

**SPECIAL MEETING MINUTES
DUNCAN COMMON COUNCIL
WEDNESDAY, FEBRUARY 5, 2020; 5:00 PM
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

CALL TO ORDER: THE MAYOR CALLED THE MEETING TO ORDER AT 5:10 PM.

ROLL CALL: COUNCILMEMBER SUSAN RIOS, COUNCILMEMBER DEBORAH MENDELSON, VICE-MAYOR VALERIE SMITH, MAYOR ANNE THURMAN, ATTORNEY JOHN GRIFFITH AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. QUORUM PRESENT.

PLEDGE OF ALLEGIANCE: LED BY MAYOR THURMAN.

OPENING PRAYER: LED BY MAYOR THURMAN.

- 1. REVIEW APPLICATIONS TO FILL ONE VACANCY ON THE TOWN COUNCIL:** MAYOR THURMAN REPORTED THAT THEY RECEIVED A LETTER FROM JILL WEARNE TELLING THEM THAT SHE IS INTERESTED IN APPLYING FOR THE OPEN POSITION FOR THE TOWN COUNCIL SEAT. SHE SAID THE LETTER WAS RECEIVED YESTERDAY. SHE ASKED FOR ANY QUESTIONS OR COMMENTS. COUNCILMEMBER RIOS SAID SHE HAD THE PLEASURE OF WORKING WITH JILL ON THE FIRE ANNEXATION AND SHE SAW HER "ANYTHING CAN BE DONE" ATTITUDE AND HER ORGANIZATIONAL SKILLS AND SHE REALLY DOES NOT HAVE ANY QUESTIONS ABOUT HER ABILITIES AT ALL. COUNCILMEMBER MENDELSON SAID SHE FELT THE SAME WAY. VICE-MAYOR SMITH AGREED WITH THOSE COMMENTS.
- 2. CONSIDERATION OF APPROVAL OF ONE APPLICANT TO FILL VACANCY ON THE TOWN COUNCIL:** COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO APPROVE THE APPLICANT JILL WEARNE TO FILL THE VACANCY ON THE DUNCAN TOWN COUNCIL. COUNCILMEMBER SUSAN RIOS SECONDED. ALL FAVORED. MOTION CARRIED.
- 3. SWEAR IN NEW COUNCILMEMBER:** THE CLERK SWORE IN JILL WEARNE AS THE NEW COUNCILMEMBER.
- 4. CONSIDERATION OF APPROVAL FOR OVERNIGHT TRAVEL FOR WATER AND WASTEWATER CLASSES:** THE MANAGER SAID HE DOES NOT KNOW THE EXACT DATES, BUT HE NEEDS APPROVAL FOR OVERNIGHT STAY AND THE DATES JUST POP UP ON THE SPUR OF THE MOMENT. THE COUNCIL WANTED TO KNOW WHERE THE CLASSES ARE HELD. HE SAID USUALLY THEY ARE HELD IN APACHE JUNCTION AND THE TESTING IS HELD IN PHOENIX AT THE GATEWAY COMMUNITY COLLEGE. HE SAID IT WOULD BE TWO DIFFERENT OVERNIGHT STAYS. COUNCILMEMBER RIOS WANTED TO KNOW HOW MANY PEOPLE ARE GOING. HE SAID JUST HIMSELF, J.T. WAS GOING, BUT HE IS NOT INTERESTED IN MOVING UP. HE HAS ALREADY TAKEN HIS CLASSES TO MAINTAIN HIS LICENSE. THE MANAGER SAID HIS EXPIRES NEXT MONTH, BUT HE HAS ALREADY MET ALL OF HIS HOURS, HE JUST HAS TO SUBMIT THEM. HE SAID THESE CLASSES WOULD BE TO GO FURTHER

TO MEET THE TOWN'S REQUIREMENTS. **VICE-MAYOR VALERIE SMITH MADE A MOTION TO APPROVE THE OVERNIGHT TRAVEL FOR THE WATER AND WASTEWATER CLASSES. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

5. **CONSIDERATION OF APPROVAL FOR POSSIBLE OVERNIGHT STAY ON THURSDAY, FEBRUARY 6TH FOR SEAGO MEETING:** THE MANAGER SAID HE IS GOING TO GO TO THE MEETING, BUT HE IS NOT GOING TO STAY. COUNCILMEMBER MENDELSON ASKED WHICH SEAGO MEETING THIS IS. THE MANAGER SAID IT IS A RETREAT TO GO OVER THEIR POLICY, IT STARTS AT 11:00 AM TOMORROW AND PICKS UP AT 8:00 AM THE NEXT MORNING. COUNCILMEMBER MENDELSON WANTED TO KNOW WHERE THEY HOLD IT. HE SAID THIS ONE WILL BE IN BENSON AT THE COMMUNITY COLLEGE. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO WITHDRAW THIS ITEM FROM THE AGENDA DUE TO NO LONGER NEEDING IT. VICE-MAYOR VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.**

6. **CONSIDERATION OF APPROVAL TO PURCHASE EQUIPMENT:** THE MANAGER SAID THEY ARE LOOKING AT A LOADER, THE TOWN'S LOADER ENGINE HAS DIED. HE SAID HE WOULD LIKE TO GO OUT AND LOOK FOR ANOTHER. HE COULD HAVE GOTTEN AN ARMY GOVERNMENT ONE OFF OF AUCTION FOR \$20,000, BUT THEY DID NOT GET IT. HE SAID HE WOULD LIKE TO LOOK FOR ANOTHER AND IT WOULD BE PAID FOR WITH THE EXISTING HIGHWAY USER REVENUE FUNDS THAT THEY RECEIVED FROM THE STATE. HE SAID IT DOES NOT NEED TO BE NEW. COUNCILMEMBER RIOS WANTED TO KNOW WHAT A LOADER IS. THE MANAGER EXPLAINED THAT IT IS SOMETHING BIGGER THAN A BACKHOE. COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT IT IS USED FOR. HE SAID THEY USE IT TO PICK UP DIRT, PICK UP EQUIPMENT AND USE IT AS A FORKLIFT. HE SAID YOU MAINLY USE IT TO MOVE DIRT AND IT IS TWICE THE SIZE OF A BACKHOE. COUNCILMEMBER MENDELSON WANTED TO KNOW IF GETTING AN ENGINE IN THE OLD ONE IS NOT AN OPTION. HE SAID THE COST FOR A NEW ENGINE IS ABOUT \$12,000. HE SAID THE BILL FOR THEM TO JUST LOOK AT IT WAS ALMOST \$5,000. HE SAID THAT WAS FOR THEM TO GO IN AND SEE IF THE BLOCK WAS GOOD AND TEST IT. COUNCILMEMBER RIOS WANTED TO KNOW WHAT THE COST OF A NEW LOADER WOULD BE. HE SAID IT WON'T BE NEW, BUT THE ONE THEY LOOKED AT THIS MORNING WAS \$20,000 OR IT COULD BE OR UP TO \$70,000. HE SAID HURF WOULD COVER THAT, BECAUSE THEY GOT OVER THAT AMOUNT. COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT HE WOULD HAVE OTHERWISE USED THAT MONEY FOR. HE SAID THAT THEY WANTED TO USE THAT MONEY FOR ROAD EQUIPMENT. HE SAID THEY WILL STILL BUY SOME SIGNS AND PATCH ROADS AND THEY USED IT ON CAMPBELL ROAD. HE SAID THAT THE TOTAL AMOUNT WAS \$197,000 AND SO FAR THEY HAVE ABOUT \$160,000 LEFT. COUNCILMEMBER RIOS WANTED TO KNOW IF THERE IS A TIME LIMIT TO USE THE MONEY. HE SAID THEY HAVEN'T GIVEN HIM A TIME LIMIT. HE SAID IT IS COMING UP ON A YEAR ALREADY. MAYOR THURMAN WANTED TO KNOW HOW OFTEN THEY USE THE LOADER. THEY WOULD USE IT QUITE A BIT, BECAUSE THEY HAVE NOT HAD ONE IN A WHILE. MAYOR THURMAN SAID SHE THINKS THE OLD ONE WAS PURCHASED THROUGH A TOHONO ODOHAM GRANT FOR \$65,000.

COUNCILMEMBER MENDELSON WANTED TO KNOW IF THEY CAN GET A TRADE IN ON THE OLD ONE. HE SAID NOT WITH THE ENGINE NOT WORKING. **COUNCILMEMBER JILL WEARNE MADE A MOTION TO APPROVE THE PURCHASE OF EQUIPMENT. VICE-MAYOR VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.**

7. **CONSIDERATION OF APPROVAL FOR COST OF LIVING RAISES FOR EMPLOYEES:** THE MANAGER SAID THIS HAS BEEN ON THE AGENDA AND THEY TALKED ABOUT IT AT THE LAST WORKSHOP AND HE PUT IT ON THE AGENDA FOR TODAY BECAUSE THE NEXT PAYDAY IS THIS WEEK. COUNCILMEMBER MENDELSON SAID SHE IS TRYING TO REMEMBER WHY THEY DID NOT VOTE ON IT AT THE LAST MEETING. THE MAYOR SAID IT WAS NOT A MEETING IT WAS A WORKSHOP. COUNCILMEMBER RIOS SAID THEY WERE LOOKING AT \$1 PER HOUR PER EMPLOYEE REGARDLESS OF WHAT THEIR PAY IS. THE MANAGER SAID THIS WILL BE THE ONLY ONE FOR THE YEAR AND THAT IS IT.

COUNCILMEMBER RIOS SAID THE REASON FOR THIS COST OF LIVING RAISE WAS THAT THE MINIMUM WAGE WENT UP AND ON CURRENT EMPLOYEES TO KEEP A RETENTION GOING. THE MANAGER SAID IT WAS THE MINIMUM WAGE AND TRYING TO STAY COMPETITIVE WITH EVERYONE ELSE IN THE COUNTY. COUNCILMEMBER MENDELSON ASKED IF IT IS IN THE BUDGET. HE SAID IT IS IN THE BUDGET AND HE DID SEND AN E-MAIL ON THE RATES.

THE MANAGER SAID THE LEAGUE OF CITIES AND TOWNS CAME OUT WITH 2020 SALARY BASE RATES. COUNCILMEMBER MENDELSON SAID SHE DID NOT SEE THAT. THE MANAGER SAID HE WILL SEND IT TO THE COUNCIL THIS AFTERNOON. HE SAID THE LOWER CITIES THAT DON'T HAVE THE STAFF DID NOT SUBMIT ANYTHING. COUNCILMEMBER WEARNE WANTED TO KNOW HOW MANY EMPLOYEES DOES THE TOWN OF DUNCAN EMPLOY. THE CLERK SAID THERE ARE FIVE FULL TIME AND THREE PART TIME. **VICE-MAYOR VALERIE SMITH MADE A MOTION TO APPROVE THE COST OF LIVING RAISES FOR EMPLOYEES. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

8. **ADJOURNMENT: AT 5:30 PM, COUNCILMEMBER JILL WEARNE MADE A MOTION TO ADJOURN. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

CERTIFICATION:

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE SPECIAL MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 5TH DAY OF FEBRUARY, 2020. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

DATED THIS 10TH DAY OF FEBRUARY, 2020.

CYNTHIA NICHOLS, TOWN CLERK

