

**WORKSHOP MINUTES  
DUNCAN COMMON COUNCIL  
FRIDAY, MARCH 13, 2020; 9:00 AM  
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

**CALL TO ORDER:** MAYOR THURMAN CALLED THE MEETING TO ORDER AT 9:40 AM.

**ROLL CALL:** COUNCILMEMBER JILL WEARNE, VICE-MAYOR VALERIE SMITH, MAYOR ANNE THURMAN, AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER SUSAN RIOS AND TOWN ATTORNEY JOHN GRIFFITH ARE ABSENT. QUORUM PRESENT.

**PLEDGE OF ALLEGIANCE:** LED BY MAYOR THURMAN.

**OPENING PRAYER:** LED BY MAYOR THURMAN.

- 2. EXPECTATIONS OF THE MANAGER'S POSITION:** THE VICE-MAYOR SAID AT THE EXECUTIVE SESSION SHE WAS TAKING NOTES ON WHAT EVERYONE WAS SAYING AND THEN AT THE LAST WORKSHOP THEY HAD THEY WERE DISCUSSING IT AS WELL. SHE CAME UP WITH WHATEVER SHE HAD ALREADY PUT TOGETHER FOR THE MANAGER WHEN SHE FIRST STARTED AND WHAT EVERYONE SAID DURING THE DISCUSSIONS AND THAT IS WHERE HER LIST CAME FROM. THE COUNCIL WENT OVER THE LIST TO SEE IF THEY NEEDED TO MAKE CHANGES. SHE SAID THIS LIST IS TO GIVE THE MANAGER GOALS AND EXPECTATIONS, BECAUSE THEY DON'T HAVE THIS AS A WHOLE. THAT WAY IT IS CLEAR TO HIM AND THE COUNCIL.

SHE SAID THEY WANT TO MAKE SURE HE IS USING THE COUNCIL'S KNOWLEDGE AND EXPERIENCES FOR DIFFERENT PORTIONS OF HIS DECISION MAKING. FOR INSTANCE, COUNCILMEMBER RIOS' INSURANCE KNOWLEDGE. SHE SAID THEY ALSO WANTED HIM TO SHARE INFORMATION HE HAD WITH THE COUNCIL.

THE VICE-MAYOR SAID HIS JOB DESCRIPTION IS PRESENTLY VERY VAGUE. SHE SAID IF THIS NEW JOB DESCRIPTION IS IN THE BOOKS THE PUBLIC CAN SEE ALL THE RESPONSIBILITIES HE HAS. THE MAYOR ASKED THE MANAGER IF HE WOULD LIKE ANYTHING CHANGED ON THE LIST.

HE SAID HE DOES NOT MAINTAIN THE WEBSITE AT ALL. THE VICE-MAYOR SAID THE WORDING PROBABLY NEEDS TO BE CHANGED, BECAUSE HE WOULD STILL OVERSEE THAT SERVICE.

THE VICE-MAYOR SAID THEY CAN USE THE EXPECTATIONS DURING THE PROBATIONARY PERIOD. SHE SAID THERE IS NOTHING THERE ABOUT WATER TESTING. THE MAYOR ASKED THE MANAGER IF HE DOES WATER TESTING AS A TOWN MANAGER OR A WATER OPERATOR. HE SAID AS A WATER OPERATOR. THE MAYOR SAID THAT IS NOT PART OF THE MANAGER'S DUTIES. THE CLERK SAID THE TOWN MANAGER WOULD HAVE TO BE OVER THE LAB. THE MANAGER SAID THERE ARE NO CERTIFICATION REQUIREMENTS ONLY TRAINING TO BE IN CHARGE OF THE LAB; CERTIFICATION IS REQUIRED TO BE OVER THE SYSTEMS.

THE MANAGER SAID THE OPERATOR FEES NEED TO BE RAISED BECAUSE THEY DON'T CHARGE ENOUGH. HE SAID IF SOMEONE NEW CAME IN THEY WOULD HAVE TO HOLD WATER AND WASTEWATER CERTIFICATIONS TO BE IN CHARGE OF THE SYSTEMS.

VICE-MAYOR SMITH SENT A COPY OF THE NEW GOALS AND EXPECTATIONS TO THE CLERK AND TOWN MANAGER. MAYOR THURMAN SAID THEY NEED TO LET COUNCILMEMBERS MENDELSON AND RIOS LOOK AT THE LIST. SHE SAID SHE IS HAPPY WITH IT.

- 1. REVISIT COMMITTEE STRUCTURE:** MAYOR THURMAN ASKED COUNCILMEMBER WEARNE IF SHE KNOWS WHICH COMMITTEE SHE WOULD LIKE TO BE ON. SHE SAID SHE CAN HELP ANYWHERE THEY NEED HER.

THE COUNCIL TALKED ABOUT HOW THINGS HAVE CHANGED WITH THE MAGISTRATE COURT. THE MANAGER SAID HE CAN TALK TO THE COUNTY MANAGER ABOUT IT. HE SAID THE LAST COUNTY MANAGER WANTED THE TOWN TO PAY FOR PART OF THE JUSTICE OF THE PEACE WAGES.

**AT 10:23 AM, COUNCILMEMBER DEBORAH MENDELSON APPEARED AT THE MEETING.**

MAYOR THURMAN ASKED COUNCILMEMBER MENDELSON WHAT COMMITTEE DID COUNCILMEMBER RIOS WANT TO BE ON. COUNCILMEMBER MENDELSON SAID AT THIS POINT, SHE IS NOT READY TO TAKE ON A COMMITTEE OF HER OWN, BUT SHE WOULD BE HAPPY TO CO-CHAIR ON THE COMMUNITY COMMITTEE WITH HER. SHE SAID THE WAY THE COMMUNITY COMMITTEE IS NOW IT CONSISTS OF EVENTS, PARADES, PARKS, BLIGHT, COMMUNITY APPEARANCE, ELDERS AND YOUTH AND EXISTING AND POTENTIAL FACILITIES AND PROGRAMS FOR ELDERS AND YOUTH.

SHE SAID SHE WOULD HESITATE TO SPLIT UP ELDERS AND YOUTH BECAUSE THERE MIGHT BE A FACILITY ONE DAY THAT SERVES BOTH THOSE POPULATIONS.

THE OTHER BIG AREAS ARE THEIR DESIRE TO GET THE CELEBRATIONS AND PARADES OFF OF TOWN STAFF AND BACK ON TO THE COMMUNITY. THE MAYOR SAID TAKING ALL OF THAT OFF THE TOWN EMPLOYEES SHOULDERS ABOUT WORRYING ABOUT CHRISTMAS AND WORRYING ABOUT THE 4<sup>TH</sup> OF JULY AND POSSIBLY GETTING BUSINESSES INVOLVED. COUNCILMEMBER MENDELSON AGREED THAT THE BUSINESSES SHOULD PAY FOR THEM ALSO, THEY REALLY SHOULDN'T BE LOOKING TO THE TOWN TO COVER THIS EXPENSE.

THE OTHER IS EXISTING PARKS AND POTENTIAL PARKS.

COUNCILMEMBER MENDELSON SAID THE COMMUNITY COMMITTEE COULD POSSIBLY DEVELOP A 501-C3 NON-PROFIT IN COLLABORATION WITH THE TOWN, SO THEY ARE NOT COMPETING FOR FUNDS BUT GETTING ANCILLARY SOURCES TO HELP PAY FOR THINGS.

VICE-MAYOR SMITH SAID THEY WERE TALKING ABOUT WHAT HAPPENED TO THE FINANCE COMMITTEE AND THEY JUST DECIDED THAT EVERY COMMITTEE NEEDS TO DISCUSS FINANCING, BUT ALSO PEOPLE WERE CONFUSED AS TO WHAT THE POINT OF THAT COMMITTEE WAS. COUNCILMEMBER MENDELSON SAID THERE WAS A LOT OF PROTEST THAT THEIR COMMITTEE WAS TRYING TO TAKE OVER THE MANAGER'S FUNCTION, SO THEY DECIDED NOT TO HAVE A FINANCE COMMITTEE. VICE-MAYOR SMITH SAID SHE THINKS THEY CAME UP WITH A GOOD IDEA OF CREATING THE NON-PROFIT AND SHE DOESN'T THINK THEY NEED TO GO FURTHER THAN THAT.

THEY ASKED COUNCILMEMBER WEARNE WHAT GRABS HER ATTENTION. SHE SAID SHE COULD WORK ON A YOUTH COMMITTEE. COUNCILMEMBER MENDELSON ASKED HER IF SHE COULD ALSO ADD THE ELDERS, BECAUSE THERE IS A POSSIBILITY OF DEVELOPING A COMMUNITY FACILITY. SHE SAID UNITED WAY AND THE MINE ALREADY KNOW THEY WANT THIS FACILITY FOR BOTH YOUNG AND OLD. COUNCILMEMBER WEARNE SAID SHE WILL HEAD THE ELDER AND YOUTH COMMITTEE.

MAYOR THURMAN SAID ALL THAT IS LEFT IS THE MAGISTRATE COURT THAT WAS ON THE ORIGINAL LIST. THE THREE THINGS UNDER PUBLIC SAFETY WERE THE I10 CLOSERS, FIRE PROTECTION AND THE MAGISTRATE COURT. SHE SAID THEY HAVE 2 TAKEN CARE OF, SO THE LAST THING IS THE MAGISTRATE COURT.

MAYOR THURMAN SAID THE FIRE DEPARTMENT USED TO BE ON THE AGENDA TO COME IN AND GIVE THE COUNCIL A BRIEF REPORT. SHE SAID SHE WOULD LIKE TO PURSUE THAT AND ASKED CHIEF BOYD IF THERE IS ANY WAY HE CAN SEND A REPRESENTATIVE TO A COUNCIL MEETING TO LET THEM KNOW WHAT IS HAPPENING. COUNCILMEMBER MENDELSON SAID THE LIBRARY WILL BE REPRESENTED AGAIN, CLAYTON IS ON THE BOARD NOW AND HE WILL START COMING TO THE COUNCIL MEETINGS.

3. **LOGISTICS:** COUNCILMEMBER MENDELSON SAID THEY COULD GO OVER THE WORK THEY DID TODAY AND FURTHER REFINE IT OR GO OVER THE GOALS THEY TALKED ABOUT LAST TIME. SHE SAID THE ONES THEY HAVE NOT WORKED ON YET WOULD BE #2 INCREASING HOUSING STOCK, #3 REPAIRING STREETS, #4 IMPROVING AND EXPANDING PARKS AND RECREATION. SHE SAID AS THEY MOVE THROUGH THIS PROCESS, THEY MAY ADD MORE GOALS, BUT THESE ARE THE ONES THEY DEFINED LAST TIME.

THE REASON YOU HAVE THE DISCIPLINE OF THE HOW AND WHY DIRECTIONS IS SOMETIMES IT IS NOT REALLY CLEAR WHERE SOMETHING GOES AND, BUT IF YOU EXAMINE IT IN LIGHT OF THE HOW AND WHY, IT BECOMES A LOT EASIER TO FIGURE OUT WHERE IT GOES.

THE MAYOR SAID OBJECTIVE 1.4 - INCREASED FEE BASED SERVICES IS SOMETHING THEY PROBABLY NEED TO LOOK AT SINCE THEY JUST RECEIVED THE AUDITOR'S REPORT AND THEY NEED TO INCREASE THEIR FEES AND NEED TO FIGURE OUT HOW TO DO THAT WITHOUT CAUSING GREAT HARM TO THE ELDERLY. HOW WILL IT AFFECT THOSE ON FIXED INCOMES, THEY DON'T HAVE FEES ANYWHERE NEAR WHAT EVERYONE ELSE IS CHARGING. SHE SAID THAT HAS KEPT A LOT OF ELDERLY HERE IN DUNCAN BECAUSE THEY CAN'T AFFORD TO LIVE ANYWHERE ELSE. COUNCILMEMBER MENDELSON SAID SHE WAS LOOKING TO SEE IF OTHER TOWNS HAVE A PROGRAM FOR FIXED INCOME OR ON DISABILITY WHERE IF THEY WANT TO COME IN AND REVEAL THEIR PERSONAL FINANCES TO THEM, THEY CAN QUALIFY FOR A REDUCED RATE, BUT EVERYONE ELSE PAYS THE HIGHER RATE. MAYOR THURMAN SAID SHE DOESN'T THINK THAT IS SOMETHING THEY NEED TO LOOK AT AS FAR AS RAISING THEIR REVENUES.

VICE-MAYOR SMITH SAID SHE PREFERS LOOKING OUT AT FIRST, LIKE WITH THE LAB FEES. COUNCILMEMBER WEARNE ASKED WHEN HE DOES A TEST FOR EDEN, WHERE DOES THAT MONEY GO. THE MAYOR SAID IT GOES INTO THE GENERAL FUND.

VICE-MAYOR SMITH SAID SHE LIKES THE IDEA OF GETTING THROUGH ALL THE GOALS THEY HAVE SET AND MAPPING IT OUT LIKE THIS, BECAUSE SHE THINKS THEY SHOULD USE THE COMMITTEES FOR FINE TUNING THIS STUFF AND GETTING THE COMMUNITY INVOLVED AND LETTING THEM KNOW WHAT THEY ARE GOING TO BE TALKING ABOUT FOR INSTANCE, LAB FEES AND THE MANAGER CAN GIVE THEM INFORMATION OF HOW MUCH OTHER PLACES CHARGE AND HOW MUCH IT WILL EVENTUALLY COSTS LOMA LINDA TO GET THEIR WATER TESTED AND THEN THEY CAN HAVE A MICRO DISCUSSION OR SOMEWHAT OF A WORKSHOP, BUT WITH COMMUNITY INVOLVEMENT. COUNCILMEMBER MENDELSON SAID THE COMMITTEES COULD SEND BACK THEIR OFFICIAL RECOMMENDATIONS WHICH THE COUNCIL AND MANAGER CAN GO OVER AND VOTE ON IT.

COUNCILMEMBER MENDELSON SAID IN THE ONE GROUP FOR RAISED REVENUES THERE WAS ONE AREA THAT THEY DID NOT GET INTO AT ALL FOR LACK OF TIME. SHE SAID SHE KNOWS THEY HAVE BEEN GETTING SOME CONCERNING FEEDBACK FROM SOME OF OUR GRANTORS, WHICH SAYS TO HER THAT THEY NEED TO BE IN COMMUNICATION WITH THEM ABOUT WHAT IS WRONG AND WHAT DO WE NEED TO DO.

SHE SAID SHE HAS DONE THAT A LITTLE BIT WITH ANGIE HARMON WITH FMI AND ADAM WITH UNITED WAY. SHE SAID SHE CAN MAKE ANOTHER INQUIRY BY WHICH PROCESS CAN THEY WHAT IT IS THAT THEY ARE NOT HAPPY WITH THAT WE CAN FIX, SO THAT OUR GRANTS COME IN AT A HIGHER LEVEL OF APPRECIATION WHEN THEY SUBMIT THEM. THAT IS AN IMMEDIATE THING, AND THEN AS A GRANT MANAGER IN HER PREVIOUS LIFE, YOU NEED TO STAY IN TOUCH WITH YOUR PEOPLE. YOU SEND THEM UPDATES AND LET THEM KNOW WHAT YOU ARE DOING AND LET THEM KNOW THE GREAT THINGS THAT ARE HAPPENING. THAT IS A DISCIPLINE THAT IS IMPORTANT IN GRANT MANAGEMENT ESPECIALLY WITH PRIVATE FUNDERS LIKE UNITED WAY AND FMI TO KEEP THE RELATIONSHIP WARM WITH THEM. SHE ASKED IF ANYONE ELSE HAD IDEAS UNDER OBJECTIVE 1.5 - CULTIVATE NEW GRANT SOURCES.

VICE-MAYOR SMITH SAID FOR HER IT IS JUST CIRCLING BACK TO THE MANAGER TO FIND REVENUE THAT TOWNS AND OTHER ORGANIZATIONS CANNOT DO. JUST FINDING THAT 501-C3 THAT WILL TAKE THE LOAD OFF.

COUNCILMEMBER MENDELSON SAID WHEN SHE WORKED WITH BEVERLY LAST YEAR, SHE USED SUPERIOR AS THE MODEL. SHE SAID THAT CITIZENS USED IN COLLABORATION WITH THE COUNCIL A 501-C3 THAT FOUND GRANT SOURCES THAT THE TOWN COULD NOT ACCESS AND COORDINATED WITH THE TOWN TO BRING IN FUNDING FROM OUTSIDE SOURCES THROUGH THE 501-C3 THAT WAS STARTED WITH A CITIZEN EFFORT.

MAYOR THURMAN SAID SHE WOULD BE INTERESTED IN FINDING OUT WHAT PROJECTS THEY TRIED FOR. SHE SAID THERE ARE GRANTS OUT THERE FOR RAMADAS AND THINGS LIKE THAT. COUNCILMEMBER MENDELSON SAID YES, JUST LITTLE THINGS. THE MAYOR SAID IF THEY CAN LOOK FOR STUFF LIKE THAT FOR EVENTS AND IT IS NOT NECESSARILY FUNDING THE EVENT, BUT FUNDING THE INFRASTRUCTURE FOR THE EVENT.

COUNCILMEMBER MENDELSON SAID THEY STILL HAVE A LITTLE BIT OF MONEY FOR THE BIRDING TRAIL TO FINISH THE SIGNAGE. THE FFA PUT IN A BENCH UNDER THAT KIOSK, THAT IS SO NICE. THERE ACTUALLY IS ENOUGH MONEY TO PAY MOST, IF NOT ALL OF THE FUNDING COSTS OF A 501-C3. SHE SAID SHE WOULD BE HAPPY TO DONATE TO THE NEW ONE, AS LONG AS IT WAS GOING TO TAKE IN BIRDING TRAIL MAINTENANCE AND EXPANSION AS PART OF ITS SCOPE OF WORK FOR THE TOWN.

COUNCILMEMBER MENDELSON SAID THAT GILA WATERSHED PARTNERSHIP GOT A \$70,000 GRANT FROM THE HEWETT FOUNDATION TO DO THE ENGINEERING FOR THEIR PARK AND THAT WAS HER CONTACT.

MAYOR THURMAN SAID SHE AND COUNCILMEMBER WEARNE HAD AN OPPORTUNITY TO TALK TO TWO OF THE LADIES THAT ARE NOW WITH GILA WATERSHED PARTNERSHIP AND THEY HAVE DONE A TOTAL RESTRUCTURE OF THE WAY THINGS WERE GOING AND THEY ARE NOT HAVING MONTHLY MEETINGS ANYMORE, THEY ARE JUST HAVING THEM EVERY QUARTER. SHE SAID THEY TALKED A LOT ABOUT WHAT THEY ARE DOING ON THE FRISCO WITH WATER TESTING, ETC. SHE SAID THEY ARE MOVING IN A DIFFERENT DIRECTION AS WELL.

COUNCILMEMBER MENDELSON SAID SHE FEELS THE STAFF THERE IS VERY RESPONSIBLE AND RESPONSIVE. MAYOR THURMAN SAID ALSO KNOWLEDGABLE. COUNCILMEMBER MENDELSON SAID SHE HAS NO PROBLEM WITH THEM, ALL THE PEOPLE SHE HAD PROBLEMS WITH ARE GONE. SHE SAID WHETHER THEY WANT THEM TO BE INSERTED IN OUR PROCESS HERE IS ANOTHER QUESTION. MAYOR THURMAN SAID SHE THINKS THEY WANT TO BE. COUNCILMEMBER MENDELSON SAID THE QUESTION IS DO THEY WANT THAT, BECAUSE THEN THEY HAVE TO PAY FOR THEIR HIGH OVERHEAD. SHE SAID THEY COULD DO IT HERE VERY SIMPLY WITHOUT THEM. SHE SAID SHE CREATED THE PROGRAMS THEY ARE NOW RUNNING AND SHE WOULD RATHER NOT HAVE ANYMORE ARGUMENTS.

COUNCILMEMBER MENDELSON SAID IF THE COMMUNITY COMMITTEE DID WANT TO TAKE ON THE BIRDING TRAIL AS PART OF ITS SCOPE, WHICH KIND OF GOES WITH PARKS AND RECREATION OPPORTUNITIES. SHE KNOWS THERE ARE SOURCES THEY CAN GO TO FOR TRAIL DEVELOPMENT FUNDS, THAT ARE NOT THE NORMAL SOURCES FOR EVERYTHING ELSE HERE. SHE SAID THAT IS JUST AN EXAMPLE AND SHE KNOWS THERE ARE LOTS OF OTHER AREAS THAT SHE DOES NOT KNOW ANYTHING ABOUT WHERE THERE ARE FOUNDATIONS AND OTHER SOURCES THAT ARE INTERESTED IN VARIOUS KINDS OF DEVELOPMENT.

SHE SAID SHE IS EXCITED ABOUT THE 501-C3 AND THEY HAVE MONEY LEFT FROM THE BIRDING GRANT THEY CAN PUT TOWARD THE FOUNDING COSTS.

VICE-MAYOR SMITH SAID SHE LOOKED UP THE 501-C3 THAT SUPERIOR USES AND THEY ARE CALLED [rebuildsuperioraz.org](http://rebuildsuperioraz.org) AND THEIR MISSION INCLUDES: BLIGHT MITIGATION ACTIVITIES, ECONOMIC DEVELOPMENT, THE MULTI-GENERATIONAL CENTER, THE WASTEWATER TREATMENT PLANT, MARKETING, AND COMMUNITY REBUILD OF REPRESENTATION TAX STRUCTURE, AND PUBLIC ART PROJECTS. MAYOR THURMAN SAID WHEN THEIR COMMITTEES ARE ORGANIZED THE 501-C3 CAN BE FUNNELED THROUGH THEM.

VICE-MAYOR SMITH SAID THEY JUST DID A FUNDRAISER AND RAISED \$3,675 THROUGH A COMMUNITY THRIVES WEBSITE AND THEY NEEDED THIS TO QUALIFY FOR OTHER CERTAIN DEVELOPMENTS. COUNCILMEMBER MENDELSON SAID IT WAS FOR MATCHING FUNDS THEY RAISED LOCALLY.

COUNCILMEMBER MENDELSON SAID SHE THINKS IT WOULD BE FUN TO LEARN MORE, OR MAYBE EVEN GO THERE, BUT THE FACT IS THEY WOULD BE COMPETING WITH THEM WITH THE SAME FUNDERS, SO THE EXTENT TO WHICH THEY WILL SHARE INFORMATION WITH US WE DON'T KNOW. COUNCILMEMBER MENDELSON SAID THE COMMUNITY COMMITTEE COULD TAKE ON THE INITIAL RESEARCH.

VICE-MAYOR SMITH SAID THEY JUST RECEIVED A GRANT FROM RESOLUTION COPPER, A SPREAD OF OVER 4 YEARS AWARDED TO THEM TO HELP HOMEOWNERS WITH PAINT, MINOR REHABS AND OTHER FEATURES ADDED TO THEIR HOMES. MAYOR THURMAN SAID THEY COULD ASKED FMI FOR HELP WITH REHAB. COUNCILMEMBER MENDELSON SAID UNITED WAY HAS A TON OF MONEY, THEY GOT \$11 MILLION IN THIS DRIVE. SHE SAID THEY ARE OPENING AN OFFICE IN THE OLD ELKS BUILDING WHERE THEY ARE ALSO GOING TO HAVE A NON-PROFIT INCUBATOR AND THEY WANT TO OPEN A SATELLITE OFFICE IN DUNCAN AS WELL. THEY ARE NOT READY, BUT WHEN THE TIME COMES, THEY WOULD LIKE TO SEE WHAT PROPERTIES ARE AVAILABLE IN DUNCAN FOR THEIR OFFICE.

THE COUNCIL CHOSE GOAL #2 - INCREASE HOUSING STOCK TO DISCUSS NEXT. COUNCILMEMBER WEARNE WANTED TO KNOW IF THEY HAVE LAND INSIDE THE TOWN LIMITS THAT PEOPLE COULD

PURCHASE AND THAT ARE READY TO GO WITH SEWER AND WATER. THEY CREATED A LIST WITH THE FOLLOWING: PARKS CANYON, THE BAKERY, THE POOL HALL, THE OLD THEATER, PART OF TOWN HALL BUILDING, AND THE OUTPOST. COUNCILMEMBER WEARNE WANTED TO KNOW WHAT IS UP PARKS CANYON RIGHT NOW. COUNCILMEMBER MENDELSON WANTED TO KNOW IF THERE IS ANY PROPERTY THEY CAN LOOK AT FOR EMINENT DOMAIN POTENTIAL THAT ARE ABANDONED, NEGLECTED, FORECLOSED ON, AND ADVERSE POSSESSION.

COUNCILMEMBER WEARNE WANTED TO KNOW IF EMPIRE BUILT A HOUSE ON THE PROPERTY BEHIND THE MORMON CHURCH, IS THAT INSIDE THE TOWN LIMITS? THE MANAGER SAID YES. VICE-MAYOR SMITH SAID THAT IS ANOTHER THING THAT THE PROPERTY TAXES ARE SO LOW, PEOPLE JUST SAY THEY WILL PAY IT WHENEVER.

THE MANAGER CAME IN WITH SOME MAPS FOR PARKS CANYON. HE SAID THEY BOUGHT EVERYTHING BEHIND THE CLERK'S HOUSE. HE SAID THERE ARE 11 LOTS THAT ARE ON THE MAP THAT HAVE WATER, SEWER, GAS, AND ELECTRIC. HE SAID THE EMPIRE PROPERTY HAS 51 LOTS ON IT WITH WATER ON BOTH SIDES AND SEWER ON ONE SIDE AND NOTHING IN THE MIDDLE, TELEPHONE LINES UNDERGROUND AND ELECTRIC LINES OVERHEAD, BUT DUNCAN VALLEY ELECTRIC WOULD HAVE TO INSTALL POLES.

HE SAID THEY COULD TRY FOR A GRANT TO CONNECT THE WATER ALL THROUGH THERE. DUNCAN VALLEY ELECTRIC HAVE SAID THEY WANT TOWN SEWER, SO IF THEY PUT IN SEWER LINES ON THE EMPIRE PROPERTY, THEY COULD HOOK UP DUNCAN VALLEY ELECTRIC ALSO.

COUNCILMEMBER MENDELSON SAID THEY WOULD HAVE TO DO AN ASSESSMENT OF FORECLOSED AND ABANDONED PROPERTIES.

COUNCILMEMBER MENDELSON ASKED ABOUT THE PROPERTIES BETWEEN BABBITT HEIGHTS AND THE HIGH SCHOOL. THE MANAGER SAID THE TOWN OF DUNCAN OWNS ALL OF THAT, BUT IT HAS NO SERVICES. COUNCILMEMBER WEARNE SAID THEY WOULD HAVE TO BRING IN ALL THE SERVICES AND A ROAD WOULD HAVE TO BE BUILT. THE MANAGER SHOWED THE COUNCIL A MAP OF THAT LAND. HE ALSO SHOWED THEM THE MAP FOR PARKS CANYON.

HE SAID AT HUNTER ESTATES THEY ARE IN THE PROCESS OF BUYING PROPERTY ON OCOTILLO AND MCGRATH AND PROPERTY BY THE VICE-MAYOR. HE SAID THIS IS AN EASEMENT THEY NEEDED TO PUT IN THEIR WATERLINE AND THE OWNER THREW IN THE OTHER PROPERTY ALSO. THIS WAS PAID FOR BY THE GRANT FOR THE WATERLINE. HE SAID THE FRONT SECTION IS A 10 ACRE PARCEL. COUNCILMEMBER WEARNE SAID THAT IS A LOT OF LOTS. HE SAID HE TALKED TO PAMELA KIDD AND ALMOST EVERYTHING SHE HAS IT UP FOR SALE, BECAUSE HE DID ASK HER ABOUT MAKING A WALKWAY PARK ON MCGRATH AND OCOTILLO. HE SAID IN TOWN THEY OWN A LOT OF STUFF IN THE RIVER AND THE FLOODPLAIN. COUNCILMEMBER MENDELSON SAID THAT IS ALL AN ASSET BECAUSE YOU WANT TO HAVE NATURAL OPEN SPACES.

THE CLERK SAID THERE IS ALSO LAND ACROSS FROM THE APARTMENTS, BUT SHE THINKS HE IS GOING TO PUT THE BURN AREA THERE. THE MANAGER SAID THAT IS ON SKYLINE ROAD, IT USED TO BE THE OLD DUMP AND THEY ARE GOING TO MOVE THE BURN AREA OVER THERE.

COUNCILMEMBER WEARNE SAID AS THE TOWN, THEY DON'T WANT TO BE BUILDING HOUSES, THEY JUST WANT TO TALK TO INVESTERS, WHICH THEY HAVE DONE SEVERAL TIME SINCE SHE LIVED HERE. SHE SAID IT CAN'T BE DONE WHAT THEY ARE DOING IN YORK, THEY ARE BRINGING IN PARK MODELS THAT YOU HAVE TO PURCHASE AND THEY ARE OVER \$100,000, WHICH IS FINE, BUT YOU WILL NEVER OWN THE LAND THAT THE MODEL SETS ON IN A TRAILER PARK. THEY WILL PAY A FEE EVERY MONTH FOR RENT ON A HOUSE THAT THEY ARE PURCHASING.

COUNCILMEMBER MENDELSON SAID BILL PUPO SAID THE HOUSE MUST BE STICK BUILT, MUST BE COMPLETED BY A CERTAIN DATE OR FORFEIT THE PROPERTY, AND THERE WAS A THIRD BUT SHE CANNOT REMEMBER WHAT IT WAS.

MANAGER BASTEEN SAID THEY NEED TO HAVE A LIMIT ON THE AGE OF MOBILE HOMES. COUNCILMEMBER WEARNE SAID IF YOU WANT TO BRING PEOPLE IN, THEY DO NOT WANT TO LIVE NEXT TO A DOUBLE WIDE. SHE SAID IF THEY WANT TO IMPROVE THE TOWN OF DUNCAN, THEY ARE GOING TO HAVE TO STEP IT UP.

MANAGER BASTEEN ASKED ABOUT THE PROPERTY IN THE FLOOD ZONES, IS IT POSSIBLE TO ALLOW IT FOR RV SPACE FOR SOMEONE TO PUT A CAMPER FOR CONSTRUCTION WORK. THE COUNCIL BASICALLY DECIDED IT WAS A BAD IDEA.

4. **PERSONNEL POLICIES:** MAYOR THURMAN WANTED TO KNOW IF THEY NEED TO INVITE THE EMPLOYEES TO THE WORKSHOPS. THE VICE-MAYOR SAID WHAT THEY ARE TALKING ABOUT IS THEY ARE TELLING THE MANAGER HOW THEY WANT HIM TO HANDLE THINGS IN THE PERSONNEL POLICY MANUAL. THE MANAGER SAID THEY HAVE ASKED TO COME TO THE WORKSHOP. COUNCILMEMBER MENDELSON SAID IT IS NORMAL FOR TOWNS TO HAVE IN THE BUDGET THE SPECIFIC POSITIONS AND WHAT THE SALARY LEVELS ARE. THE MANAGER CAN DO WHAT HE WANTS WITHIN THAT BUDGET AND IF THE MANAGER WANTS TO CHANGE WHAT THE POSITIONS ARE OR REDISTRIBUTE THE SALARY, HE COULD SAY BEYOND A 10% CHANGE AND THEN IT WOULD HAVE TO GO TO THE COUNCIL. THE COUNCIL RAN OUT OF TIME, SO THEY WILL CONTINUE WITH THIS ON THE NEXT WORKSHOP.
  
5. **DISCUSSION CONTINUED DURING LUNCH AT LOCAL ESTABLISHMENT:** NO ONE WANTED TO MEET FOR LUNCH.

THE WORKSHOP ENDED AT 12:00 PM.

**CERTIFICATION:**

**I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE WORKSHOP MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 13<sup>TH</sup> DAY OF MARCH, 2020. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.**

**DATED THIS 18<sup>TH</sup> DAY OF MARCH, 2020.**

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**CYNTHIA NICHOLS, TOWN CLERK**