

**REGULAR MEETING MINUTES  
DUNCAN COMMON COUNCIL  
THURSDAY, FEBRUARY 8, 2018; 5:00 PM  
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

**CALL TO ORDER:** VICE-MAYOR ICE CALLED THE MEETING TO ORDER AT 5:00 PM.

**ROLL CALL:** COUNCILMEMBER DOUG BARLOW, COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER ANNE THURMAN, VICE-MAYOR DENISE ICE, TOWN ATTORNEY DAVID WARD, AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT.

**PLEDGE OF ALLEGIANCE:** LED BY COUNCILMEMBER MENDELSON.

**OPENING PRAYER:** LED BY COUNCILMEMBER THURMAN.

1. **CONSENT AGENDA:** COUNCILMEMBER DOUG BARLOW MADE A MOTION TO ACCEPT THE CONSENT AGENDA AS WRITTEN. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.
  
2. **CALL TO THE PUBLIC:** RACHEL GRIFFIN REPORTED ON THE SCHOOL BOARD AND LEGISLATURE REPORT. SHE SAID THERE WASN'T REALLY VERY MUCH, THEY ASKED THEM QUESTIONS, BUT THEIR ANSWERS WERE GENERAL. SHE SAID THEIR MAIN CONCERNS ARE THE WATER AND SCHOOL FUNDING. GAIL GRIFFIN TALKED ABOUT HOW THERE IS NO ONE IN ARIZONA, BECAUSE THERE IS SO LITTLE PRIVATE LAND, WHICH EQUALS NO REVENUE.
  
3. **CONSIDERATION OF APPROVAL OF FY 2017 AUDIT REPORT:** MATT BINGHAM WITH COLBY & POWELL PRESENTED THE AUDIT TO THE COUNCIL. HE SAID THE TOWN HAS 6 UNITS THAT THE AUDITORS GIVE THEIR OPINION ON AND THEY HAVE GIVEN A CLEAN OPINION ON ALL 6 UNITS. HE SAID THE COUNCIL CAN RELY ON THE FINANCIAL STATEMENTS. IF THEY COME ACROSS WEAKNESSES THAT THEY FEEL ARE SIGNIFICANT ENOUGH THEN THEY ARE REQUIRED TO REPORT IT TO THE GOVERNING BOARD, WHICH IS THE TOWN COUNCIL. HE BROUGHT UP A COUPLE OF THESE TO THE COUNCIL. THEY ORIGINALLY CAME UP IN 2010, 2011 AND 2013. HE SAID THEY HAVE TALKED TO THE MANAGER AND CLERK ABOUT THESE. IN TERMS OF THE INTERNAL CONTROL ISSUES, COUNCILMEMBER MENDELSON ASKED DO THEY BECOME MORE SERIOUS IF THEY ARE NOT ADDRESSED. MATT SAID NO, NOT REALLY, THE MANAGEMENT AND COUNCIL CAN DECIDE AND SINCE THIS IS A SMALL TOWN THEY DO NOT HAVE THE ABILITY TO IMPLEMENT EXTRA PROCEDURES, BECAUSE THEY WILL BE TOO COSTLY, SO THEY ARE FINE WITH THESE. THE MANAGER SAID FOR EXAMPLE ISABEL TAKES MONEY FOR WATER AND SEWER AND SHE ALSO TAKES MONEY FOR THE LAB AND THEY WOULD LIKE TO SEPARATE THAT, WHICH IS HIRING SOMEONE FOR THE LAB, BUT THEY CAN'T DO THAT. THE CLERK SAID THE PROBLEM IS THAT THE SAME PERSON THAT DOES THE BILLING, ALSO COLLECTS THE MONEY. MATT SAID THEY DON'T WANT THE SAME PERSON WHO GENERATED THE INVOICE, TO HAVE CUSTODY OF THE

CASH AND THEY WOULD LIKE TO SEPARATE THOSE STEPS OR PUT INTO PLACE SOME OTHER CONTROLS.

MATT SAID UNTIL THREE YEARS AGO, THEY DID NOT REPORT PENSION LIABILITIES ON THE BOOKS, BUT THREE YEARS AGO THE ACCOUNTING STANDARDS CHANGED SO NOW THEY REPORT THE PENSION LIABILITIES ON THE BOOKS. LUCKILY THE TOWN ONLY HAS ASRS AND DOESN'T HAVE TO WORRY ABOUT PSPRS. HE SAID THERE IS AN UNFUNDED PENSION LIABILITY THAT HAS BEEN ALLOCATED TO THE TOWN OF DUNCAN BASED ON THE NUMBER OF EMPLOYEES AND THE PAYROLL ITSELF. HE SAID FOR 2017, THE AMOUNT THEY RECORDED AS A LIABILITY IS ABOUT \$250,000. HE SAID FOR 2016, IT WAS ONLY \$217,000, SO THAT LIABILITY HAS INCREASED EVEN THOUGH THEY HAVE NOT ADDED ANY EMPLOYEES. THE ACTUARIES LOOKED AT THEIR ESTIMATES AND PEOPLE ARE LIVING LONGER, ETC. HE SAID THAT LIABILITY HAS GONE UP JUST IN ONE YEAR \$33,000.

HE THEN HAD THE COUNCIL LOOK AT THE NET POSITION, WHICH IS A GOOD INDICATOR OF HOW WE ARE DOING. IN 2012 TO 2013, THERE WAS A GOOD DECLINE THERE, IN 2015 IT JUMPED UP, IN 2016 IT DECLINED AGAIN, IN 2017 IT JUMPED BACK UP. IN 2015, THE COUNTY ERASED A LIABILITY THAT WE OWED TO THE SHERIFF'S OFFICE AND THEY FORGAVE ABOUT \$175,000 OR SO OF THE DEBT THE TOWN OWED THEM. IN 2017, THE TOWN RECEIVED A GRANT FROM UNITED WAY FOR \$120,000. HE SAID WITHOUT THE OUTSIDE MONEY, THE TOWN IS SLOWLY CREEPING DOWN. THE ATTORNEY SAID THIS SHOWS THAT WITHOUT THE FORGIVENESS OF THE DEBT OR WITHOUT THE GRANT FROM UNITED WAY, THIS LOOKS GRIM. MATT FROM COLBY & POWELL SAID IT DOES NOT LOOK GOOD, IT SEEMS LIKE THE ONLY THING THEY ARE GETTING UPTICKS IS FROM OUTSIDE SOURCES. HE SAID IT IS NOT LIKE THE TOWN IS GENERATING A GROWTH. COUNCILMEMBER MENDELSON WANTED TO KNOW IF THIS IS COMMON WITH OTHER TOWNS. HE SAID IT DEPENDS ON THE ENTITY, THEY WERE JUST IN THATCHER AND THEY ARE DOING WELL AND GENERATING ALL KINDS OF MONEY FOR THEMSELVES. HE SAID THEY HAVE THEIR OWN ELECTRICITY FUND, BUT EVERY TOWN IS DIFFERENT.

HE SAID THERE IS A BIT OF GOOD NEWS THOUGH. IF YOU COMPARE THE UNRESTRICTED BETWEEN YEARS, IT INDICATES WHAT THE TOWN'S SPENDING IS FOR THE FUTURE. FOR GENERAL SPENDING GOING FORWARD, IN 2016 THERE WAS A DEFICIT OF \$188,000. IN 2017, IT HAS IMPROVED WITH A DEFICIT OF \$54,000, WHICH IS A GOOD INDICATOR THAT THEY ARE MAKING SOME IMPROVEMENTS FROM 2016 TO 2017. 2014 TO 2015 CHANGED BECAUSE OF THE SHERIFF'S CONTRACT AND FROM 2016 TO 2017, THEY HAD A CHANGE IN PAYROLL, EITHER BY LAYING PEOPLE OFF OR CUTTING HOURS. IT WENT FROM \$422,000 DOWN TO \$341,000. HE SAID HE IS NOT HERE EVERY DAY, SO HE DOES NOT KNOW IF THEY NEED TO FILL POSITIONS OR NOT. MANAGER BASTEEN ASKED IF THE PENSION IS FACTORED IN. MATT SAID YES, IT IS FACTORED IN. COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT QUESTIONS TOWNS WITH WISDOM WOULD BE ASKING THE AUDITORS. MATT SAID AT MOST COUNCIL MEETINGS HE DOES NOT GET ANY QUESTIONS.

4. **COUNCIL MEMBER MENDELSON'S REPORT:** GRANT TRAINING: COUNCILMEMBER MEDELSON THANKED THE COUNCIL FOR BEING SUPPORTIVE AND ALLOWING HER TO ATTEND THIS TRAINING, SHE SAID IT WAS WORTH EVERY MINUTE. SHE SAID IT WAS A SMALL GROUP, WHICH MEANT EACH PERSON GOT A LOT OF ATTENTION. SHE SAID SHE REALLY LEARNED A LOT ABOUT DUNCAN AND HAD A LOT TO SAY ABOUT OUR SITUATION. COUNCILMEMBER MENDELSON SAID SHE

WANTED TO DO THIS BEFORE THE FIRST MEETING OF THE MONEY COMMITTEE. THEY HAD A NUMBER OF IDEAS ON HOW DUNCAN COULD GO ABOUT SEEKING NEW GRANTS, AND ONE OF THE ONES THAT INTERESTED HER MOST WAS SOMETHING THAT SUPERIOR INVENTED FOR THEIR OWN SITUATION WHERE THEY IDENTIFIED FUNDING SOURCES THAT WOULD ONLY GIVE GRANTS TO 501C3'S, SO THEY CREATED A 501C3 AND THEY PUT TOGETHER A BOARD OF COMMITTEE MEMBERS AND THERE WAS ONE COUNCILMEMBER WHO WAS SORT OF A LIAISON BETWEEN THE TOWN AND THE 501C3, THEY CALLED IT "REBUILD SUPERIOR" AND THEY HAVE BEEN VERY SUCCESSFUL. SHE WILL ASK HER COMMITTEE TO EXAMINE IN MORE DETAIL, MAYBE INTERVIEW SOME PEOPLE FROM SUPERIOR, BUT IT DOES SEEM VERY ENCOURAGING TO HER. SHE ALSO PREPARES EACH WORKSHOP PARTICIPANT A FLASH DRIVE CONTAINING ALL KINDS OF INFO ABOUT THEIR PARTICULAR TOWN. COUNCILMEMBER MENDELSON SAID SHE IS REALLY HAPPY SHE GOT TO ATTEND AND SHE WILL DO ANYTHING SHE CAN TO TURN IT INTO NEW REVENUE SOURCES. COUNCILMEMBER MENDELSON SAID SHE GOT TWO COPIES OF A BOOK CALLED "OVER MY DEAD BODY, A WORKBOOK FOR COMMUNITY INVOLVEMENT" AT THE NEWLY ELECTED OFFICIALS TRAINING AND SHE WILL LEAVE ONE HERE AT TOWN HALL FOR ANYONE WHO WOULD LIKE TO READ IT.

SHE SAID THERE IS ALSO A LECTURE COMING UP AT THE HOTEL AND SHE LEFT SOME CARDS UP AT THE FRONT DESK, SO SHE'LL PASS THEM AROUND SO THEY CAN SEE WHAT IT IS ABOUT.

5. **COMMITTEE REPORTS:** VICE-MAYOR ICE SAID THEY CAN START WITH MR. BARLOW. COUNCILMEMBER BARLOW SAID THEY HELD THEIR MEETING ON SATURDAY AFTERNOON. THEY HAD A GOOD TURNOUT OF SEVEN PEOPLE, TWO WERE WORKING AND TWO DID NOT SHOW UP. HE SAID THE FIRST THING HE DID WAS GET SOMEONE TO TAKE NOTES FOR HIM. HE SAID EVERYONE WAS VERY VOCAL, THEY SPOKE UP AND NOBODY SIT BACK. VICE-MAYOR ICE ASKED WHAT HIS COMMITTEE IS WORKING ON. HE SAID ECONOMIC DEVELOPMENT. HE SAID THEY CAME UP WITH THREE PRIORITIES. THE FIRST WAS ANNEXATION, BUT THEY REALLY CAN'T DO MUCH UNTIL THEY GET THE FIRE ANNEXATION DONE, OR THEY WILL CONFUSE THE PUBLIC. HE SAID HOUSING IS THE FIRST ONE THEY WILL JUMP ON, SO FAR NEITHER ONE WILL BE A BIG EXPENDITURE FOR THE TOWN. HE SAID THIRD WAS A PLANNING AND ZONING COMMISSION. HE SAID THEY TALKED ABOUT THE PROPERTY AT THE AIRPORT AND SEVERAL IDEAS WERE KICKED AROUND, BUT NOTHING WAS CONFIRMED OR AGREED UPON, EXCEPT HE THINKS MOST OF THEM SAID THEY DON'T WANT A PRISON UP THERE. COUNCILMEMBER BARLOW SAID HE BROUGHT UP A DUTY FREE TRADE ZONE. COUNCILMEMBER MENDELSON SAID DAVE WANTS A WILD WEST TOWN. COUNCILMEMBER BARLOW SAID IF YOU HAVE ONE FORTUNE 500 COMPANY, IE FMI TO BUILD A WAREHOUSE THERE, THEN THAT WILL DRAW OTHER PEOPLE IN. HE SAID IT SAVES THE CORPORATIONS A LOT OF MONEY BECAUSE THEY DON'T HAVE TO PAY DUTY ON THEIR FOREIGN IMPORTS, UNTIL THEY GET READY TO USE IT. HE SAID SOME TALKED ABOUT HOUSING, COUNCILMEMBER MENDELSON SAID THERE IS A 360 DEGREE VIEW UP THERE. COUNCILMEMBER BARLOW SAID THAT WAS BROUGHT UP ALSO. SOMEBODY SAID WHY WOULD YOU BUILD A FREE TRADE ZONE UP THERE, WHEN YOU HAVE SUCH A BEAUTIFUL VIEW FOR HOUSING. HE SAID THEY WILL STILL KICK THAT AROUND. HE SAID PEOPLE BROUGHT UP A GROCERY STORE, PHARMACY AND A BANK. THEY DECIDED THEY WON'T GET THOSE UNTIL THEY GET ROOF TOPS. HE SAID THEY HAVE A FAIRLY GOOD GROCERY STORE AND THE FAMILY DOLLAR AND A PHARMACY IN THE CLINIC. THOSE WILL HAVE TO SUFFICE FOR NOW. HE SAID IT

WOULD BE NICE TO HAVE A TREATMENT CENTER, IF THEY ARE GOING TO DO IT, NOW IS A GREAT TIME TO DO IT, BECAUSE THE STATE PASSED A BILL FOR THIS OPIOD EPIDEMIC AND HE IS SURE THE FEDERAL GOVERNMENT WILL COME THROUGH WITH DOLLARS, BUT THEY WOULD HAVE TO SHOW THEY COULD KEEP IT FULL. HE SAID THEY WILL HAVE TO SHOW A NEED WITH A SURVEY. HE SUGGESTED THAT ONE OF THEM GO TALK TO SEABHS, BECAUSE THEY ARE IN THAT TYPE OF BUSINESS AND HE DOESN'T THINK SEABHS HAS ANYTHING LIKE THAT IN GREENLEE COUNTY. VICE-MAYOR ICE SAID A NEW ONE WILL OPEN UP IN SAFFORD. COUNCILMEMBER BARLOW SAID YES, BUT NOT IN GREENLEE COUNTY. VICE-MAYOR ICE ASKED WHEN THE NEXT MEETING IS SCHEDULED. MANAGER BASTEEN SAID ON SATURDAY, MARCH 3<sup>RD</sup> AT 10:00 AM AT TOWN HALL. VICE-MAYOR ICE ASKED IF DUSTIE WAS ABLE TO BE THERE FOR THE FIRE ANNEXATION. COUNCILMEMBER BARLOW SAID NO, FRED WAS HERE.

COUNCILMEMBER BARLOW SAID HE THOUGHT SOME ON THE COMMITTEE WOULD BE QUIET, BUT THEY WEREN'T. HE SAID THEY GOT ONE PERSON TO TALK TO EMPIRE AND ONE PERSON TO TALK TO EMILY ABOUT HOUSING NEEDED BY FMI. COUNCILMEMBER BARLOW SAID ONCE BILL PUPO IS GONE, THEY SHOULD KEEP THESE COMMITTEES GOING. COUNCILMEMBER MENDELSON SAID CLIFTON JUST GOT A GRANT FOR \$91,000 TO HIRE SOMEONE LIKE BILL PUPO. COUNCILMEMBER BARLOW SAID HE WAS VERY IMPRESSED WITH BILL PUPO.

COUNCILMEMBER MENDELSON SAID HER COMMITTEE HAS NOT MET YET.

COUNCILMEMBER THURMAN SAID HER COMMITTEE IS PUBLIC WORKS. SHE SAID THEY HAD SEVEN INDIVIDUALS WHO SIGNED UP TO BE PART OF IT AND UNFORTUNATELY THERE WERE A COUPLE OF FUNERALS. THEY ARE GOING TO BE MEETING AGAIN ON THURSDAY, FEBRUARY 15<sup>TH</sup>. SHE SAID WHAT THEY BASICALLY DID IS TAKE A LIST OF THINGS THAT WERE LISTED AND PRIORITIZED THEM. SHE SAID SHE THINKS EVERYBODY CAME IN AGREEMENT WITH THINGS LIKE ROADS AND WATER AND SEWER EXTENSIONS. SHE SAID EVERYONE WAS MOST INTERESTED IN ROADS, BUT UNFORTUNATELY IT GOES BACK TO FINANCES. SHE THINKS EVERYTHING IS GOING TO LEAD BACK TO THE FINANCE COMMITTEE.

THE TOWN HAS RECEIVED A GRANT FROM THE TRANSPORTATION ADVISORY COMMITTEE. SHE SAID IT WON'T BE IN THE NEAR FUTURE, AND THEY ARE ONLY GOING TO BE COVERING A FEW ROADS, SO THEY WERE DISCUSSING PRIORITIES OF WHICH ROADS AND THE ROAD WITH THE MOST CONCERN WAS MAIN STREET AND THEN HIGH STREET. ONE INDIVIDUAL SUGGESTED GOING IN AND TALKING TO ADOT ABOUT PARTNERING WITH THEM. SHE SAID SHE THINKS THEY ARE ON THE RIGHT TRACK, BUT THE BIGGEST ISSUE WILL BE MONEY. SHE SAID SHE WAS EXCITED AND SHE DID NOT GET ANY FEELING OF NEGATIVITY. SHE SAID EVERYONE WANTED TO KNOW WHEN THEY COULD GET BUSY.

MANAGER BASTEEN SAID HE TALKED TO CHRIS AT SEAGO AND THEY ARE GOING TO START WITH MAIN STREET AND HIGH STREET AND THEN THEY WILL WORK ON MCGRATH AND CHAPARALL. COUNCILMEMBER MENDELSON WANTED TO KNOW IF THEY ARE JUST RESURFACING. MANAGER BASTEEN SAID BASICALLY REDOING THE WHOLE ROAD, INCLUDING CURBING AND GUTTERS. MANAGER BASTEEN SAID THE DRAINAGE WILL GO ONTO SOMEONE ELSE'S PROPERTY. COUNCILMEMBER BARLOW SAID SOMEONE TOLD HIM ABOUT SAFE ROUTE TO SCHOOL AND HIGH STREET IS THE ROUTE TO SCHOOL, THERE ARE NO SIDEWALKS. COUNCILMEMBER THURMAN SAID SAFE ROUTE TO SCHOOL ONLY APPLIED TO ELEMENTARY SCHOOLS. THE

MANAGER SAID WELL THE ELEMENTARY SCHOOL REALLY ONLY HAS ONE ACCESS IN IF THERE IS A FLOOD. COUNCILMEMBER THURMAN SAID MAYBE THAT IS SOMETHING THEY CAN LOOK INTO. COUNCILMEMBER BARLOW SAID A GENTLEMAN THAT WALKS WITH A WALKER DID TALK TO HIM ABOUT HIGH STREET. HE SAID IT IS IMPOSSIBLE TO GET TO THE POST OFFICE, BECAUSE THERE ARE NO SIDEWALKS AND THE ROAD IS TOO ROUGH TO PUSH THE WALKER.

VICE-MAYOR ICE SAID THAT COUNCILMEMBER BARLOW STARTED A SIGN IN SHEET, SHE THINKS IT IS A GOOD IDEA TO KEEP TRACK OF WHO WAS AT THE MEETING. COUNCILMEMBER THURMAN SAID THEY CAN USE IT FOR IN-KIND AND MARK DOWN THE START TIME AND END TIME OF THE MEETINGS.

VICE-MAYOR ICE SAID HER COMMITTEE HAD TO DO WITH THE YOUTH AND HER DAUGHTER TOOK NOTES. CHRISTINA SAID THAT 14 PEOPLE ATTENDED ON FEBRUARY 1<sup>ST</sup> AND THE NEXT MEETING IS SCHEDULED FOR MARCH 1<sup>ST</sup> AND THAT EACH PERSON HAD A PROGRAM AND THEY DECIDED TO MAKE A NEWSLETTER AND POST IT IN VARIOUS PLACES AND TRY TO FIND A WAY TO GET THEM TO COME.

SHE SAID THEIR BIGGEST CONCERN IS HOW TO BRING PEOPLE BACK TO THE SCHOOL, LIKE HER AGE, THERE IS NO WAY TO DO IT. YOU HAVE AN ONLINE SOURCE AND EVEN THAT IS LIMITED FOR FINAL EXAMS AND YOU NEED A PLACE FOR THAT. SHE SAID YES, YOU CAN GO TO THE LIBRARY WHICH WAS BROUGHT UP, BUT MOST PEOPLE HAVE A PROBLEM WITH THAT BECAUSE IT IS NOT A SET AREA AND NOT A ROOM.

THEY ARE JUST TRYING TO GET KIDS TO COME AND PARTICIPATE. SHE SAID THERE ARE A LOT OF PARENTS WHO LIKE TO SPONSOR KIDS. SHE SAID THEIR JOB IS TO REACH OUT TO THOSE KIDS AND DO SOMETHING.

VICE-MAYOR ICE SAID ALL THE COMMITTEE MEMBERS WERE ASKED TO COME WITH THREE IDEAS EACH. COUNCILMEMBER MENDELSONH ASKED IF THERE IS ANY POSSIBILITY OF ESTABLISHING A SATELLITE AT THE LIBRARY. CHRISTINA SAID THEY DO THAT NOW FOR THE HIGH SCHOOL KIDS, BUT WHERE DOES THAT BRING IN THIS GENERATION. THEY CAN'T GO IN AND DISRUPT THE CHILDREN. SHE SAID THE LIBRARY IS NOT GEARED TOWARDS THAT, THEY DON'T HAVE THE TECHNOLOGY TO DO THAT, THEY DON'T HAVE THE ROOM TO DO THAT, THEY DON'T HAVE SPECIFIC PROCTORS TRAINED TO DO THAT. SHE SAID THAT WAS THE BIGGEST STRUGGLE ON BRINGING PEOPLE BACK IS WHERE, HOW, AND WHO IS GOING TO DO IT.

VICE-MAYOR ICE SAID THAT IS LIKE THE KIDS THAT GO FOR TWO YEARS TO G.I.F.T. AND WHEN THEY GET OUT OF SCHOOL, THEY DON'T HAVE THE FINANCES TO GO. CHRISTINA SAID SHE STARTED HER FAMILY EARLY AND THEN SHE COULD GO BACK TO SCHOOL AND DO IT ALL ONLINE AND HER STRUGGLE WITH THE LAST PROFESSOR WAS SHE DID NOT AGREE WITH THE AREA WHERE SHE WAS TAKING HER TEST. SHE TOLD HER TO GO TO EAC, BUT IF SHE WANTED TO GO TO EAC SHE WOULD HAVE APPLIED FOR EAC OR GO ONLINE AND TAKE AN EXAMITY, WHICH IS A PROGRAM WHERE YOUR PROCTORED ONLINE, BUT YOU PAY FOR IT. SHE SAID FOR AN HOUR AND A HALF HER TEST WOULD HAVE COST \$30 ON TOP OF HER TUITION AND ON TOP OF HER BOOKS.

SHE SAID FOR THE YOUNGER KIDS THEY HAVE STUFF FOR THEM. VICE-MAYOR ICE SAID A LOT OF STUFF THEY DIDN'T KNOW WAS GOING ON, BECAUSE NO ONE PUT IT OUT THERE.

COUNCILMEMBER THURMAN WAS WONDERING WERE ALL OF THIS WILL BE IN ONE PLACE WHERE PEOPLE CAN SEE IT ONLINE. CHRISTINA SAID RIGHT NOW IT WILL BE ON THE TOWN OF

DUNCAN FACEBOOK. COUNCILMEMBER MENDELSON SAID THEY CAN DO A TOWN OF DUNCAN WEBPAGE FOR THIS. COUNCILMEMBER MENDELSON WANTED TO KNOW IF THEY ARE USING FACEBOOK OR INSTAGRAM. CHRISTINA SAID THEY ARE USING FACEBOOK, INSTAGRAM OR SNAPCHAT. VICE-MAYOR ICE SAID IT CAN BE STUCK UP AROUND TOWN, LIKE EVERYTHING ELSE. CHRISTINA SAID THERE WAS A GENTLEMAN THAT SAID WE NEED TO REACH OUT TO THOSE WHO ARE LOST AND PUT IT ON THE MARQUE AT THE FOUR WAY. SHE SAID SHE TOLD HIM THAT HE'S THROWING THIS BRIGHT SHINING THING AT THE KIDS, BUT THEY ARE NOT INTERESTED.

- 6. TOWN MANAGER'S REPORT:** MANAGER BASTEEN REPORTED THAT THE LAMP POSTS ARE ALMOST COMPLETE AT THE LIBRARY AND THEN THEY WILL MOVE ON TO THE LAMP POSTS THAT GO DOWN HWY 70 AND THEY SHOULD BE DONE QUICKLY, ALL THE HARDWARE HAS BEEN ORDERED.

HE SAID THE PLANE WILL BE READY IN ABOUT A MONTH. COUNCILMEMBER MENDELSON ASKED IF HE HAS THE PAINT. HE SAID NO, HE DOESN'T HAVE IT YET, BUT HE KNOWS WHERE TO GET IT. HE SAID HE HAS TALKED TO DOUG BITTNER AT THE B & W CONSTRUCTION. HE SAID THE BILLINGSLEYS DON'T WANT THE LIABILITY OF TRYING TO DESIGN SOMETHING TO PUT THE PLANE BACK UP, SO HE HAS ASKED B & W TO GO AND LOOK AT IT.

HE WILL BE HIRING A PERSON TO HELP WITH THE WATER AND WASTEWATER DEPARTMENT. VICE-MAYOR ICE ASKED IF THIS PERSON IS COMING TO HELP SOMEONE. MANAGER BASTEEN SAID TO HELP HIM, THEY HAVE THEIR CERTIFICATIONS, SO THEY WILL TAKE OVER BOTH DEPARTMENTS. VICE-MAYOR ICE ASKED WHERE THE CURRENT PERSON WILL BE GOING. MANAGER BASTEEN SAID PARKS AND ROADS.

VICE-MAYOR ICE ASKED IF THEY ARE STARTED WORKING ON THE POOL YET. MANAGER BASTEEN SAID HE HAS NOT STARTED ON THE POOL YET.

HE SAID HE HASN'T CALLED SERGIO ABOUT THAT HOUSE YET, SO HE WILL GET WITH HIM TOMORROW AND FIND OUT WHERE THEY ARE AT ON THAT, THEY ARE TALKING ABOUT THE HOUSE ON WILLIAMS THAT BELONGED TO MISTY TEA AT ONE TIME AND SHE TURNED IT BACK OVER TO USDA.

COUNCILMEMBER MENDELSON ASKED ATTORNEY WARD ABOUT THE TRASHY PROPERTY OF THE ILLICIT TENANT AND THE SHERIFF CAN ENFORCE NO TRESPASSING IF THE MANAGER GETS A LETTER FROM HUD STATING THAT THEY DO NOT WANT ANYONE TRESPASSING ON THE PROPERTY, BUT ALL THE JUNK IS STILL THERE AND HE IS STILL CONDUCTING DRUG DEALS THERE. WHAT IS THE TOWN'S ROLL, CAN THE TOWN CLOSE THAT GATE AND PUT A LOCK ON IT. ATTORNEY WARD SAID AS SOON AS THE MANAGER GETS THE LETTER THEY CAN PUT UP A FENCE, UNLESS SOMEONE IS LIVING IN THERE. COUNCILMEMBER MENDELSON SAID NO, THEY WERE LIVING IN THERE WITHOUT ANY UTILITIES FOR A COUPLE OF YEARS, BUT NOT ANY MORE. COUNCILMEMBER MENDELSON ASKED WHAT ABOUT HIS BELONGINGS. MANAGER BASTEEN SAID USDA WILL GO AND CLEAN ALL OF THAT UP. THEY SAID THEY WILL GIVE HIM A THIRTY DAY NOTICE POSTED IN THE PAPER. COUNCILMEMBER BARLOW ASKED IF THAT IS OUTSIDE AND INSIDE. MANAGER BASTEEN SAID YES. MANAGER BASTEEN SAID THEY WILL GO IN AFTER THAT AND APPRAISE IT AND SEE ABOUT RESELLING IT.

ATTORNEY WARD ALSO REPORTED THAT THEY ARE TRYING TO BUY THE BUILDING NEXT TO THE BAKERY AND WHAT A MESS IT TURNED OUT TO BE. THE PROPERTY WAS OWNED BY A MAN AND HIS WIFE, BUT THEY WERE NOT ACTUALLY TECHNICALLY MARRIED AND ARIZONA DOESN'T



ALLOW COMMON LAW MARRIAGE, YOU'RE EITHER MARRIED OR YOUR NOT. THE PROPERTY ACTUALLY PASSED TO THE MAN'S ADULT CHILDREN AND NOW THEY HAVE A DEATH CERTIFICATE AND THEY ARE GOING TO BE SENDING ACTUAL DEEDS. THEY ARE ALSO INTERESTED IN GETTING RID OF THE THEATRE. HE SAID HE WENT OVER WITH THE MANAGER AND SAW A FOREST INSIDE THERE, BUT THE CHAIRS ARE STILL IN IT. HE TOOK SOME PICTURES AND HE WILL SEND THOSE TO THE ATTORNEY AND SEE IF THEY ARE INTERESTED IN MAKING A DEAL. COUNCILMEMBER BARLOW WANTED TO KNOW WHAT IT WOULD TAKE TO DEMOLISH THAT WALL. THE ATTORNEY SAID THE BUILDING IS CONCRETE. COUNCILMEMBER BARLOW ASKED IF THEY COULD MAKE A DEAL TO TAKE CARE OF THAT BUILDING, WILL THEY GIVE THEM THE OTHER BUILDING? ATTORNEY WARD SAID HE DOESN'T THINK THE MAN WHO WAS THE ORIGINAL OWNER WAS EVER HERE. COUNCILMEMBER MENDELSON SAID YES HE WAS, WE KNEW HIM VERY WELL. THE ATTORNEY SAID HE WAS BUYING RANDOM PROPERTIES ALL OVER THE PLACE AND THEY ARE FINDING THEM EVERYWHERE AND IT HAS TO BE TIED INTO ONE BIG PROBATE AND THEY HAVE TO CROSS STATE LINES. HE SAID THE PUBLIC ATTORNEY IS OPTIMISTIC THAT THE TOWN WILL END UP WITH THE PROPERTY. IT IS A MATTER OF UNWINDING THIS LITTLE KNOT THEY TIED. COUNCILMEMBER MENDELSON SAID THEN THEY HAVE THE TENANT TO DEAL WITH. ATTORNEY WARD SAID THE TENANT IS NOT A PROBLEM, IT IS AN EASY PROBLEM TO FIX. THEY SAY THEY WILL ALLOW US TO TAKE DIMINION OF THE PROPERTY PRIOR TO THE OWNERSHIP, DOES THE COUNCIL WANT TO DO THAT OR DO WE WANT TO WAIT UNTIL WE OWN IT? COUNCILMEMBER BARLOW SAID THEY MAY HAVE A PROBLEM, BECAUSE THE GENTLEMAN IS SOMEWHAT MENTALLY DEFICIENT. THE ATTORNEY SAID HE ONLY ANSWERS TO FIVE FOLKS.

- 7. GREENLEE COUNTY BOARD OF SUPERVISOR'S REPORT:** COUNCILMEMBER MENDELSON SAID SHE TALKED WITH RICHARD YESTERDAY, HE WANTED HER TO TELL THE COUNCIL THAT HE HAD TO GO TO PHOENIX FOR A HEARING FOR THE WATER BILL THAT IS COMING BEFORE THE LEGISLATURE. HE IS QUITE CONCERNED THAT THERE ARE ASPECTS OF IT THAT COULD DEVELOP OVER TIME TO OTHER LEGISLATION IN THE FUTURE THAT WOULD NOT BE BENEFICIAL AT ALL TO US AND OUR WATER SUPPLY.

HE HAS BEEN MEETING WITH OUR SENATOR AND TWO REPRESENTATIVES ABOUT THIS EXTENSIVELY AND HE WOULD LIKE VERY MUCH IF EVERY COUNCILMEMBER FROM DUNCAN WOULD GET VERY EDUCATED ON LEGISLATION AND START WEIGHING IN MAKING REGULAR CALLS TO THE SENATOR AND TO THE REPRESENTATIVES AND THE STATE LEGISLATURE ON THESE ISSUES, BECAUSE HE IS VERY WORRIED THAT THERE IS A MOVEMENT ON TO START TAKING WATER FROM THE GILA RIVER. HE SEES ALL OF THE TROOPS STARTING TO FORM TO DO THAT AND HE SAYS WE HAVE A FIGHT ON OUR HANDS AND WE NEED ALL HANDS ON DECK TO FIGHT THIS, SO HE SAYS PLEASE GO TO LEAGUE TRAININGS AND PLEASE CALL LEGISLATURES AND HELP HIM DEAL WITH THIS.

HE ALSO WANTS TO GIVE ACCOLADES TO THE VICE-MAYOR FOR THE ROLL OUT OF THE YOUTH COMMITTEE, HE WAS SUPER PLEASED WITH THE WAY THAT WENT.

SHE SAID THEY ALSO TALKED EXTENSIVELY ABOUT THE HOUSING IN DUNCAN JUST BECAUSE OF WHAT'S GOING ON WITH VARIOUS FEDERAL FUNDS THROUGH USDA PROGRAMS THAT ARE NOW POSSIBLY GOING TO BE CUT BACK AND WITH THE FACT THAT FMI AND OTHER CORPORATE FUNDERS HAVE JUST ENJOYED A RATHER MAJOR TAX CUT. HE FELT IT WAS IMPORTANT THAT WE BECOME MUCH MORE ACTIVE IN DISCUSSIONS WITH FMI AND HE WANTED HER TO ASK IF

SHE CAN ATTEND A CPP MEETING AS THE MANAGER'S GUEST SO THAT SHE CAN HEAR THE HOUSING STUDY RESULTS FROM LARRY CATTIN ON WEDNESDAY FEB. 14<sup>TH</sup> FROM 1:30PM TO 3:30 PM. MANAGER BASTEEN SAID THAT COUNCILMEMBER BARLOW IS ON THE LIST. COUNCILMEMBER MENDELSON SAID SHE WOULD LIKE TO GO AS A GUEST OF EITHER COUNCILMEMBER BARLOW OR THE MANAGER.

8. **GREENLEE COUNTY SHERIFF'S REPORT:** VICE MAYOR ICE SAID THE SHERIFF HAD A TRAIN DERAILMENT IN CLIFTON THAT HE HAD TO GO TO.
9. **CONSIDERATION OF APPROVAL OF THE ANNUAL JAVELINA CHASE:** COUNCILMEMBER MENDELSON WANTED TO KNOW WHERE JOHN LIEBERENZ IS. COUNCILMEMBER BARLOW SAID THE LAST HE HEARD HE HAD TO CHANGE HIS PLANS AND COULD NOT MAKE THE MEETING. VICE-MAYOR ICE SAID THEY ALWAYS APPROVE THIS ANYWAY. MANAGER BASTEEN AGREED. COUNCILMEMBER BARLOW SAID HE WAS GOING TO ASK THE TOWN FOR HELP. **COUNCILMEMBER ANNE THURMAN MADE A MOTION TO SUPPORT THE JAVELINA CHASE AT THE DISGRESSION OF THE TOWN MANAGER. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.** COUNCILMEMBER BARLOW REPORTED THAT THE JAVELINA CHASE HAS PARTNERED WITH LORDSBURG THIS YEAR, THEY ARE CARRYING THE LAST RACE ON SUNDAY AND THAT ALSO OPENED THE DOOR FOR OUR CHAMBER TO MEET THEIR CHAMBER AND NOW THEY ARE WORKING CLOSELY TOGETHER. VICE-MAYOR ICE ASKED IF THEY WOULD HAVE TO RIDE THEIR BIKES TO LORDSBURG. COUNCILMEMBER BARLOW SAID NO, THEY WILL TRANSPORT THEM THERE AND THERE IS A ROUTE AROUND THE HOSPITAL FOR THEM TO USE.
10. **CONSIDERATION OF APPROVAL TO LEASE THE BAKERY:** MARY ANN MENDOZA WANTS TO LEASE THE BAKERY FOR ONE YEAR @ \$100 PER MONTH. VICE-MAYOR ICE WANTED TO KNOW WHAT THEY ARE GOING TO DO. THE MANAGER SAID THEY ARE GOING TO OPEN A COFFEE SHOP. ATTORNEY WARD WANTED TO KNOW IF THEY WANTED HIM TO WRITE A NEW LEASE. MANAGER BASTEEN SAID YES, IT CAN BE CHANGED. COUNCILMEMBER BARLOW ASKED IF THAT IS JUST FOR THE DOWNSTAIRS PART. MANAGER BASTEEN SAID YES. VICE-MAYOR ICE WANTED TO KNOW IF THEY WOULD PAY FOR THE EXPENSES. THE MANAGER SAID THEY WILL PAY FOR IT. **COUNCILMEMBER DOUG BARLOW MADE A MOTION TO DIRECT THE TOWN MANAGER TO PURSUE THIS AGREEMENT. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**
11. **PLAN A MEETING FOR TOWN PARK TOURS:** COUNCILMEMBER MENDELSON SAID SHE ACTUALLY USED THIS AS HER EXPERIMENTAL EXERCISES WHEN SHE WAS IN THE GRANT SEEKING WORKSHOP AND SHE WORKED ON IT QUITE A BIT WITH THE TEACHER LOOKING OVER HER SHOULDER AND SHE THOUGHT THE FACT THAT THE TOWN HAS ONE VERY WELL MAINTAINED PARK AND THEY HAVE ANOTHER ONE UP ON THE HILL KNOWN FOR DRUG DEALS AND OTHER PROBLEMS, SHE THOUGHT THAT WAS ACTUALLY A REALLY GOOD PLACE TO START ON GRANT SEEKING. SHE AND CLAYTON HAVE BEEN DOING A LOT OF RESEARCH ON COMPARABLE SIZED PARKS IN OTHER SMALL TOWNS AND GETTING SOME IDEAS ABOUT HOW PEOPLE IN OTHER PLACES HAVE HANDLED PARKS LIKE THAT WHERE YOU ARE TRYING TO CREATE A CATALYST FOR



WHOLE NEIGHBORHOODS TO START TO COME TOGETHER AND IMPROVE. SHE HAD SPOKEN TO THE COUNCIL BEFORE ABOUT ORGANIZING SOME SORT OF EVENT FOR ANYONE IN THE TOWN WHO IS INTERESTED TO GO UP THERE AND LOOK AROUND.

VICE-MAYOR ICE WANTED TO KNOW IF THE WATER LINES ARE FIXED UP THERE YET. THE MANAGER SAID NO, HE SAID PART OF IT IS FIXED, BUT THEY WILL HAVE TO TIE INTO ANOTHER MAIN LINE. COUNCILMEMBER BARLOW SAID HE WOULD LIKE TO SEE A TOWN COUNCIL WORK DAY AT THE PARK. COUNCILMEMBER MENDELSON WANTED TO KNOW WHICH COMMITTEE THIS COMES UNDER. THE MANAGER SAID ECONOMIC DEVELOPMENT. COUNCILMEMBER BARLOW SAID THEY WILL DO IT, BUT THERE IS NO REASON THAT THE COUNCILMEN CAN'T GO UP THERE AND DO A LITTLE BIT OF WORK TO SHOW THE PUBLIC THAT THEY CAN DO IT AND MAYBE THEY WILL GET SOME HELP FROM THE PUBLIC. HE SAID THEY COULD GET ALL THE ROCKS RAKED OFF THERE AND GET SOME MORE DIRT HAULED IN AND PLANT SOME GRASS. HE SAID THAT OLD SOLAR SYSTEM IN FRONT OF THE POOL NEEDS TO BE REMOVED.

COUNCILMEMBER MENDELSON ASKED FOR THE COUNCIL'S PERMISSION TO START TO ORGANIZE AN EVENT TO BRING A CONCEPT TO THE NEXT COUNCIL MEETING FOR COUNCIL'S APPROVAL AND SHARE IDEAS WITH ANYONE WHO SHOWS UP INCLUDING THE MANAGER'S IDEA OF A SPLASH PAD AND SOLICIT IDEAS FROM THE PUBLIC AND HAVE A WORK PARTY AND HAVE REFRESHMENTS. COUNCILMEMBER BARLOW SAID EVERYONE COULD BRING A SACK LUNCH. COUNCILMEMBER BARLOW SAID THEY WILL HAVE TO POST THAT THE COUNCIL WILL BE TOGETHER. **COUNCILMEMBER ANNE THURMAN MADE A MOTION FOR COUNCILMEMBER MENDELSON TO PLAN A MEETING FOR TOWN PARK TOURS.** COUNCILMEMBER MENDELSON SAID SHE WILL BRING A DRAFT TO THE NEXT COUNCIL MEETING. **COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.**

**12. CONSIDERATION OF APPROVAL TO PURCHASE A COUPLE OF VEHICLES:** MANAGER BASTEEN REPORTED THAT THEY NEED TO GET SOME VEHICLES THAT ACTUALLY DON'T NEED TO BE WORKED ON. HE IS LOOKING AT A VAN AND POSSIBLY A WORK TRUCK AND TAKING THEIR OLD STUFF TO THE AUCTION TO SEE WHAT THEY CAN GET FOR IT. VICE-MAYOR ICE ASKED WHO THE VAN IS FOR THE WORKERS OR THE OFFICE. MANAGER BASTEEN SAID FOR THE WORKERS. HE SAID HE WOULD PURCHASE ONE AT A TIME. COUNCILMEMBER BARLOW SAID HE AGREES UNDER ONE CONDITION, THEY DON'T PARK THE OLD ONES UP AT THE SHOP AND CLEAN UP A LOT OF THE OTHER STUFF UP THERE.

COUNCILMEMBER BARLOW ASKED WHAT THE PRICE RANGE IS THAT THEY ARE LOOKING AT. MANAGER BASTEEN SAID HE IS THINKING FOR TWO VEHICLES \$80,000 OR \$90,000 VALUE, BUT IT WILL BE ON A LEASE DEAL, AND HE WOULD HAVE TO GO OUT FOR BID, WHICH WOULD BE KEMPTON'S, FORD SAFFORD, FORD LORDSBURG, GMC AND DODGE.

COUNCILMEMBER BARLOW WANTED TO KNOW IF THE VEHICLES WERE GOING TO BE ASSIGNED TO ONE PERSON. MANAGER BASTEEN SAID YES, ONE PERSON. COUNCILMEMBER BARLOW SAID THEY SHOULD BE RESPONSIBLE FOR MAINTENANCE. VICE-MAYOR ICE SAID THEY SHOULD BE RESPONSIBLE IF BRAKING OUT A WINDOW WITH A SHOVEL. MANAGER BASTEEN SAID THE TOWN WILL PAY FOR ANY UPKEEP, LIKE OIL CHANGES. VICE-MAYOR ICE SAID THE EMPLOYEES SHOULD DO REGULAR MAINTENANCE CHECKS. **VICE-MAYOR DENISE ICE MADE A MOTION TO DIRECT MANAGER BASTEEN TO PURSUE A COUPLE OF VEHICLES. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.**

**13. CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING:** THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 8<sup>TH</sup> @ 5:00 PM.

**14. CONSIDERATION OF AGENDA ITEMS FOR THE NEXT MEETING:** COUNCILMEMBER MENDELSON SAID SHE WAS HOPING TO TALK WITH THE SHERIFF ABOUT THE LETTER ON THE 191 DIVERSION. SHE HAD A DRAFT, BUT SHE HEARD IN THE NEWS SINCE THEN THAT THEY ARE ABANDONING THE PROJECT. MANAGER BASTEEN SAID HE GOT A LETTER THAT SAID IT WAS A RUMOR AND IT WAS NEVER PROPOSED TO BE CLOSED, BUT THEY DO WANT TO TALK ABOUT COST SHARING. COUNCILMEMBER MENDELSON SAID SHE DOES WANT THE I10 DIVERSION ON THE AGENDA. VICE-MAYOR ICE WANTS TO PUT COMMITTEE REPORTS ON THE AGENDA. THE CLERK SAID THEY NEED TO PUT A RESOLUTION ON THE AGENDA FOR A CALL OF ELECTION. COUNCILMEMBER MENDELSON SAID SHE NEEDS THE CLEAN UP AT VETERANS PARK ON THE AGENDA.

**AT 6:20 PM, COUNCILMEMBER ANNE THURMAN MADE A MOTION TO GO INTO EXECUTIVE SESSION. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

**AT 6:40 PM, COUNCILMEMBER DOUG BARLOW MADE A MOTION TO RETURN TO REGULAR SESSION. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

**15. EXECUTIVE MEETING: TOWN MANAGER PAY INCREASE: COUNCILMEMBER DOUG BARLOW MADE A MOTION TO RAISE THE MANAGER'S PAY BY \$5 PER HOUR AND AFTER A REVIEW IN MAY, LOOK AT A NEW SALARY. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

**16. ADJOURNMENT: AT 6:45 PM, COUNCILMEMBER ANNE THURMAN MADE A MOTION TO ADJOURN. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.**

**CERTIFICATION:**

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE REGULAR MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 8<sup>TH</sup> DAY OF FEBRUARY, 2018. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

DATED THIS 28<sup>TH</sup> DAY OF FEBRUARY, 2018.

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CYNTHIA NICHOLS, TOWN CLERK