS NOT HAD A CHANCE TO TALK TO THE MANAGER YET.

THEY WOULD LIKE TO MAKE THE VETERANS PARK A PRIORITY AND HAVE SOME SAND VOLLEYBALL AT THAT PARK AND TRY TO HELP THAT AREA UP THERE IN THE SUMMER TIME AND MAKE IT A SAFE HAVEN FOR THE KIDS.

COUNCILMEMBER RIOS ASKED THE SHERIFF WHY THE DEPUTIES MOVED FROM DUNCAN TO MORENCI, IS IT BECAUSE THEY DON'T HAVE AFFORDABLE HOUSING OR BECAUSE THEY DON'T HAVE THE SERVICES THEY WANT OR NEED. DOES HE HAVE ANY IDEA WHAT THEY COULD HAVE DONE TO KEEP DEPUTIES IN THIS AREA. THE SHERIFF SAID IT WAS FAMILY AND THEY DID NOT LIKE COMMUTING TO WORK AT THE SCHOOL UP THERE. HE SAID HE THINKS ALL OF GREENLEE COUNTY HAS A LACK OF RESOURCES, BUT THAT IS WHY HE CHOOSES TO LIVE HERE. COUNCILMEMBER RIOS SAID IT WOULD BE NICE TO KEEP AS MANY AS THEY CAN IN DUNCAN.

COUNCILMEMBER MENDELSON SAID THEY NEED HIS STANDARD LETTER FOR THE JAVELINA CHASE. HE SAID HE DID RECEIVE A MESSAGE FROM DANIEL CARVER AND HE WILL TAKE CARE OF THAT.

8. **SUGGESTIONS FOR 4TH OF JULY PARADE:** THE MANAGER SAID JOAN JOHNS WANTED TO SEE IF THEY COULD MOVE THE PARADE TO A NIGHT PARADE BECAUSE OF THE HEAT. HE SAID IF THEY HAVE THE PARADE AT NIGHT IT WILL PUSH THE PROGRAM BACK AND THE FIREWORKS BACK. THE MAYOR SAID THEY HAVE DONE THAT IN THE PAST AND THEY HAVE TO WAIT UNTIL IT GETS DARK AND THE PARADE WILL LAST ABOUT 20 TO 25 MINUTES, BUT THEN YOU HAVE THE LOGISTICS OF GETTING FROM THE PARADE ROUTE OVER TO THE HIGH SCHOOL TO WATCH THE PROGRAM. SHE SAID IT WAS A LOT COOLER IN THE EVENING, BUT A LOGISTICAL NIGHTMARE. THE MANAGER SAID THE YOUTH LIKE THE CANDY BEING THROWN AND IT IS TOO DANGEROUS AT NIGHT. VALADEE SAID THE TIME THAT THEY HAVE THE PARADE, IT IS REALLY NOT THAT HOT YET. THE MAYOR SAID THEY START IT AT 8:00 AM AND THAT IS WHY. SHE SAID THE COUNCIL WOULD HAVE TO VOTE ON THIS AT A LATER DATE. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO TAKE THIS ITEM OFF THE AGENDA. COUNCILMEMBER SUSAN RIOS SECONDED. ALL FAVORED. MOTION CARRIED.**
9. **P3 PARTNERSHIP ON HOUSING:** THE MANAGER SAID HE HAS BEEN TALKING TO SOMEONE FROM THE PUBLIC WHO IS INTERESTED, BUT HE NEEDS TO DO SOME MORE RESEARCH. HE SAID HE MIGHT NEED TO TALK WITH THE ATTORNEY. COUNCILMEMBER MENDELSON ASKED FOR CLARIFICATION. HE SAID IT IS A PARTNERSHIP BETWEEN A PRIVATE AND PUBLIC ENTITY. YOU HAVE INVESTERS FROM A PRIVATE ENTITY AND PUBLIC ENTITY AND THEY AGREE TO DO CERTAIN PARTS OF AN AGREEMENT. HE SAID IT IS A BIG THING THAT IS HAPPENING ALL OVER. FMI PAYED FOR A CONFERENCE FOR HIMSELF AND CLIFTON TO ATTEND A FEW YEARS AGO IN SAN DIEGO AND THEY PAYED FOR THE WHOLE TRIP AND IT WAS INTERESTING, BUT A LOT DID NOT HAVE TO DO WITH HOUSING. HE SAID HE NEEDS MORE CLARIFICATION. THE HOUSING MEETING THEY ATTENDED WAS VERY INTERESTING. THEY CAME OUT AND SAID DUNCAN IS THE BEST SPOT, BUT..... COUNCILMEMBER RIOS SAID THEY SAID DUNCAN WAS THE BEST SPOT IN THE FIRST MEETING, BUT IN THE SECOND MEETING THEY CHANGED THEIR TUNE. MANAGER BASTEEN SAID THE FIRST MEETING WAS COUNCIL, MANAGERS, PEOPLE INVOLVED IN GREENLEE COUNTY. HE SAID THE PUBLIC WAS INVOLVED WITH THE SECOND MEETING AND THEY SAID THIS SPOT OVER HERE IS CHEAPER AND IS MORE IDEAL, BUT THERE WAS NO INFRASTRUCTURE. COUNCILMEMBER MENDELSON SAID SHE WALKED AWAY FROM THIS MEETING WHICH WAS A CULMINATION OF A SERIES OF MEETINGS WITH THE IMPRESSION THAT THE COUNTY IS STUCK ON THE IDEA OF MAJOR DEVELOPMENTS AND THEY ARE GOING TO KEEP SPINNING THEIR WHEELS AND THEY DON'T WANT IT TO BE IN DUNCAN EVEN THOUGH THE RESEARCH SAYS IT SHOULD BE. SHE DOES NOT THINK ANYTHING WILL COME OF IT AND WHAT SHE GOT OUT OF IT IS THAT WE SHOULD NOT WASTE ANYMORE TIME WAITING FOR THEM. THEY NEED TO START DOING MINOR SCALE DEVELOPMENT, A HOUSE AT A TIME TO START BUILDING OUR HOUSING STOCK HERE. SHE SAID THE P3 THING IS JUST THAT. MANAGER BASTEEN SAID THAT IS WHAT THE INVESTERS WANT TO DO AT THIS TIME AND AS THEY GET MORE PEOPLE IN, THEN MAYBE A HOUSING DEVELOPMENT WOULD BE SUGGESTED, BUT RIGHT NOW THEY JUST WANT TO PICK A LOT HERE AND THERE. COUNCILMEMBER RIOS SAID THE GENERAL CONSENSUS IS THAT THEY NEED TO CLEAN UP, IF THEY DON'T THEY ARE NOT GOING TO BRING THE BUYER IN. **VICE-MAYOR VALERIE SMITH MADE**

A MOTION TO TABLE ITEM 9, P3 PARTNERSHIP ON HOUSING. COUNCILMEMBER JILL WEARNE SECONDED. ALL FAVORED. MOTION CARRIED.

- 10. CONSIDERATION OF APPROVAL OF ACQUIRING A PROFESSIONAL GRANT WRITER:** COUNCILMEMBER DEBORAH MENDELSON AS A PROFESSIONAL GRANT WRITER HERSELF AND PROGRAM MANAGER, BELIEVES THAT THEY NEED EXPERTISE IN MUNICIPAL GRANT SEEKING. SHE DOES NOT THINK THEY ARE THERE YET. SHE THINKS THEY NEED TO CONTINUE THE PLANNING PROCESS THAT THEY HAVE BEGUN AND GET CLEAR ON WHAT THEIR OBJECTIVES ARE AND THAT IS THE POINT AT WHICH THEY SHOULD ENGAGE A PROFESSIONAL TO HELP THEM FIND THE SOURCES AND HELP THEM MAKE SURE THE GRANTS THEY SUBMIT ARE OF THE HIGHEST POSSIBLE QUALITY.

SHE REACHED OUT TO BILL PUPO TO ASK HIM WHO THE PERSON WAS THAT HE RECOMMENDED EARLIER. HE SAID HE IS HAPPY TO SHARE THAT INFO, BUT FROM HIS POINT OF VIEW THE MOST IMPORTANT THING IS THAT THE TOWN MANAGER IS ON BOARD. SHE TOLD HIM SHE WOULD BRING IT BEFORE THE COUNCIL. SHE SAID SHE WILL KEEP COMING BACK TO IT AND KEEP TALKING TO THE MANAGER ABOUT IT. SHE SAID MAYBE WHEN THEY FINISH THIS PHASE OF THE PLANNING PROCESS; THEY CAN REALLY LOOK AT IT SERIOUSLY. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO TABLE THIS ITEM FOR THE FUTURE. VICE-MAYOR VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.**

- 11. CONSIDERATION OF APPROVAL TO CREATE A NEW WEBSITE:** MANAGER BASTEEN SAID THE CURRENT WEBSITE IS OUTDATED AND SOME OF THE FEES THEY TALKED ABOUT EARLIER ARE FROM WORKING ON THE WEBSITE AND COUNCILMEMBER MENDELSON IS GOING TO PUT ON A SLIDE SHOW. SHE SAID SHE IS NOT SURE SHE WILL BE ABLE TO MAKE THE PROJECTOR WORK, BUT SHE WILL TRY. SHE SUGGESTED THE COUNCIL MOVE ON TO THE NEXT ITEM.

COUNCILMEMBER MENDELSON SAID SHE COULD NOT GET THE VICE-MAYOR'S COMPUTER TO TALK TO HER'S, SO THE PRESENTATION WILL BE MUCH SHORTER. SHE PASSED OUT SOME ARTICLES ABOUT SMALL TOWN WEBSITES. SHE SAID SHE HAS LOOKED AT LOTS AND LOTS OF SMALLTOWN WEBSITES. SHE SAID SHE HAS SEEN SOME THAT LOOKED BETTER THAN THE ARTICLE, BUT THE WRITER OF THE ARTICLE HAS SO BEAUTIFULLY CONDENSED WHAT IT IS THAT A SMALL TOWN NEEDS TO THINK ABOUT FOR A WEBSITE. SHE SAID IT IS SO CONCISE AND SO RIGHT ON THAT WHAT SHE WAS GOING TO DO WAS OPEN ONE OF THE WEBSITES, THE OAK ISLAND, NORTH CAROLINA ONE TO DO JUST A LITTLE BIT OF A SURVEY OF WHAT THEY HAVE DONE THAT IS SO APPEALING. SHE SAID THAT IS SOMETHING THEY CAN DO AT HOME, THERE ARE A BUNCH OF URL'S ON ONE. SHE ENCOURAGED THE COUNCIL TO THINK OF A TOWN THEY KNOW THAT IS DOING A REALLY GOOD JOB AND SEE WHAT THEIR WEBSITE LOOKS LIKE AND SEE WHAT GRABS THEM.

SHE SAID SHE WAS GOING TO DESCRIBE THE PROCESS OF PUTTING A WEBSITE TOGETHER. SHE HAS BEEN DOING THIS SINCE THE MID 90'S, SHE IS NOT A WEBMASTER, SHE DOESN'T WRITE HTML, BUT SHE HAS DONE IT IN THE PAST, BUT NOT ANYMORE.

WHEN SHE CREATES A WEBSITE, SHE IS THE ONE WHO ORGANIZES ALL THE INFORMATION AND GATHERS ALL OF THE IMAGES TOGETHER, THE PHOTOGRAPHS, THE LOGOS AND SHE HAS THE SOFTWARE TO PROCESS THOSE, SO THEY ARE THE CORRECT KIND OF COLOR, THE CORRECT RESOLUTION FOR ONLINE USE AND THAT IS PART OF WHAT SHE WANTS TO DO FOR THE TOWN,

BUT THE STEPS THAT PROCEED THAT ARE CREATING A STRUCTURE FOR OUR WEBSITE AND THEY SHOULD BE BEGGING, BARROWING, AND STEELING FROM THE BEST ONES THEY SEE THAT THEY LIKE. NEVER RE-INVENT THE WHEEL IN COMMUNICATION, YOU ALWAYS LOOK FOR SOMEONE ELSE WHO HAS DONE WHAT YOU LIKE AND USE THAT AS THE BASIS FOR DOING WHAT YOU DO, SO THE NEXT STEPS AS FAR AS SHE IS CONCERNED ARE FOR WHOEVER IS INTERESTED IN THIS WOULD BE COUNCIL, TOWN MANAGER OR ANY EMPLOYEES WHO WANT TO BE PART OF THIS PROCESS TO AT LEAST LOOK AT THESE, IF NOT SOME MORE. SHE SAID THEN SETUP A SHORT WORKSHOP FOR THAT GROUP TO START LAYING OUT THE STRUCTURE.

SHE PASSED OUT SOME STUFF FROM THE SIMPSON HOTEL, WHICH SHE CAN'T SHOW US. THE COLOR STUFF ON TOP IS WHAT HER WEBMASTER THAT SHE WORKS WITH ORIGINALLY PROPOSED AS THE HOTEL WORKSITE STRUCTURE. RIGHT UNDER THAT IS THE ONE THAT THEY CAME TO AS THEY BEGAN WORK ON CREATING IT, AS THEY WILL SEE IT IS A LITTLE BIT MORE COMPLICATED. THE NEXT PAGE IS WHAT THEY ACTUALLY ENDED UP WITH, WHICH IS NOTHING LIKE THEY ORIGINALLY PROPOSED. SHE SAID IT WAS A MATTER OF SEEING HOW INFORMATION FLOWED FROM PAGE TO PAGE AND WHAT NEEDED TO BE CONNECTED TO WHAT. THEY NEED TO GO THROUGH ALL THESE STEPS BEFORE THEY EVEN START WORKING WITH A WEBMASTER.

THE ONLY WAY YOU CAN SAVE MONEY ON A WEBMASTER IS TO HAVE IN ADVANCE YOUR STRUCTURE ALL DECIDED, YOUR TEXT ALL WRITTEN AND COMPLETELY APPROVED AND READY TO GO, NO CHANGES COMING AND YOUR VISUALS READY TO GO. SHE SAID THAT IS SOMETHING THEY CAN DO AS A COMMITTEE, GET ALL THOSE STEPS DONE AND THEN THEIR WEBSITE PROPOSAL OUT TO BID, WITH ALL THAT INFORMATION AVAILABLE.

SHE BELIEVES THAT WAY THEY CAN KEEP IT VERY INEXPENSIVE AND THEY CAN ALSO DESIGN IT SO THAT MOST OF THE INFORMATION CAN BE FRESH AND UPDATED BY SOMEONE ON THE STAFF WHO WOULD BE TRAINED BY THAT WEBMASTER. SHE SAID THE EXCEPTION TO THAT IS WHEN YOU CHANGE VISUALS OR MAKE ANY SIGNIFICANT CHANGE TO YOUR WEBSITE STRUCTURE. THEN YOU NEED TO BRING A PROFESSIONAL BACK IN, UNLESS THE VISUALS ARE JUST PLUG IN AND A PHOTOGRAPH THAT IS ALWAYS THE SAME SHAPES, THEN THAT IS EASY TO DO.

COUNCILMEMBER MENDELSON IS EXCITED ABOUT THIS, SHE REALLY LOVES SOME OF THE WEBSITES SHE HAS BEEN LOOKING AT. IT WILL BE A GREAT INSTRUMENT FOR KEEPING THE PUBLIC INFORMED AND FEELING LIKE WE ARE REALLY IN CLEAR COMMUNICATION WITH THEIR CONSTITUENCY, BUT IT ALSO IS AN INSTRUMENT TO TRACK NEW RESIDENTS AND INVESTMENT IN OUR TOWN. ONE OF THE NAVIGATION TABS ON THE DUNCAN WEBSITE WOULD BE OPPORTUNITIES AND THAT IS SOMETHING THAT VISITORS ARE GOING TO START LOOKING AT.

THEY DISCUSSED IN THE LAST WORKSHOP THAT META LANGUAGE IS SOMETHING UNDERLINED THAT YOU DON'T SEE ON THE SCREEN, BUT IT IS WHAT BRINGS PEOPLE TO YOUR WEBSITE WHEN THEY DO A SEARCH ON GOOGLE OR ANY OTHER SEARCH ENGINE. IF YOUR META TAGS ARE NOT INTELLIGENTLY THOUGHT OUT AND IN PLACE, YOU WILL NOT POP UP ON SEARCHES. THAT IS ANOTHER REASON YOU NEED A PROFESSIONAL TO MAKE SURE ALL THOSE TAGS ARE IN THERE. SHE SAID THEY CAN BE THE FIRST THING THAT POPS UP IF ANYONE PUT DUNCAN, ARIZONA IN A SEARCH ENGINE. SHE SAID RIGHT NOW HER HOTEL IS THE FIRST THING THAT POPS UP BECAUSE SHE HAS THE META TAGS THERE.

SHE ENCOURAGED THE COUNCIL TO LOOK AT THE JAVELINA WEBSITE, IT HAS A COMPLETELY DIFFERENT LOOK AND FEEL, THEY BUILT IT FROM SCRATCH. SHE WORKED WITH THE SAME

WEBMASTER ON THE JAVELINA CHASE WEBSITE AND SHE REALLY RECOMMENDS THE COUNCIL LOOK AT THAT TOO AT javelinachase.com.

WHAT SHE WOULD LIKE TO DO NEXT IS SCHEDULE A WORKSHOP, IT CAN BE VERY BRIEF JUST A COUPLE OF HOURS WITH ANYONE WHO WANTS TO BE PART OF THIS PROCESS AND CERTAINLY THE MANAGER AND ANYONE ELSE HE WOULD THINK FROM STAFF CAN BE THERE. THEY CAN EVEN DO IT AS A LUNCH TIME MEETING, JUST TO START LAYING OUT THINGS AND SHE IS PRETTY FLEXIBLE ALL THE TIME.

COUNCILMEMBER WEARNE WANTED TO KNOW WHO GOT THEIR WEBSITE TO THIS POINT SO FAR, IS THIS WHAT MARIO DID? MANAGER BASTEEN SAID MARIO HAS BEEN WORKING ON IT.

COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO TABLE THIS ITEM UNTIL THE NEXT MEETING. COUNCILMEMBER SUSAN RIOS SECONDED. ALL FAVORED. MOTION CARRIED.

12. CONSIDERATION OF APPROVAL TO RAISE SENIOR RATES ON GARBAGE DISPOSAL: MANAGER BASTEEN REPORTED THAT THE COUNTY HAS RECENTLY RAISED THEIR COMMERCIAL DUMPING FEES AT THE LANDFILL. HE SAID IT USED TO COST \$120 AND NOW IT IS \$150. VISTA RECYCLING HAS INCREASED THEIR RATES, SO THE PER TRASH CAN FOR THE TOWN OF DUNCAN USED TO BE \$14.85 AND THE NEW RATE IS \$16.50. HE SAID THE CURRENT RATE FOR THOSE THAT ARE NOT SENIORS IS \$20 AND HE DOES NOT THINK WE NEED TO INCREASE THAT AT THIS POINT, THEY WILL LOOK AT THAT AGAIN AT THE END OF THE YEAR.

HE SUGGESTED RAISING THE SENIOR RATE OR THEY WILL GO INTO THE NEGATIVE DUE TO THE INCREASE FROM THE COUNTY. MAYOR THURMAN WANTED TO KNOW IF THE TOWN GIVES THEM THE DISCOUNT OR IS THAT VISTA RECYCLING. THE MANAGER SAID THE RATE HAS BEEN \$14.85 FROM VISTA RECYCLING. THE MAYOR SAID THE TOWN HAS NOT ADDED ON TO THAT. THE MANAGER SAID NO, THAT IS FOR 65 AND OLDER. THE RATE FOR SENIORS SHOULD JUMP UP TO \$16.50, WHICH WILL STILL BE UNDER WHAT THE NORMAL TRASH SERVICE IS.

THE VICE-MAYOR SAID THEY HAVE NOT STARTED THE SURCHARGE FOR THE PEOPLE OUTSIDE TOWN LIMITS, SHE THINKS THAT BECAUSE THE SENIORS ARE SO LIMITED IN THEIR FUNDS HERE IN OUR AREA AND SHE THINKS THEY CAN OFFSET SOME OF THEIR COSTS AND START BUILDING TOWARDS THE IDEA OF ANNEXING A FEW OF OUR SURROUNDING AREAS BY ADDING SOME OF THOSE FEES. SHE SAID IF YOU ARE NOT INSIDE TOWN LIMITS AND THEY USE SERVICES THEN MAYBE YOU HAVE A SURCHARGE OUTSIDE OF YOUR BILL FOR THINGS THAT THE TOWN IS FOOTING. MANAGER BASTEEN SAID THEY DO NOT BILL FOR TRASH OUTSIDE OF THE TOWN LIMITS. THE VICE-MAYOR SAID NEVER MIND.

COUNCILMEMBER WEARNE WANTED TO KNOW HOW MANY CUSTOMERS ARE SENIORS. THE MANAGER AND CLERK DID NOT KNOW. THE MANAGER SAID HE WILL GET THE NUMBER. COUNCILMEMBER WEARNE SAID NO ONE WANTS TO RAISE THE RATES, BUT IF THE TOWN IS GOING IN THE HOLE. COUNCILMEMBER MENDELSON SAID THEY HAVE NO OTHER WAY TO OFFSET THAT COST.

COUNCILMEMBER MENDELSON WANTED TO KNOW HOW MUCH OF A DIFFERENCE IT WOULD BE. THE MANAGER SAID ANOTHER \$1.65. THE VICE-MAYOR WANTED TO KNOW IF THAT IS PER TRASH CAN. THE MANAGER SAID YES. VICE-MAYOR SMITH WANTED TO KNOW WHO CHECKS IF THEY HAVE MULTIPLE BINS. THE MANAGER SAID THEY DO A COUNT AND VISTA RECYCLING CHECKS AND IF SOMEONE HAS AN EXTRA CAN, THEY WILL PICK IT UP.

THE MANAGER SAID THE FEES WENT INTO AFFECT IN JANUARY FROM VISTA RECYCLING. HE SAID THEY CAN TABLE IT AND GET THE INFO ABOUT HOW MANY SENIORS THEY HAVE SIGNED UP FOR TRASH.

VICE-MAYOR SMITH WANTED TO KNOW IF THEY WOULD GET A BETTER RATE IF THEY HANDLED THE TRASH OUTSIDE OF TOWN LIMITS. MANAGER BASTEEN SAID THEY DO GET A BETTER RATE. THE MAYOR SAID SHE WANTS TO KNOW IF THE PEOPLE OUTSIDE THE TOWN LIMITS HAVE A WATER BILL, CAN THE TOWN HANDLE THEIR GARBAGE AS WELL. THE MANAGER SAID THEY BASICALLY DO VISTA RECYCLING A FAVOR BY INVOICING FOR THEM, BUT IT HELPS THE TOWN OUT BECAUSE THEY CHARGE A LITTLE BIT EXTRA FOR THE LARGER BINS. HE SAID VISTA RECYCLING SERVICE FOR OUTSIDE TOWN LIMITS IS MORE. MAYOR THURMAN WANTED TO KNOW IF VISTA RECYCLING HAS A SENIOR RATE FOR THOSE OUTSIDE OF TOWN LIMITS. THE MANAGER SAID HE DOES NOT KNOW.

COUNCILMEMBER WEARNE WANTED TO KNOW IF THEY HAVE CUSTOMERS THAT OPT OUT OF TRASH SERVICE. THE MANAGER SAID YOU CAN'T, BUT THEY DO HAVE CUSTOMERS WHO REFUSE TO PAY TRASH SERVICE.

COUNCILMEMBER WEARNE WANTED TO KNOW IF WHAT THEY PAY VISTA RECYCLING IS ON PAGE 61 OF THE EXPENDITURE REPORTS. THE MANAGER SAID THE TRASH SERVICE THEY PAY EVERY MONTH IS THE GARBAGE SERVICE, THE TIPPING FEE, THE 300 GALLON TRASH CAN, AND THE RESIDENTIAL CAN AT THE SEWER PONDS. HE SAID THE ROLL OFF DELIVERIES AND ROLL OFF TIPPING FEES ARE THE BIG YELLOW DUMPSTERS. HE SAID THROUGH THEIR TRASH SERVICE IT BREAKS EVEN THROUGHOUT THE YEAR. HE SAID IT BASICALLY SAVES THEM FROM HAVING TO PICK UP THE TRASH IN THE HILLS AND THE WASHES AS MUCH.

THE MAYOR WANTED TO KNOW IF THE COUNCIL WANTED TO WAIT FOR THE INFO OR GO AHEAD AND VOTE. VICE-MAYOR SMITH SAID SHE FEELS LIKE THEY NEED TO GO AHEAD AND RAISE THE RATES OR BE IN THE HOLE.

COUNCILMEMBER RIOS WANTED TO KNOW IF \$1.65 IS ENOUGH OR IS THERE A NEED FOR A SENIOR DISCOUNT? COUNCILMEMBER MENDELSON SAID SOME SENIORS ARE PERFECTLY ABLE TO PAY THIS. SHE SAID SHE WOULD NOT BE IN FAVOR OF DOING A BLANKET SENIOR DISCOUNT BUT SHE WOULD BE WILLING TO TALK ABOUT A NEED BASED PROGRAM IF THEY HAVE A WAY TO FINANCE THAT.

MANAGER BASTEEN SAID AT THEIR WORKSHOP THEY TALKED ABOUT DOING THEIR OWN TRASH SERVICE, DOES THE COUNCIL WANT TO TABLE THIS AND GET THE NUMBERS OF THE SENIORS. COUNCILMEMBER WEARNE ASKED IF THAT WOULD REQUIRE THE TOWN TO BUY A TRUCK AND HIRE AN EMPLOYEE. THE MANAGER SAID WE WOULD NOT HAVE TO HIRE AN EMPLOYEE, BECAUSE WE CAN DO IT IN HOUSE AND IT WOULD TAKE ABOUT A HALF DAY. HE SAID VISTA RECYCLING WILL DO EVERYONE IN TOWN, FRANKLIN, AND MCCARTY FLATS. COUNCILMEMBER MENDELSON WANTED TO KNOW IF FRANKLIN AND MCCARTY FLATS LOSE SERVICE IF THE TOWN LEAVES VISTA RECYCLING. THE MANAGER SAID MOST LIKELY YES, BECAUSE THEY WON'T WANT TO COME OVER JUST FOR FRANKLIN AND MCCARTY FLATS. COUNCILMEMBER MENDELSON SAID THAT WILL NOT HELP US.

MANAGER BASTEEN SAID A FEW YEARS BACK HE WAS LOOKING AT TRASH TRUCKS ON AUCTIONS AND VISTA RECYCLING FOUND OUT AND CALLED HIM. HE SAID HE DOES NOT KNOW HOW THEY FOUND OUT, MAYBE HE WAS BIDDING AGAINST THEM. HE SAID SHE DID GIVE THEM A MONTH FREE OF THE ROLL OFF TO STAY WITH THEM.

COUNCILMEMBER MENDELSON SAID SHE WOULD REALLY BE OPPOSED TO CAUSING FRANKLIN AND MCCARTY FLATS TO LOSE SERVICE. THE MANAGER SAID THEY COULD JOIN THE TOWN. COUNCILMEMBER MENDELSON SAID GOOD POINT, IT SHOULD BE STUDIED. SHE SAID THEY CANNOT MAKE IT COMPULSORY.

COUNCILMEMBER RIOS ASKED HOW MANY CUSTOMERS WE HAVE. COUNCILMEMBER WEARNE ASKED IF THE TOWN IS DOING ALL THE BILLING FOR VISTA RECYCLING. THE MANAGER SAID YES. COUNCILMEMBER WEARNE WANTED TO KNOW HOW MUCH IT COSTS US TO DO ALL THAT. HE SAID IT DOES NOT COST THEM ANYTHING BECAUSE IT GOES ON THEIR WATER BILL AND IT GOES TO PINNACLE DATA THAT CREATES THE WATER BILL. THE MANAGER SAID THEY HAVE ABOUT 365 CUSTOMERS.

COUNCILMEMBER WEARNE WANTED TO KNOW WHAT THE RETRIBUTION IS ON PEOPLE WHO DO NOT PAY THEIR BILL. MANAGER BASTEEN SAID THEY CAN TAKE THEIR TRASH CAN, BUT THAT IS KIND OF WHAT THEY WANT. HE SAID IF THEY HAVE WATER, THEY CAN SHUT THEIR WATER OFF. HE SAID IT IS A CHALLENGE WHEN PEOPLE HAVE THEIR OWN WELLS, BUT MOST PEOPLE PAY IT. VICE-MAYOR SMITH SAID THERE IS SOMEONE OUT THERE THAT BURNS THEIR TRASH AND IT IS TERRIBLE. COUNCILMEMBER MENDELSON SAID THEY SHOULD NOT BE DOING THAT, IT IS ILLEGAL. THE MANAGER SAID IT IS AGAINST THE LAW TO BURN YOUR TRASH, BUT THE COUNTY DOESN'T REALLY ENFORCE IT AND PROBABLY NOT THE FIRE DEPARTMENT EITHER. COUNCILMEMBER MENDELSON SAID SHE HAS CALLED THE FIRE DEPARTMENT WHEN MR. KELLY WAS BURNING TRASH BEHIND THE BUILDINGS HE OWNED NEAR THEM AND THE FIRE DEPARTMENT DID COME OUT AND THEY DID PUT AN END TO IT. THE MANAGER WILL CHECK TO SEE IF THE PEOPLE BEHIND THEM HAVE TRASH SERVICE.

VICE-MAYOR SMITH SAID SHE DOESN'T THINK ANY OF THEM ARE COMFORTABLE DOING THIS WITHOUT A LITTLE BIT MORE INFORMATION. **VICE-MAYOR VALERIE SMITH MADE A MOTION TO TABLE ITEM 12.** THE MANAGER ASKED WHAT INFO THEY NEED. COUNCILMEMBER WEARNE SAID THEY NEED THE NUMBER OF SENIORS THAT GET THE DISCOUNT.

MANAGER BASTEEN SAID THAT PEOPLE WHO HAVE MORE THAN ONE GARBAGE ALSO GET THE DISCOUNT ON THE SECOND GARBAGE AND HE CAN LET THEM KNOW THAT FIGURE TOO. **COUNCILMEMBER JILL WEARNE SECONDED. ALL FAVORED. MOTION CARRIED.**

13. THE ARIZONA MANAGERS' ASSOCIATION CONFERENCE: MANAGER BASTEEN SAID HE HAS BEEN TRYING TO LOOK ON THE WEBSITE AND HE HAS NOT FOUND A FEE, SO HE WILL HAVE TO CALL THEM AND FIGURE OUT WHAT THEIR FEE IS AND WHERE THE CONFERENCES ARE HELD. HE SAID HE WILL HAVE THE INFO AT THE NEXT MEETING. **MAYOR ANNE THURMAN MADE A MOTION TO TABLE THIS ITEM UNTIL THE NEXT MEETING. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

14. MICRO LENDING PROGRAM: VICE-MAYOR SMITH SAID SHE WAS HOPING TO BRING THE VIDEO THEY HAVE UP ON THE WEBSITE, BUT THE WEBSITE IS localfirstazfoundation.org AND IT IS AN FMI AND UNITED WAY FUND, A LENDING PROGRAM FOR BOTH GRAHAM AND GREENLEE COUNTY. THEY HAVE HAD THIS PROGRAM FOR A LITTLE OVER A YEAR AND THERE ARE FUNDS DESIGNATED SPECIFICALLY FOR GREENLEE COUNTY FOR ANY SMALL BUSINESS OWNER TO BORROW IN SMALL INCREMENTS. \$50,000 HAS BEEN SET ASIDE FOR GREENLEE COUNTY FOR SMALL BUSINESS OWNERS THAT NEED MAYBE \$5,000 OR \$10,000, WHICH IS REALLY HARD TO GET AT ANY LARGE

BANK AND THAT IS ALL THAT WE HAVE ARE LARGE BANKS. OFTEN TIMES THEY ASK YOU TO TAKE OUT A PERSONAL LOAN AND OFTEN THEY ARE UNSECURED WITH REALLY HIGH INTEREST. TO TRY TO COMBAT THAT AND MAKE SURE AREAS LIKE OURS ARE NOT LEFT OUT WHEN WE NEED JUST A FEW THOUSAND DOLLARS TO MAKE SMALL REPAIRS OR WHATEVER THE CASE IS, THEY HAVE THIS PROGRAM.

THEY HAVE HAD ZERO APPLICANTS FOR GREENLEE COUNTY. THEIR INFORMATION WAS A BIT SCATTERED, SO IT WAS REALLY HARD TO DIRECT ANYONE TO THAT PROGRAM. NOW THEY HAVE A NEW WEBSITE AND YOU CAN APPLY ONLINE AND DOWN LOAD THE APPLICATION. IT IS A ONE PAGE APPLICATION AND THE COMMITTEE THAT SHE SETS ON INCLUDES FINANCIAL INDIVIDUALS AND BUSINESS PEOPLE AND CHAMBER OF COMMERCE PEOPLE BETWEEN GRAHAM AND GREENLEE COUNTY. SHE BELIEVES SHE IS THE ONLY PERSON ON THIS COMMITTEE FOR GREENLEE COUNTY.

COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT THE INTEREST RATE IS. VICE-MAYOR SMITH SAID IT DEPENDS, BUT IT IS USUALLY PRETTY LOW. THE INTEREST RATES SHE HAS SEEN ARE BETWEEN 2% AND 3.5% AND THE TERM IS ALSO VARIABLE. SHE SAID THERE IS A SWORN PAGE APPLICATION AND THEN THEY WILL ASK FOR A SMALL REPORT OF YOUR BUSINESS AND WHAT YOU PLAN TO USE THE FUNDS FOR AND HOW THAT IS GOING TO HELP YOUR INCOME AND ANYWAY IF FOR WHATEVER REASON YOU ARE NOT MAKING MONEY AS A BUSINESS OWNER HOW YOU PLAN TO PAY IT BACK.

SHE SAID TO SPREAD THE WORD, TAKE THE MONEY BECAUSE IT HELPS.

- 15. CYBER COSTS:** MANAGER BASTEEN SAID THE COUNCIL ASKED HIM ABOUT CYBER ATTACKS AND THE CITY OF SHOWLOW DOES AN ONLINE TRAINING AND THEY PAY AROUND \$4,000 FOR 3 YEARS TO BE PART OF THIS, BUT THEY ARE A LOT BIGGER THAN WE ARE, SO IT WOULD NOT COST AS MUCH. THE WEBSITE IS knowbe4.com AND HE WOULD HAVE TO LOOK AT IT AND SEE HOW MANY EMPLOYEES OR COUNCIL WOULD LIKE TO TAKE IT AND GO FROM THERE.

COUNCILMEMBER MENDELSON WANTED TO KNOW IF THEY CURRENTLY HAVE CLOUDBASED BACKUP OF ALL TOWN COMPUTER FILES. THE MANAGER SAID THEY DO. HE SAID THEY HAVE A DISK AND EVERYTHING GETS DOWNLOADED TO THE DISK AND THEY STORE THE DISK IN THE SAFE. COUNCILMEMBER MENDELSON SAID THAT IS GOOD SO NO ONE CAN TAKE THE HARD DRIVE CONTENTS HOSTAGE.

VICE-MAYOR SMITH WANTED TO KNOW IF THE TRAINING IS TO LEARN HOW TO BE SAFE. MANAGER BASTEEN SAID YES, IT WAS BROUGHT UP BECAUSE CYBER ATTACKS AGAINST CITIES AND TOWNS IS HAPPENING MORE AND MORE OFTEN AND IT WAS JUST BASICALLY TO TRAIN US ON WHAT TO EXPECT, BECAUSE THE COUNTY WAS HIT WITH A CYBER ATTACK AND HE HAS BEEN IN CONTACT WITH DEREK AND HE SAYS IT IS STILL ONGOING. VICE-MAYOR SMITH SAID IT TAKES FOREVER TO CLEAN UP. HE SAID THEY HAVE HAD TO REPLACE THEIR WHOLE SYSTEM.

COUNCILMEMBER MENDELSON ASKED IF THERE IS FURTHER INFO THAT HE CAN BRING TO THEM. HE SAID HE CAN GET A LIST OF WHAT THEIR TRAINING MATERIALS ARE AND THE COST.

COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO TABLE THIS ITEM UNTIL THE NEXT MEETING. MAYOR ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.

- 16. REVISIT COMMITTEE STRUCTURE:** COUNCILMEMBER MENDELSON SAID SHE PUT THIS ON THE AGENDA, BECAUSE THE LAST TIME THEY DID A RESTRUCTURING OF THE COMMITTEES AND THE

COMMITTEE CHAIRS. SHE SAID AT THE TIME FORMER COUNCILMEMBER MENDOZA DID NOT WANT TO CHAIR A COMMITTEE AT THAT TIME AND COUNCILMEMBER RIOS WAS NEW AND WANTED TO HAVE SOME TIME TO GET UP TO SPEED, SO THEY CONSOLIDATED QUITE A BIT UNDER THE COMMUNITY COMMITTEE AND THEY HAVE NOT YET CONVENED THAT COMMITTEE FOR A NUMBER OF REASONS: (1) SHE THOUGHT IT WAS IMPORTANT TO RE-OPEN THIS DISCUSSION. SHE HAS NOT CHECKED WITH COUNCILMEMBER RIOS OR WEARNE ABOUT THEIR WILLINGNESS TO SINGULARLY CHAIR A COMMITTEE, BUT THE WAY SHE INVISIONED THE COMMUNITY COMMITTEE WORKING IS WORKING CLOSELY WITH THE MANAGER AND THE TOWN ON IMPROVEMENTS TO PARKS, ON PLANNING AND CONDUCTING CELEBRATIONS AND PARADES IN SUCH A WAY THAT IT NO LONGER FALLS TO TOWN STAFF TO MAKE SURE THESE THINGS HAPPEN, BUT WHATEVER EVENTS PEOPLE IN THE TOWN WANT THAT THIS COMMITTEE WOULD BE A VEHICLE BY WHICH THEY CAN STEP UP AND HELP, SO THAT THEY SEE NO MORE OF THESE EVENTS THAT ARE DRIVING TOWN EMPLOYEES CRAZY ON UNPAID HOURS.

TOWN APPEARANCE WOULD BE ANOTHER PROJECT THAT THIS COMMITTEE WOULD TAKE ON AND TRY TO MAKE SOME PROBLEMATIC DECISIONS THAT MIGHT HELP WITH THIS ISSUE AND THE EXAMINATION AND EXPANSION OF COMMUNITY PROGRAMS, PARTICULARLY FOR YOUTH AND SENIORS. SHE SAID THESE ARE THE AREAS THAT SHE THINKS ABOUT WHEN SHE THINKS ABOUT THIS COMMITTEE AND SHE DOES THINK IT SHOULD BE BROKEN UP, THEY DID HAVE A SEPARATE YOUTH COMMITTEE IN THE PAST AND THAT MIGHT BE SOMETHING THEY WANT TO DO AGAIN. SHE WOULD LIKE TO KNOW WHAT THE COUNCIL THINKS.

COUNCILMEMBER WEARNE WANTED TO KNOW WHAT THE COMMITTEES ARE RIGHT NOW. COUNCILMEMBER MENDELSON SAID THEY HAVE PUBLIC SAFETY, INFRASTRUCTURE, ECONOMIC DEVELOPMENT, AND THE COMMUNITY COMMITTEE.

COUNCILMEMBER MENDELSON SAID SHE NEGLECTED TO MENTION THAT SHE BELIEVES FIRMLY THAT THERE IS A NEED FOR A NEW NON-PROFIT ORGANIZATION THE MISSION OF WHICH IS TO WORK CLOSELY WITH THE TOWN ON THE TOWN'S GOALS AND TO ACCESS GRANT SOURCES THAT THE TOWN IS NOT ABLE TO ACCESS IN A COMPLIMENTARY AND COORDINATED WAY. THIS IS SOMETHING THAT THE ECONOMIC DEVELOPMENT AND COMMUNITY COMMITTEES WOULD WORK ON TOGETHER.

COUNCILMEMBER WEARNE WANTED TO KNOW IF SHE IS LOOKING FOR SOMEBODY TO HEAD ONE OF THESE COMMITTEES. COUNCILMEMBER MENDELSON SAID SHE WANTED TO KNOW WHAT THEY THINK AS SHE READ ALL THESE THINGS OFF.

COUNCILMEMBER WEARNE WANTED TO KNOW IF THESE COMMITTEES HAVE BEEN IN PLACE IN THE PAST. COUNCILMEMBER MENDELSON SAID THERE WAS A YOUTH COMMITTEE IN PLACE AND THEY HAVE RECOMMENDATIONS ON PAPER FROM THAT. SHE SAID THERE WAS NO COMMITTEE OTHER THAN ONE THAT WAS CALLED COMMUNITY COMMITTEE. SHE USED TO HAVE ONE CALLED THE FINANCE COMMITTEE THAT HAD REALLY GREAT MEMBERS ON IT THAT SHE WOULD LIKE TO INVITE INTO THIS NEW COMMUNITY COMMITTEE, BUT SHE ACTUALLY REALLY URGED THE COUNCIL TO BACK OUT OF THAT, BECAUSE THERE WAS AN EXPECTATION THAT THE FINANCE COMMITTEE WOULD HANDLE ALL THE FUND RAISING AND IT LOOKED LIKE THEY WERE TRYING TO DOUBLE UP ON WORK THAT REALLY SHOULD GO THROUGH THE MANAGER AND IT GOT CONFUSING. IT ALSO GAVE THE IMPRESSION THAT ANOTHER COMMITTEE DIDN'T ALSO HAVE A RESPONSIBILITY TO SEE THEIR IDEAS THROUGH THE FUNDRAISING IMPLEMENTATION.

MAYOR THURMAN SAID THE COMMITTEES THAT WERE ORIGINALLY PUT TOGETHER WERE THE SAME COMMITTEES THAT WE DID WHEN WE HAD OUR COMMUNITY CONVERSATIONS, SO HAVING HAD THE CHANGES THAT HAVE TAKEN PLACE ON THE COUNCIL WE SORT OF LET THEM FALL TO THE WAY SIDE, BUT WE WOULD LIKE TO GO AHEAD AND GET THAT STARTED BACK UP AGAIN. SHE WOULD STILL LIKE TO BE PART OF INFRASTRUCTURE AND PUBLIC SAFETY AS PART OF HER COMMITTEE. SHE SAID SHE KNOWS THERE ARE STILL SOME COMMITTEES THAT NEED A CHAIR. SHE THINKS ONCE THESE COMMITTEES START MEETING AND COMING UP WITH IDEAS, IT DOESN'T NECESSARILY HAVE TO BE ONE OF THE COUNCILMEMBERS THAT COMES IN AND MEETS. YOU CAN HAVE SOMEONE WITHIN YOUR COMMITTEE WHO WOULD BE WILLING TO TAKE THE BULL BY THE HORNS.

COUNCILMEMBER WEARNE WANTED TO KNOW IF SHE TAKES ON A COMMITTEE IF SHE WOULD ACTUALLY BE IN CHARGE OF GOING OUT AND FINDING PEOPLE FOR YOUR COMMITTEE. MAYOR THURMAN SAID IN SOME CASES YES, THE VICE-MAYOR WAS TALKING ABOUT HER COMMITTEE AND THAT SHE ONLY HAD TWO PEOPLE AND THEY THOUGHT IT HAD GONE AWAY, BUT TO GET THAT INFO OUT THERE. SHE SAID THEY PUT IT IN THE WATER BILLING AND SHE DOES NOT KNOW IF THEY RECEIVED ANY FEEDBACK FROM THAT. SHE SAID THEY WOULD HAVE TO GO OUT AND SORT OF PURSUE, BUT AS A COUNCILMEMBER YOU DO NOT HAVE TO BE THE CHAIR OF THE COMMITTEE. YOU COULD JUST BE OVERSEEING IT. THE CHAIRS WOULD REPORT TO EACH COUNCILMEMBER AND THEY COULD EACH REPORT TO THE COUNCIL.

COUNCILMEMBER MENDELSON SAID THE CITIZEN COMMITTEE THAT ACCOMPLISHED THE ANNEXATION INTO THE FIRE DISTRICT INITIALLY HAD ONE SET OF LEADERS AND IT SHIFTED AND BECAME A VERY DISBURSED LEADERSHIP MODEL THAT WORKED GREAT AND WAS VERY SUCCESSFUL. SHE THINKS THAT IS ALSO A POSSIBILITY WITH THESE COMMITTEES, IF THEY JUST GET SOMETHING STARTED WITH PEOPLE WHO SAY THEY CARE. THAT IS GOING TO ATTRACT OTHER PEOPLE AND THEY CAN SORT OUT WHO DOES WHAT AS THEY GO ALONG.

COUNCILMEMBER RIOS WANTED TO KNOW IF IT WOULD DO ANY GOOD TO HAVE A MEETING TO FIND OUT HOW MANY PEOPLE WILL ACTUALLY VOLUNTEER. SHE SAID THEY NEED A REFRESHED LIST OF THOSE THAT ARE WILLING TO BECOME INVOLVED. COUNCILMEMBER MENDELSON SAID THEY HAVE HAD PEOPLE STEP UP SINCE WHO SAID THEY WOULD VERY MUCH LIKE TO BE A PART OF ONE OR ANOTHER.

COUNCILMEMBER MENDELSON SAID SHE IS KIND OF A CONTROL FREAK SO SHE IS STRUGGLING WITH THIS BECAUSE SHE WANTS TO HAVE SOME CHOICE OVER A COMMITTEE THAT SHE HEADS, BECAUSE SHE WANTS IT TO BE HARMONIOUS AND SERIOUS. SHE HAS MENTIONED THIS TO THE MAYOR IN THE PAST AND IT IS AN ISSUE FOR HER, IT HAS TO BE SERIOUS AND HARMONIOUS.

COUNCILMEMBER WEARNE SAID SHE THINKS SINCE SHE IS NEW, SHE DOES NOT KNOW WHERE TO HEAD WITH THAT. SHE SAID SHE IS WILLING TO HELP OUT, SHE JUST DOESN'T KNOW WHERE TO GO WITH IT. SHE WANTED TO KNOW IF SHE IS SUPPOSED TO SAY THAT SHE WANTS TO HEAD UP THIS ONE OR THAT ONE.

COUNCILMEMBER MENDELSON SAID TO HER ONE THAT COULD BREAK OUT NATURALLY COULD COME UNDER THE COMMITTEE OF YOUTH AND SENIORS.

THE VICE-MAYOR WANTED TO KNOW IF THEY CAN TALK ABOUT THESE RESTRUCTURINGS AT THEIR NEXT WORKSHOP. THEY CAN GIVE COUNCILMEMBER WEARNE A LITTLE BIT MORE INFO ABOUT HOW THAT WORKS. MAYOR THURMAN SAID SHE THINKS THAT WOULD BE THE WAY TO GO. COUNCILMEMBER RIOS ASKED IF THEY STILL HAVE THE LISTS TO RECONTACT THE PEOPLE TO

SEE IF THEY ARE STILL INTERESTED. THE VICE-MAYOR SAID YES. **MAYOR ANNE THURMAN MADE A MOTION TO REVISIT THE COMMITTEE STRUCTURE WITHIN THE WORKSHOP. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

- 17. EXPECTATIONS OF THE MANAGER'S POSITION:** VICE-MAYOR SMITH SAID DURING THEIR WORKSHOP THEY TALKED ABOUT SOME OF WHAT ALL THEY HAVE EXPECTED OF THE TOWN MANAGER'S POSITION. SHE SAID THEY DID NOT GET A CHANCE TO SAY WHAT THEIR EXPECTATIONS ARE OF THIS POSITION. THEY DECIDED IT WOULD BE FAIR AND PROPER, JUST LIKE ANY EMPLOYEE TO HAVE A SET LIST OF EXPECTATIONS. SHE THINKS SHE WAS ONE OF THE FIRST COUNCIL MEMBERS TO SEND MANAGER BASTEEN A LIST OF WHAT SHE EXPECTED OF THAT POSITION AND IT WAS VERY SMALL, BUT WHEN THEY DID THEIR WORKSHOP THEY ALL CAME TOGETHER AND DECIDED ON QUITE A FEW DIFFERENT THINGS. THAT ALONG WITH HIS JOB DESCRIPTION THEY CAN HAVE A BETTER IDEA ON HOW TO MEASURE PERFORMANCE. THAT WAS WHAT WAS BROUGHT UP TO US WITH SOME DIFFERENT EVENTS THAT HAVE OCCURRED. VICE-MAYOR SMITH SAID IT IS A LIST OF 6 OR 7 THINGS THAT THE JOB THAT THE MANAGER ALREADY DOES JUST IN WRITING SO THAT THEY HAVE MORE OF AN OPEN AND CLEAR COMMUNICATION ABOUT THE EXPECTATIONS OF THAT JOB DESCRIPTION. VICE-MAYOR SMITH SAID THE JOB DESCRIPTION THAT THEY HAVE CURRENTLY IS VERY LIMITED, BECAUSE HE DOES SO MUCH MORE. SHE SAID THE SCOPE IS QUITE LARGE AND IT DOES NOT QUITE DESCRIBE THE COMMUNICATION THAT THEY ARE EXPECTING. COUNCILMEMBER RIOS FOUND THE LIST ON PAGE 11. VICE-MAYOR SMITH SAID FROM THEIR DISCUSSION SHE MADE A NEW LIST THAT WOULD GO ALONG WITH HIS JOB DESCRIPTION. MANAGER BASTEEN TOLD THE VICE-MAYOR IT WAS NEVER SENT. SHE TOLD THE ATTORNEY HE WILL PROBABLY HAVE TO LOOK AT IT, BECAUSE IT IS LIKE AN EXTENSION OF THE CONTRACT THAT HE HAS. WHAT SHE HAS ON THE LIST IS A PROBATIONARY PERIOD TO MEASURE HIM BY THESE EXPECTATIONS THAT THEY HAD SET. SHE SET A DATE OF MAY 12TH AS THE TIME THAT THEY WOULD MEASURE, SO WHEN THEY PUT THE EXPECTATIONS INTO PLACE THEN IT WOULD MEASURE UNTIL MAY 12TH, SO THEN THEY WOULD HAVE THIS LIST OF ITEMS THAT THEY WOULD MEASURE THE MANAGER BY WHICH WOULD BE AHEAD OF HIS RENEGOTIATION OF HIS CONTRACT. SHE SAID THEY WILL ALL BE ON THE SAME PAGE, BECAUSE SHE IS NOT A FAN OF EVERYONE HAVING THEIR OWN IDEAS, BECAUSE IT IS NOT FAIR TO MANAGER BASTEEN AT ALL AND IT IS NOT FAIR TO THEM, BECAUSE HER EXPECTATIONS MAY BE DIFFERENT. IT IS SOMETHING THEY ALL NEED TO AGREE UPON AND IT IS A MATTER OF MAKING IT FAIR FOR EVERYONE. VICE-MAYOR SMITH SAID LOOKING AT THE JOB DESCRIPTION IT IS REALLY OUT OF DATE. COUNCILMEMBER MENDELSON SAID SHE IS REALLY GLAD THE VICE-MAYOR IS DOING THIS, SHE HAS JUST ONE CONCERN THAT THE PERSONNEL MANUAL IS WOEFULLY INADEQUATE AS THEY ALL HAVE ACKNOWLEDGED. SHE WONDERED IF THERE ISN'T A PROCESS BY WHICH THEY CAN ACCESS THE PERSONNEL POLICIES OF OTHER SIMILARLY SIZED TOWNS WHO HAVE UPDATED. THE VICE-MAYOR SAID SHE HAS GOTTEN THOSE FROM THE MANAGER. SHE HAS BEEN WORKING WITH HIM AND THE CLERK ON SOME OF THOSE THINGS. HE SENT HER JOB DESCRIPTIONS AND SHE RESEARCHED SOME FROM OTHER SMALLER TOWNS AND BASED ON THAT SHE KNOWS IT IS WOEFULLY UNDER WHAT'S NEEDED. COUNCILMEMBER MENDELSON WANTED TO KNOW IF ONCE THEY HANDLED THE MANAGER WOULD THEY EXPAND OUT FROM THAT TO THE OTHER AREAS OF PERSONNEL. VICE-MAYOR

SMITH SAID THAT WOULD BE UNDER THE MANAGER BECAUSE HE IS THE HR FOR THE REST OF THE TOWN. SHE TOLD THE TOWN ATTORNEY HE MIGHT NEED TO REVIEW IT, BECAUSE IT IS AN EXTENSION OF HIS CONTRACT AND THE PROBATIONARY PERIOD. **VICE-MAYOR VALERIE SMITH MADE A MOTION TO REVIEW THIS ITEM DURING THEIR WORKSHOP. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

18. CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING: A SPECIAL MEETING WAS SCHEDULED FOR MONDAY, MARCH 2ND AT 5:00 PM. THE REGULAR MEETING WAS SCHEDULED FOR THURSDAY, MARCH 12TH AT 5:00 PM. A WORKSHOP WAS SCHEDULED FOR FRIDAY, MARCH 13TH FROM 9 TO 12 PM WITH LUNCH AFTER.

19. CONSIDERATION OF ITEMS FOR THE NEXT MEETING: CDBG PUBIC HEARING, P3 PARTNERSHIP ON HOUSING, ACQUIRE A PROFESSIONAL GRANT WRITER, CREATE A NEW WEBSITE, RAISE SENIOR RATES ON GARBAGE DISPOSAL, THE ARIZONA MANAGERS' ASSOCIATION CONFERENCE, CYBER COSTS

20. ADJOURNMENT: **AT 7:00 PM, COUNCILMEMBER JILL WEARNE MADE A MOTION TO ADJOURN. VICE-MAYOR VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.**

CERTIFICATION:

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE REGULAR MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 20TH DAY OF FEBRUARY, 2020. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

DATED THIS 2ND DAY OF MARCH, 2020.

CYNTHIA NICHOLS, TOWN CLERK